

**Board Meeting Minutes
December 8, 2011**

**MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, December 8, 2011, at 3:20 p.m. at the District's offices at 2711 South 8600 West, Magna, Utah.

Trustees Present:

Hank Johnson, Chairman
Doug Bezzant
Mickey Sudbury

Staff Present:

Brent Williams, General Manager
LeIsle Fitzgerald, District Controller
Kim Bailey, Water Operations Manager
Steve Williams, Wastewater Operations Manager

Also Present:

David Hartvigsen, Smith Hartvigsen, PLLC
Rick Wheadon, Carollo Engineers
Don Olsen, Epic Engineering
Dan Peay, Magna Resident
Dick Bezzant, Magna Resident
Jack Weiss, Magna Resident
Robert Goble, Magna Resident
Greg Schulz, Magna Resident

Call to Order:

Hank Johnson called the regular board meeting to order at 3:20 p.m. and welcomed the public.

Approval of Consent Items:

Minutes of Board meetings held November 17, 2011: A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the regular board meeting minutes dated November 13, 2011. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea, and Mick Sudbury, yea.

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Expenses for November 12, 2011 to December 2, 2011: A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the expenses in the amount of \$200,050.76. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Public Comments: None

Motion to approve resolution 2011-06 regarding the adoption of the 2012 final budget: Doug Bezzant made a motion to approve the resolution 2011-06 to adopt the 2012 final budget. The motion was seconded by Mick Sudbury and approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Discussion and motion to approve trustee election final canvass: LeIsle presented the results of the final canvass of the November election performed by Salt Lake County. Doug Bezzant with 460, Carl Duckworth with 371, Michelle D Overby with 144, Dan W Peay with 274, Gabriel M Pitayo with 38, and 5 Write-in votes. A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the trustee election final canvass. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, and Mick Sudbury, yea.

Consider approval of the 2012 meeting schedule: LeIsle presented to the Board the proposed 2012 meeting schedule. A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the 2012 meeting schedule. The motion was seconded by Doug Bezzant, and approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Discussion on Magna Water District organizational chart: Brent indicated to the Board that they had been working on this for quite some time. Brent wanted the Trustees to have a copy for their files. Board gave approval.

Discussion on employee recognition dinner: Brent indicated to the Board that the recognition dinner will have to be changed to the 21st of December at 7:30 pm.

Discussion and possible motion on employee gift cards: A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the purchase of employee Smith's gift cards in the amount of \$50.00 each. The motion was seconded by Doug Bezzant and approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Discussion and possible motion on equipment purchase and lease for Wastewater operator's challenge: Brent informed the board that the operator's challenge employees have been training at Central Valley but they aren't going to continue to let them train there. Staff proposes to build their own training platform and to simulate a manhole; the proposed cost for the training facility would be \$2,100 for the equipment and a rental charge for \$800 per month for two months. Costs totaling \$3,700. A motion was made by Doug Bezzant, seconded by Mick Sudbury to approve the equipment purchase and lease for the operator's challenge training.

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The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Water Distribution/Production:

1. **Water production report:** Kim Bailey indicated to the Board that water production was up 1% for the month of November and down 4% year-to-date. Water delivers an average of 2.5 MGD.
2. **Call out report:** Kim informed the Board that there were a total of 2 call outs; both were leak checks, 1 was a mainline break which crews were called out. One call out was an EDR shut down which Matt had to respond to, which was a non emergency.
3. **Discussion on safety jackets:** Kim presented to the Board safety crew jackets that are recommended by the State. Staff wishes to purchase the jackets at \$50.00 each. Board gave approval.

WWTP Operation/Collection System:

1. **Update on fine screen facility project:** The fine screen and BIOBROx facility has been running for 10 days, everyone is optimistic on the results that they have been getting from the BIOBROx. The water for the non-potable system is being supplied from the BIOBROx and the plant has not had to add any culinary water to that system. The run time is significantly better at an average of 9 hours.
2. **Report on Collections:** Steve Williams indicated to the board that the collection crew has been working on the tie-ins for the non-potable system at the Wastewater Treatment plant. They are running the sewer cleaning truck when they can, weather permitting.
2. **Call out report:** Steve indicated that the collection crew had 2 men that worked on the mainline break that Kim reported on earlier. They had 2 call outs at the wastewater treatment plant which were quick fixes.

Meet in closed session immediately to discuss personnel issues: Motion was made to meet immediately in closed session by Mick Sudbury. The motion was seconded by Doug Bezzant. Motion was approved as follows: Doug Bezzant, yea, Mick Sudbury, yea and Hank Johnson, yea at 3:40 p.m.

Chairman entertained a motion to close the closed session and reopen the public meeting at 4:10 p.m. Motion was made by Doug Bezzant, seconded by Mick Sudbury. Motion was approved as follows: Doug Bezzant, yea, Mickey Sudbury, yea and Hank Johnson, yea.

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Discussion and possible motions on matters addressed in closed session:

a. Approval of closed meeting minutes for November 17, 2011: A motion was made by Doug Bezzant, seconded by Mick Sudbury to approve the closed meeting minutes for November 17, 2011. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

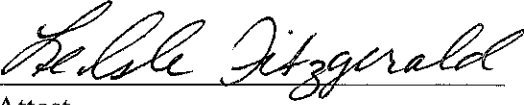
Doug Bezzant made a motion to instruct staff to begin reporting taxable vehicle benefit income at \$3.00 per round trip per vehicle per day for commuting to and from work in a company vehicle. The motion was seconded by Mick Sudbury, and approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Other Business:

Brent indicated that he had received a phone from Bob Weidner in which Bob indicated that he wanted to have a work shop with the trustees to discuss the strategies for obtaining federal funding for the Water Reuse Recharge project. Bob would like to meet next month sometime. Brent will contact the Board to organize a meeting.

Brent also informed the Board that Don Olsen was going to be giving the District a cookout next Thursday and invited the Board members.

Adjourn: Motion was made by Mick Sudbury, seconded by Doug Bezzant, to adjourn the meeting at 4:15 p.m. Motion was approved as follows: Doug Bezzant, yea, Hank Johnson, yea, and Mickey Sudbury, yea.



Attest



Chairperson