



**MAGNA WATER DISTRICT AGENDA
FOR THE
REGULAR BOARD MEETING
AT 10:00 AM
THURSDAY DECEMBER 8, 2022**

8885 W 3500 S, MAGNA, UT 84044

GENERAL OFFICE BUILDING

(801)250-2118

Fax(801)250-1452

DECEMBER 8, 2022
REGULAR BOARD MEETING AGENDA
MAGNA WATER DISTRICT

MEETING DATE: December 8, 2022, at 10:00 am
LOCATION: 8885 W 3500 S, MAGNA, UT, GENERAL OFFICE BUILDING

A. Call to Order

B. Public, Board and Staff join in the Pledge of Allegiance

C. Welcome the Public and Guests

D. Public Comment

Written requests that are received – Please do not take over three minutes due to time restraints for other individuals and the Board.

E. Inquire of any conflicts of interests that need to be disclosed to the Board

F. Approval of common consent items

1. Minutes of the regular board meeting held November 17, 2022
2. Minutes of the 2023 Budget Hearing held November 17, 2022
3. Expenses for November 7 – November 27, 2022:
General Expenses: \$940,250.60
Zions Bank bond payments: (November pmt made before 11/07/2022 and December's has not been paid yet)

G. Department Reports:

1. General Manager Report
2. Engineering Report
3. Water Operations Report (including water production and call out report)
4. Wastewater Operations Report (including status and call out report)
5. Controller Report – Compliance Requirements Report
6. HR Manager Report

H. Administrative

Discussion and possible motion to approve the following administrative items:

- Review of employee wage and benefits with comparable agencies, and possible motion to approve an 8.7% COLA increase for all employees effective January 1, 2023.
- Purchase of jackets with District's Logo for all employees and trustees in the amount of \$4,851.96.
- Renewal of Liability, Property, & Vehicle Insurance with Olympus Insurance in the amount of \$188,438 for 2023
- 2023 Regular Board Meeting Schedule
- 2022 Fraud Risk Assessment
- Arbing Institute Developing and Implementing an Outward Mindset training for the following amount:

Training For HR Manager:	\$4,000
Employees:	\$300/employee
Board Members	\$300/member
Total when everyone is trained	\$14,200

For information and discussion only – no action items:

- Legislative Update by Nathan Bracken, Smith Hartvigsen PLLC
- Keddington & Christensen CPA's partner unable to perform 2022 financial audit – will be working on Request for Qualifications to solicit auditors.
- Schedule of Conferences for 2023
- December 13, 2022 @ 9:00 am – Special Board Meeting to discuss Union Contract negotiations.
- Next meeting – January December 8, 2022 @ 10:00 am (if 2023 Regular Board Meeting Schedule approved above)
- Magna Water District Employee Recognition Dinner - December 9, 2022, starting at 5:30 p.m.

I. Training & Safety

Discussion and possible motion to approve the following training & Safety items:

- National AWWA Conference – June 11 – 14, 2023, Toronto, Canada
- WEFTEC Conference – Sept 30 – Oct 4, 2023, Chicago, IL
- GFOA Annual Conference – May 21 – 24, 2023, Portland, OR

Discussion on Employee Training Programs

- J. Motion to meet immediately in closed session to discuss the character, professional competence, or physical or mental health of an individual, collective bargaining, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, including any form of a water right or water shares pursuant to Utah Code Ann. §§ 52-4-204 through 205.**
- K. Motion to close the closed meeting and re-open the public board meeting.**
- L. Consider action on any noticed agenda item discussed in closed meeting.**
- M. Other Business**
- N. Adjourn**

MEETING MINUTES

**MINUTES OF THE
2023 BUDGET HEARING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT**

A public hearing of the Board of Trustees of the Magna Water District was held Thursday, November 17, 2022, at 12:30 p.m., to allow the public to comment on the District's tentative 2023 budget, at the Magna Water District General Office, Kim Bailey Board Room, located at 8885 West 3500 South, Magna, UT.

Call to Order: Mick Sudbury called the meeting to order at 12:00 p.m.

Trustees Present:

Mick Sudbury, Chairman
Jeff White
Dan Stewart

Staff Present:

Clint Dilley, General Manager
LeIsle Fitzgerald, District Controller
Trevor Andra, District Engineer
Raymond Mondragon, Water Operations Manager
Dallas Henline, Wastewater Operations Manager
Andrew Sumsion, HR Manager

Also Present:

Nathan Bracken, Smith Hartvigsen PLLC
Michael Hartvigsen, Epic Engineering

Welcome the Public and Guests: Chairman welcomed those in attendance.

