

**Board Meeting Minutes
July 14, 2011**

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, July 14, 2011, at 3:00 p.m. at the District's offices at 2711 South 8600 West, Magna, Utah.

Trustees Present:

Hank Johnson, Chairman
Doug Bezzant
Mickey Sudbury

Staff Present:

Brent Williams, General Manager
LeIsle Fitzgerald, District Controller
Kim Bailey, Water Operations Supervisor
Steve Williams, Wastewater Operations Supervisor

Also Present:

David Hartvigsen, Smith Hartvigsen, PLLC
Clint Rogers, Carollo Engineers
Dan Peay, Magna Chamber of Commerce

Call to Order:

Hank Johnson called the regular board meeting to order at 3:00 p.m. and welcomed the public.

Approval of Consent Items:

Minutes of Board meetings held June 23, 2011: A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the regular board meeting minutes dated June 23, 2011. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea, and Mick Sudbury, yea.

Expenses for June 18, 2011 to July 8, 2011: A motion was made by Mick Sudbury, seconded by Doug Bezzant, to approve the expenses in the amount of \$181,177.18. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

**Board Meeting Minutes
July 14, 2011**

Public Comments: None

Discussion and possible motion to adopt the lease purchase agreement with Zion's Bank for District vehicles: David Hartvigsen indicated to the Board that the agreement for the leased vehicle looks fine. An agreement will have to be approved for every leased vehicle by the District. A motion was made by Doug Bezzant to approve and adopt the resolution. A resolution approving the form of the Equipment Lease Agreement with Zion's First National Bank, Salt Lake City, Utah. Finding that it is in the best interests of Magna Water District, Utah to enter into said Agreement, and authorizing the execution and delivery thereof. The motion was seconded by Mick Sudbury and approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

Discussion and possible motion to purchase water shares at August 1st auction: Brent indicated that there was going to be an auction through the Utah Salt Lake Canal company August 1, 2011. There is probably going to be quite a few people defaulting on the shares and loosing because of the assessment that has been charged. Staff requested permission to attend the auction. Upon discussion, Mick Sudbury made a motion to approve Staff to attend and bid on shares not to exceed a total of \$200,000. The motion was seconded by Doug Bezzant and approved as follows: Doug Bezzant, yea, Hank Johnson, yea and Mick Sudbury, yea.

Discussion and possible motion for new building signs for office: Brent presented to the Board a sample of the signs that will go on the District building. Board indicated to proceed with the one he believes will look the best.

Discussion and possible motion on security cameras for wastewater treatment plant and operations building: Kim and Steve presented to the Board the bids for security cameras. Staff recommended Utah Yamas Control Co in the amount of \$18,248. A motion was made by Mick Sudbury, seconded by Doug Bezzant, to accept the bid for security cameras from Utah Yamas Control Co. in the amount of \$18,248. The motion was approved as follows: Doug Bezzant, yea, Hank Johnson, yea and Mick Sudbury, yea.

Discussion and possible motion on yard lights at the operations building: Staff received a bid from the Nelson Brothers Electrical for \$4,185 to fix the lighting and add to the lighting at the operations building. A motion was made by Mick Sudbury, seconded by Doug Bezzant to approve the bid from Nelson Brothers Electrical for \$4,185. The motion was approved as follows: Doug Bezzant, yea, Hank Johnson, yea and Mick Sudbury, yea.

Discussion and possible motion on District Manager and Trustee's to meet with commissioner of Reclamation in September/October in Washington DC: A motion was made by Doug Bezzant, seconded by Mick Sudbury, to send Brent Williams, and any trustees that could attend, to Washington DC to meet with the commissioner of reclamation. The motion was approved as follows: Doug Bezzant, yea, Hank Johnson, yea and Mick Sudbury, yea.

**Board Meeting Minutes
July 14, 2011**

Water Distribution/Production:

1. Kim Bailey indicated that the waterline on 7200 W and 2820 is complete and energized. Residents are signing up for secondary service. Noland and Sons are going to tie the loop in on July 29, 2011.
2. Kim Bailey indicated to the Board that water production was down 11% for the month of June and down 8% year-to-date. Water delivers an average of 6 MGD.

WWTP Operation/Collection System:

1. Steve Williams informed the Board that the collections crew was busy performing spring cleaning, continuing to clean out collection lines and blue staking. Wastewater system is going well, a little short handed but staying on top of the work load. The block walls are going up on the fine screen facility and looking good. The contractor has given a completion date of September 7, 2011. Steve also indicated that there was a leak in the line where comes across to the fine screen facility. The water that is coming through right now is ground water. There is going to be a little bit of seepage, not a lot. Steve is going to call Smart Technology and have them come and look at it. Clint Rogers is going to talk to Absolute going to see what it would take to fix it. The engineers indicated that the leak is not a huge worry. If it gets to be bigger it can be fixed at any time.

Meet in closed session immediately to discuss personnel issues: Motion was made to meet immediately in closed session by Doug Bezzant, and seconded by Mick Sudbury. Motion was approved as follows: Mickey Sudbury, yea, Doug Bezzant, yea and Hank Johnson, yea at 3:34 p.m.

Chair entertained a motion to close the closed session and reopen the public meeting at 4:14 p.m. Motion was made by Mick Sudbury, seconded by Doug Bezzant. Motion was approved as follows: Mickey Sudbury, yea, Doug Bezzant, yea and Hank Johnson, yea.

Motion to approve closed meeting minutes dated June 23, 2011: Mick Sudbury made a motion to approve the closed meeting minutes dated June 23, 2011. The motion was seconded by Doug Bezzant and approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

**Board Meeting Minutes
July 14, 2011**

Other Business:

1. **AWWA Intermountain Section, September 14 – 16, 2011, St. George, UT:** A motion was made by Mick Sudbury, seconded by Doug Bezzant, to send LeIsle Fitzgerald, Brent Williams, and any other trustees who wish to attend to the AWWA Intermountain Section Conference. The motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea and Mick Sudbury, yea.

2. **WEFTEC National Wastewater Conference, October 15 – 19, 2011, Los Angeles, CA:** A motion was made by Mick Sudbury, seconded Doug Bezzant to send Steve Williams, and any other trustee who wish to attend, to the WEFTEC Conference. The motion was approved as follows: Doug Bezzant, yea, Mick Sudbury, yea and Hank Johnson, yea.

The Board gave direction to authorize Brent Williams to continue the hiring process and to select an individual to hire.

The trustees expressed their thoughts on continuing the safety shoe program for the employees. They also expressed their thoughts on moving forward on recognition awards for employee's anniversaries. Brent indicated that the managers will take a look at the programs and report back to the trustees.

The trustees also expressed their thoughts on wanting to look at the call outs that the employees get and track the response time to those call outs. Brent indicated that the managers will report back to the trustees the information for the 2nd quarter.

Adjourn: Motion was made by Mick Sudbury, seconded by Doug Bezzant, to adjourn the meeting at 4:32 p.m. Motion was approved as follows: Hank Johnson, yea, Doug Bezzant, yea, and Mickey Sudbury, yea.

Attest

Chairperson