Chairman asked Jeff White to read the following for proof of legal notification requirements.

Verification that legal notification requirements have been met:

Notice of this public hearing was placed on the Public Meeting Notice Website on 11/01/2022, on the District's website on 11/01/2022, and posting the notice three public places within the District's boundaries on 11/02/2022. The 2023 Tentative Budget has been available for public inspection since 11/01/2022. All requirements for notice of this public hearing were duly given according to Utah law.

Motion to open public comment session: A motion was made by Jeff White, seconded by Dan Stewart, to open the public comment session at 12:36 p.m. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea.

Call upon individuals who have completed and submitted a request card to address the Board of Trustees: There were no submitted request cards to address the Board from public

wishing to make comments on the Tentative Budget.

Motion to close public comment session: A motion was made by Jeff White, seconded by Dan Stewart, at close the public comment session due to no public present at 12:37 p.m. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea.

Board discussion if needed: There was no Board discussion needed.

Discussion of any updates, changes, and/or modifications to the 2023 Tentative Budget:

The management team presented to the Board minor changes made to the 2023 Tentative Budget of which is the following:

- Increase in the amount budgeted for Employee Benefits - Health & Wellness cost per employee
- Increase in the amount budgeted for Utilities – Telephone System Upgrade & monthly subscription costs.
- Increase in the amount budgeted for Contractual Services - EDR Finish & Feed Tank Addition Study
- Increase in the amount budgeted for Water Capital Facility Projects – Development Waterline Replacement/Cost Share
- Increase in the amount budgeted for Water Capital Facility Projects – Chlorine Upgrade at EDR
- Increase in the amount budgeted for Sewer Capital Facility Projects – Chlorine Building Equipment Upgrade
- Decrease in the amount budgeted for Administration Capital Facility Projects – Basement Finish – Design & Construction
- Decrease in the amount budgeted for Administration Capital Facility Projects – Telephone System Upgrade

Consider approval of Resolution 2022-05 Adopting the District’s 2023 Final Budget as

amended: A motion was made by Jeff White, seconded by Dan Stewart, to approve Resolution 2022-05 Adopting the District’s 2023 Tentative Budget as the 2023 Final Budget as amended.

The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea, and Dan Stewart, yea.

Adjourn Public Hearing: A motion was made by Jeff White, seconded by Dan Stewart, to adjourn the Public Budget Hearing at 1:00 pm. The motion was approved as follows: Jeff White, yea, Dan Stewart, yea, and Mick Sudbury, yea.

**MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, November 17, 2022, at 10:00 a.m., at the Magna Water District General Office, Kim Bailey Board Room, located at 8885 West 3500 South, Magna, UT.

Call to Order: Mick Sudbury called the meeting to order at 10:00 a.m.

Trustees Present:

Mick Sudbury, Chairman
Jeff White
Dan Stewart

Staff Present:

Clint Dille, General Manager
LeIsle Fitzgerald, District Controller
Trevor Andra, District Engineer
Raymond Mondragon, Water Operations Manager
Dallas Henline, Wastewater Operations Manager
Andrew Sumsion, HR Manager

Also Present:

Nathan Bracken, Smith Hartvigsen PLLC
Michael Hartvigsen, Epic Engineering
Jason Luettinger, Bowen Collins Associates
Stuart Lawrence, Magna Resident
Rory Sower, S & S Electric
Joel Workman, AQS Consulting

Public, Board, Staff joined in the Pledge of Allegiance.

Welcome the Public and Guests: Chairman welcomed those in attendance.

Public Comment: None.

Chairman asked if any of the staff or board members had a conflict of interest with anything on this agenda. There were no conflicts of interest.

Approval of Common Consent Items:

Minutes of the regular board meeting held October 20, 2022

Expenses for October 17 to November 6, 2022:

General Expenses: \$500,022.15

Zions Bank bond payments: \$384,395.16

A motion was made by Jeff White, seconded by Dan Stewart, to approve the minutes of the regular board meeting held October 20, 2022. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea, and Dan Stewart, yea.

A motion was made by Jeff White, seconded by Dan Stewart, to approve the general expenses, and the Zions Bank bond payment from October 17 to November 6, 2022, in the amount of \$500,022.15 and \$384,395.16, respectively. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea.

Clint Dilley asked Board Chairman if it would be possible to skip to item H on the agenda, Chairman Approved.

WATER AND SEWER AVAILABILITY

Discussion and possible motion to approve the following developments: Trevor Andra presented to the Board the following developments making application for the District's water and sewer services.

Kelsey Creek Minor Subdivision located at 7811 W 2100 S: Upon recommendation of approval from the District Engineer, a motion was made by Jeff White, seconded by Dan Stewart, to approve the Kelsey Creek Minor Commercial Subdivision located at 7811 W 2100 S. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. For full discussion please see board meeting recording position 2:56 to 6:26.

DEPARTMENT REPORTS

General Manager Report:

OPERATIONS:

Clint reported on the cloudy water issue after Jordan Valley Water Conservancy District had a mainline break. It was not a water quality issue concern. Management will discuss with JWWCD, protocols to be put in place to prevent this from happening again.

Clint Dilley, Matt Skogerboe, and Ed Tucker, met with the District's EDR equipment provider representative to inspect the condition of the equipment used in the District's water treatment plant. The representative did recommend the District begin a replacement program, as the equipment is now showing wear and tear to justify the replacement of the equipment. Clint informed the Board the representative gave the District several options of different equipment, new and improved that could provide additional quality of water.

Clint highlighted an emergency response plan that the wastewater treatment plant staff are putting in place by contracting an outside contractor in case of emergencies. Dallas added his comments.

Clint reported that he and LeIsle had put together written procedures to produce the Board Meeting Packets.

Clint reported on the UASD Conference.

Clint reported a couple of Employees participated in the Communities Halloween Bash (Trunk n Treat). The employees donated their time to participate in this event, to be more of a part of the Community. A discussion was held with Management and Board on employees volunteering for events within the community.

There were not actions taken. For full discussion for the General Manager's Report please refer to the board meeting recording starting at position 6:58 to 31:05.

Engineering Report:

Trevor reviewed ongoing projects, including the Zone 3 secondary and culinary pump station project, 2022 water and sewer replacement and upgrade project, prequalification packet for the District's Reuse project. He discussed the possibility of a secondary water grant to purchase secondary water meters and discussed possible alternatives to encourage those residents that have secondary water available to begin using the secondary water source for their outside watering. There were no actions taken. Full discussion can be found on the recording at position 31:13 to 36:32.

Water Operations Report (including water production and call out report):

Raymond Mondragon reported the water production and callout report for the month of October 2022. There were no actions taken, for full discussion please see board meeting recording position 36:33 to 38:37.

Wastewater Operations Report (including status and call out report): Dallas reported the collection crew will be working with Twin D on spot repairs. He reported on the WEAU Mid-year conference attended by operators and the USEPA Pretreatment 101 training attended by Beau Lamper. Dallas indicated the RV Dump closed on November 15 and will reopen on March 20, 2023. He reported that Chet Draper passed his Water Treatment Grade 1 exam. There were no actions taken, for full discussion please see board meeting recording position 38:38 to 40:08.

Controller Compliance Status Report: LeIsle presented to the Board the compliance report included in the board meeting packet. She reported all compliance requirements that had recently been completed and requirements that will be due December 2022. There were no actions taken. For full discussion please see board meeting recording position 40:09 to 41:39.

September 30, 2022, Financial Report: LeIsle presented to the Board the September 30, 2022, financials compared to budget, YTD spent on capital facilities projects, restricted and unrestricted cash, and YTD spent on payables. There were no actions taken. For full discussion please see board meeting recording position 41:40 to 44:32.

HR Manager Report: Andrew discussed District's wages compared to other agencies and discussed what those agencies are doing for a COLA adjustment. He discussed Arbinger Training program, open positions and hiring, safety handbooks, employee recognition jackets, and moving the board meeting packets to be electronic instead of paper. There were no actions taken. For full discussion please see board meeting recording position 44:33 to 1:05:53.

PROJECT AWARDS & AGREEMENTS

Discussion and possible motion to approve the following project awards and agreements:

Approval of Landmark Companies contract for Basement Finish Project in the amount of \$79,946.48, from State Contract #MA3939: A motion was made by Jeff White, seconded by Dan Stewart, to approve the contract from Landmark Companies from state contract #MA3939 for the basement finish project in the amount of \$79,946.48. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea. Full discussion can be found on the board meeting recording at position 1:06:01 to 1:13:06.

ADMINISTRATIVE

Discussion and possible motion to approve the following administrative items:

\$75.00 (\$100.00 approved) annual employee gift cards for Employee Recognition Dinner:

A motion was made by Jeff White, seconded by Dan Stewart, to approve a \$100.00 annual employee gift card for the Employee Recognition Dinner. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea, and Dan Stewart, yea. For full discussion see board meeting recording at position 1:13:07 to 1:16:29.

Next scheduled regular board meeting, December 8, 2022, at 10:00 am: Reminder of next month's board meeting. Trustees acknowledged.

Magna Water District Employee Recognition Dinner – December 9, 2022: Reminder of dinner. Trustees acknowledged.

Motion to meet immediately in closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, including any form of a water right or water shares pursuant to Utah Code Ann. §§ 52-4-204 through 205. Jeff White made a motion to meet immediately in closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, including any form of a water right or water shares, pursuant to Utah Code Ann. 52-4-204 through 205. The motion was seconded by Dan Stewart, and approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. The open session of the Board meeting was closed at 11:19 a.m. See board meeting recording position 1:18:29 to 1:19:00.

Motion to close the closed session and to reopen the open session of the Board Meeting:

Jeff White made a motion to close the closed session and reconvene the open session at 12:28 p.m. The motion was seconded by Dan Stewart, and approved as follows: Mick Sudbury, yea, Jeff White, and Dan Stewart, yea.

Consider action on any noticed agenda item discussed in closed meeting: None

Other Business: Mick inquired about the bullet proof glass to the customer service counter and asked about looking into a remote to unlock the customer service door from their seat when others from the District need into the area, instead of having to stop what they're doing to open the door. He requested Management look into the costs for this. Management will research and report back to the board. There was no action taken. For full discussion see board meeting recording position 1:19:03 to 1:23:15.

Adjourn: Having no further business to discuss, a motion was made by Jeff White, seconded by Dan Stewart, to adjourn the meeting at 12:30 pm. The motion was approved as follows: Jeff White, yea, Dan Stewart, yea, and Mick Sudbury, yea.

Attest

Chairperson

INVOICE PAYMENTS

MAGNA WATER DISTRICT
INVOICE PAYMENTS
11/07/2022 TO 11/27/2022

Check Issue Date	Payee	Amount	Description
11/7/2022	BANKCARD CENTER	88.38	WEBCAMS
11/7/2022	HUBER TECHNOLOGY	23,371.72	MAINT. SCREW PRESSES- WWTP
11/7/2022	LOWE'S	91.06	MISC SUPPLIES- SHOP
11/7/2022	LOWE'S	81.70	REPAIR SUPPLIES- SHOP
11/7/2022	LOWE'S	38.68	MISC SUPPLIES- OFFICE
11/7/2022	OWEN EQUIPMENT	461.55	CABLE- TRUCK HOIST- #44
11/8/2022	BANKCARD CENTER	299.25	REFRIGERATOR REPAIR-FAMOUS APPLS SERVICE
11/8/2022	DATA SERVICES	43.64	DATA SERVICES
11/8/2022	REPUBLIC SERVICES #864	2,830.07	GARBAGE COLLECTION-WWTP
11/8/2022	STANDARD PRINTING COMPANY	495.56	RED DOOR HANGARS
11/9/2022	AIRGAS USA, LLC - CENTRAL DIVISION	24.12	NITROGEN - #52
11/9/2022	ALIGNMENT SPECIALISTS	104.95	ALIGNMENT- #69
11/9/2022	ALIGNMENT SPECIALISTS	211.95	ALIGNMENT- #8
11/9/2022	ASPHALT MATERIALS, INC.	289.00	CONCRETE- REPAIRS FOR CONST. CREW
11/9/2022	BANKCARD CENTER	50.00	WW OPERATOR CERT RENEWAL
11/9/2022	CRUS OIL INC./QUALCO	492.10	AIR FILTER & CRANKCASE KIT
11/9/2022	FUEL NETWORK	8,424.88	GASOLINE FOR VEHICLES
11/9/2022	HI- VALLEY CHEMICAL	6,205.52	CHECMICALS
11/9/2022	JACKS TIRE & OIL	1,094.00	TIRES -#21
11/9/2022	METERWORKS	6,952.00	SOFTWARE RENEWAL NEPTUNE 360
11/9/2022	MOTION & FLOW CONTROL PRODUCTS,INC	242.50	AIR FITTINGS-EDR
11/9/2022	OLYMPUS SAFETY & SUPPLY, LLC	52.00	ABSORBENT OIL PADS- MECHANIC SHOP
11/9/2022	PREMIER TRUCK GROUP	26.30	DIFF. TEMP. SENDING UNIT-#74
11/9/2022	PREMIER TRUCK GROUP	17.97	WIRING PLUG- DIFF SENSOR-#74
11/9/2022	PURCHASE POWER	301.50	METER/POSTAGE
11/9/2022	RICOH USA , INC	206.17	COPIER AT EDR
11/9/2022	ROCKY MOUNTAIN CARE CLINIC	65.00	DOT PHYSICAL EXAM
11/9/2022	S.L.CO. ENGINEERING DIVISION	1,375.00	CONSTRUCTION PERMITS
11/9/2022	SAFETY-KLEEN SYSTEMS, INC.	411.29	WASHER SOLVENT
11/9/2022	UTAH ASSOCIATION OF SPECIAL	11,693.00	MEMBERSHIP DUES
11/9/2022	UTAH-IDAHO TEAMSTERS SECURITY FUND	38,737.50	UNION HEALTH & WELFARE
11/9/2022	WACO	5,153.96	FILTERS-EDR
11/9/2022	WESTERN CONF TEAMSTERS PENSION	23,798.50	UNION PENSION CONTRIBUTION
11/10/2022	ALLSTATE	574.96	INSURANCE
11/10/2022	FERGUSON WATERWORKS #1616	1,205.19	BALL VALVE & PRESSURE REGULATOR-EDR
11/10/2022	FERGUSON WATERWORKS #1616	195.42	CONNECTION PARTS-WATER
11/11/2022	JOHN HANCOCK LIFE INSURANCE CO.	1,670.40	INSURANCE
11/14/2022	CINTAS CORPORATION #180	177.00	SHOP/EDR UNIFORMS AND LINENS
11/14/2022	CINTAS CORPORATION #180	416.59	WWTP UNIFORMS AND LINENS
11/14/2022	CINTAS CORPORATION #180	157.30	SHOP/EDR UNIFORMS AND LINENS
11/14/2022	CINTAS CORPORATION #180	304.23	WWTP UNIFORMS AND LINENS
11/14/2022	CINTAS CORPORATION #180	184.41	SHOP/EDR UNIFORMS AND LINENS
11/14/2022	CINTAS CORPORATION #180	316.20	WWTP UNIFORMS AND LINENS
11/14/2022	CINTAS CORPORATION #180	109.33	MATS FOR OFFICE
11/14/2022	CINTAS CORPORATION #180	268.38	WWTP UNIFORMS AND LINENS
11/14/2022	CINTAS CORPORATION #180	187.97	SHOP/EDR UNIFORMS AND LINENS
11/14/2022	VERIZON WIRELESS	372.85	CELLPHONE SERVICES
11/15/2022	IPS	133.35	T&A MONTHLY FEE
11/15/2022	NATIONAL BENEFIT SERVICES, LLC	52.00	HRA PLAN ADMIN FEE- OCTOBER
11/16/2022	BANKCARD CENTER	26.71	JANITORAL SUPPLIES
11/16/2022	BANKCARD CENTER	132.12	JANITORAL SUPPLIES
11/16/2022	CUMMINS SALES AND SERVICE	114.24	FILTER HOUSING LOWER BOWL- GENERATOR EDR
11/16/2022	SMITH HARTVIGSEN, PLLC	1,999.00	EMPLOYMENT LAW & OTHER CONFIDENTIAL MATTER
11/16/2022	SMITH HARTVIGSEN, PLLC	133.50	KC LOGISTICS
11/16/2022	SMITH HARTVIGSEN, PLLC	1,565.00	GENERAL LEGAL MATTERS
11/16/2022	SMITH HARTVIGSEN, PLLC	450.00	LEGISLATIVE MATTERS
11/16/2022	SMITH HARTVIGSEN, PLLC	1,150.00	GENERAL LEGAL MATTERS
11/16/2022	SMITH HARTVIGSEN, PLLC	588.00	LEGISLATIVE MATTERS
11/16/2022	SMITH HARTVIGSEN, PLLC	593.00	KC LOGISTICS
11/16/2022	VERIZON CONNECT FLEET USA LLC	697.00	MONTHLY GPS CHARGE
11/16/2022	WATER ENVIRONMENT ASSC OF UTAH	300.00	WEF MIDYEAR CONFERENCE
11/16/2022	WATER ENVIRONMENT ASSC OF UTAH	400.00	WEF MIDYEAR CONFERENCE
11/17/2022	AERATION INDUSTRIES INTERNATIONAL	54,424.00	AIRE-O2 TRITON 2.0 AERATOR
11/17/2022	ALPHAGRAPHS	127.41	BANNER
11/17/2022	APPLICANT PRO	159.82	JOB LISTINGS
11/17/2022	AXIS EXCAVATION	1,800.00	HYDRANT METER REFUND
11/17/2022	BANKCARD CENTER	150.00	WATER CERTIFICATION RENEWAL
11/17/2022	CRUS OIL INC./QUALCO	165.31	OIL, FUEL, & AIR FILTER- #4
11/17/2022	DAN STEWART	148.75	UASD 33RD ANNUAL CONVENTION
11/17/2022	DELOBEL, DYLLAN	250.00	EXAM REIMBURSEMENT & BONUS

MAGNA WATER DISTRICT
INVOICE PAYMENTS
11/07/2022 TO 11/27/2022

Check Issue Date	Payee	Amount	Description
11/17/2022	DRAPER, CHET	250.00	EXAM REIMBURSEMENT & BONUS
11/17/2022	DRAPER, CHET	250.00	EXAM REIMBURSEMENT & BONUS
11/17/2022	EPIC ENGINEERING, P.C.	5,401.20	GATEWAY TO LITTLE VALLEY -INSPECTION
11/17/2022	EPIC ENGINEERING, P.C.	1,903.08	GATEWAY TO LITTLE VALLEY PHASE 1 AND 2 - INSPECTION
11/17/2022	EPIC ENGINEERING, P.C.	1,731.50	ZONE 3 SECONDARY BOOSTER PUMP STN & CULINARY STN
11/17/2022	EPIC ENGINEERING, P.C.	82.50	ASCEND AT LITTLE VALLEY
11/17/2022	EPIC ENGINEERING, P.C.	610.56	ASCEND AT LITTLE VALLEY -INSPECTION
11/17/2022	EPIC ENGINEERING, P.C.	82.50	GATEWAY TO LITTLE VALLEY PHASE 3
11/17/2022	EPIC ENGINEERING, P.C.	7,694.76	GATEWAY TO LITTLE VALLEY PHASE 3-INSPECTION
11/17/2022	EPIC ENGINEERING, P.C.	1,105.00	2022 CULINARY WATER AND SEWER PIPELINE REAIRS-CM
11/17/2022	ERIKS NORTH AMERICA, Inc	101.08	FITTINGS- WWTP
11/17/2022	GLENS KEY INC.	95.00	OFFICE BACK DOOR FIX
11/17/2022	JORDAN VALLEY WATER	26,506.19	WATER DELIVERIES
11/17/2022	KEN GARFF FORD WEST VALLEY	81.18	REPLACE FILLER NECK ON DEF TANK- #3
11/17/2022	LEVERAGE IT SOLUTIONS	1,500.00	OFFLINE BACKUP- CYBER SECURITY/STANDARD SUPPORT
11/17/2022	LEVERAGE IT SOLUTIONS	504.00	BARRACUDA BACKUP SERVER APPL. 290 INSTANT REPLCMNT SUB
11/17/2022	M.C. GREEN & SONS INC.	1,800.00	HYDRANT METER REFUND
11/17/2022	METERWORKS	6,942.60	SECONDARY METERS
11/17/2022	MID ATLANTIC TRUST COMPANY	2,821.15	401(K)
11/17/2022	MORGAN ASPHALT	427.05	ASPHALT FOR REPAIRS
11/17/2022	NATIONAL BENEFIT SERVICES, LLC	1,262.05	INSURANCE
11/17/2022	NEWMAN CONSTRUCTION	249,170.75	2022 CULINARY WATER & SEWER PIPELINE REPLACEMENT
11/17/2022	NEWMAN CONSTRUCTION	324,906.34	ZONE 3 SECONDARY BOOSTER PUMP STATION
11/17/2022	PRONGHORN CONSTRUCTION	1,800.00	HYDRANT METER REFUND
11/17/2022	RAILROAD MANAGEMENT COMPANY LLC	880.87	WATERLINE EASEMENT
11/17/2022	ROCKY MOUNTAIN POWER CO.,	32,434.94	POWER BARTON WELLS 1&2
11/17/2022	ROCKY MOUNTAIN POWER CO.,	1,932.02	POWER HAYNES WELLS
11/17/2022	SKM INC.	388.75	SCADA MAINT.- SEWER SYSTEM
11/17/2022	STANTEC CONSULTING SERVICES INC.	10,534.75	MAGNA WATER DISTRICT SUPPORT-ON CALL SERVICES
11/17/2022	SUDBURY, MICKEY	100.00	UASD 33RD ANNUAL CONVENTION
11/17/2022	THATCHER COMPANY	14,698.50	CHECMICALS
11/17/2022	THATCHER COMPANY	(7,500.00)	CHECMICALS
11/17/2022	UTAH & SALT LAKE CANAL COMPANY	75.00	DUES FOR CANAL SHARES
11/17/2022	UTAH & SALT LAKE CANAL COMPANY	7,850.00	DUES FOR CANAL SHARES
11/17/2022	UTAH & SALT LAKE CANAL COMPANY	175.00	DUES FOR CANAL SHARES
11/17/2022	UTAH & SALT LAKE CANAL COMPANY	75.00	DUES FOR CANAL SHARES
11/17/2022	UTAH DIVISION OF WATER QUALITY	6,325.00	FY23 UPDES MUNICIPAL DISCHARGE FEE
11/17/2022	WARDELL BROTHERS CONSTRUCTION	1,800.00	HYDRANT METER REFUND
11/17/2022	WHITE, JEFF	148.75	UASD 33RD ANNUAL CONVENTION
11/18/2022	RICOH USA , INC	5.00	PRINTER - ADMIN OFFICE
11/18/2022	RICOH USA , INC	271.63	COPIER - ADMIN OFFICE
11/18/2022	RICOH USA , INC	60.00	COPIER - ADMIN OFFICE
11/18/2022	ROCKY MOUNTAIN POWER CO.,	17.20	POWER BACCHUS TANKS
11/18/2022	ROCKY MOUNTAIN POWER CO.,	89.54	POWER SECONDARY WATER PUMP
11/18/2022	ROCKY MOUNTAIN POWER CO.,	144.92	POWER DISTRICT OFFICE
11/18/2022	ROCKY MOUNTAIN POWER CO.,	261.55	POWER CEMENT BLDG SHOPS
11/18/2022	ROCKY MOUNTAIN POWER CO.,	2,818.45	POWER 7600 W RESERVOIR
11/18/2022	STAPLES BUSINESS CREDIT	108.01	OFFICE SUPPLIES-OFFICE
11/18/2022	STAPLES BUSINESS CREDIT	15.59	OFFICE SUPPLIES-EDR
11/18/2022	STAPLES BUSINESS CREDIT	197.37	OFFICE SUPPLIES-OFFICE
11/18/2022	STAPLES BUSINESS CREDIT	14.06	OFFICE SUPPLIES-OFFICE
11/18/2022	STAPLES BUSINESS CREDIT	97.02	OFFICE SUPPLIES-OFFICE
11/18/2022	STAPLES BUSINESS CREDIT	15.49	OFFICE SUPPLIES-OFFICE
11/18/2022	STAPLES BUSINESS CREDIT	13.18	OFFICE SUPPLIES-OFFICE
11/18/2022	STAPLES BUSINESS CREDIT	66.03	OFFICE SUPPLIES-OFFICE
11/18/2022	STAPLES BUSINESS CREDIT	101.97	OFFICE SUPPLIES-OFFICE
11/18/2022	STAPLES BUSINESS CREDIT	137.58	OFFICE SUPPLIES-WWTP
11/18/2022	STAPLES BUSINESS CREDIT	10.60	OFFICE SUPPLIES-OFFICE
11/18/2022	STAPLES BUSINESS CREDIT	9.56	OFFICE SUPPLIES-OFFICE
11/18/2022	STAPLES BUSINESS CREDIT	16.35	OFFICE SUPPLIES-OFFICE
11/21/2022	BANKCARD CENTER	109.00	COMPUTER CLASS-TRAINING
11/21/2022	ELITE GROUNDS, LLC	860.19	LANDSCAPING CONTRACT-OFFICE
11/21/2022	ELITE GROUNDS, LLC	963.01	LANDSCAPING CONTRACT-WWTP ADMIN
11/21/2022	REPUBLIC SERVICES #864	544.89	GARBAGE COLLECTION-SHOP
11/21/2022	REPUBLIC SERVICES #864	2,844.71	GARBAGE COLLECTION-WWTP
11/21/2022	REPUBLIC SERVICES #864	557.24	GARBAGE COLLECTION-SHOP
11/21/2022	ROCKY MOUNTAIN POWER CO.,	1,039.83	POWER ZONE 3 CULINARY PUMPS
11/22/2022	BANKCARD CENTER	1,506.00	U OF U CONNECTED LEARNING- TRAINING
11/22/2022	LOWE'S	420.54	TOOLS - METER CREW
11/22/2022	LOWE'S	697.27	MISC SUPPLIES-CONST. CREW

**MAGNA WATER DISTRICT
INVOICE PAYMENTS
11/07/2022 TO 11/27/2022**

Check Issue Date	Payee	Amount	Description
11/22/2022	SALT LAKE COUNTY TREASURER	118.01	PROPERTY TAXES
11/22/2022	THATCHER COMPANY	6,566.62	CHECMICALS
11/22/2022	UTAH BARRICADE COMPANY	125.14	SIGNS
11/22/2022	UTAH BARRICADE COMPANY	339.00	BARRICADE RENTAL
11/23/2022	ANSERFONE	286.50	NIGHT ANSWERING SERVICE
11/23/2022	COSTCO WHOLESALE	2,895.73	MACBOOK PRO 13.3 - APPLE M2 CHIP 8-CORE CPU- 10 CORE GPU
11/23/2022	SHRED-IT	74.47	DOCUMENT SHREDDING
11/23/2022	SHRED-IT	74.47	DOCUMENT SHREDDING
11/23/2022	UTAH SAFETY COUNCIL	895.35	AED LITHIUM LON BATTERIES FOR PHILLIPS HEARTSTART FRX
11/24/2022	CASELLE, INC.	2,354.00	CONTRACT SUPPORT CHARGES
11/27/2022	WEST VALLEY CITY	130.20	STORMWATER AT EDR
		\$ 940,250.60	

MANAGER'S REPORT



MEMO

TO: MWD Board of Directors
FROM: Clint Dilley, P.E., General Manager
DATE: 11/30/22 (December 8th Board Meeting)
RE: Report and Discussion from General Manager

PURPOSE OF MEMO

The purpose of this memo is to provide the Magna Water District (MWD) Board of Directors a general report from the General Manager and associated discussion with input from rest of management team to keep the board abreast of general matters in the District. The format of the memo will primarily be a list of bullet points to assist guiding the discussion in the board meeting.

REPORT FROM GENERAL MANAGER

After discussions with the board and management team we have focused our efforts on three main areas including 1) Staffing 2) Operations and 3) Communication as outlined in the following sections.

STAFFING

- Collections Service Maintenance
 - Interviewing candidates and finalizing selection
- Water Operations Service Maintenance/Construction Crew
 - Interviewing candidates

OPERATIONS

- Water Operations
 - JVWCD needs to make another repair on same line that had a repair and air issues. We will use the protocol we established after last time which will include immediate isolation from our system until we are satisfied that JVWCD has adequately flushed the line of air and confirm with sampling and testing for any other water quality concerns prior to introduction back into our water system
 - Lead and copper team put together with Justin L. leading the effort and Travis and Spencer working alongside to investigate, inspect and inventory service lines
 - 2nd mailer sent out on Lead and Copper in November
 - Construction crew is preparing subgrade and will begin setting concrete blocks for foundation of the material storage cover which will be delivered this week
- WWTP Operations
 - RV dump closed for season on November 15th
 - Standby generator tank storage complete

- DWQ conducted a wastewater & stormwater discharge permit inspection and walkthrough of the WWTP facility and we successfully passed off the inspection
- USMP general permit required NOI every 5 years and annual report every year has been submitted to DWQ
- Reuse project out for prequalification of contractors now and will be due by 12/15/22
- Office
 - Henriksen Butler working on different table solution instead of nesting tables as proposed
 - Basement finish scheduled to begin on 12/5/22. Will need to rent a POD or similar to move files and storage cabinets, shelves temporarily during construction.
 - Will move forward with obtaining bids for bulletproof glass at customer counters along with remote door opener
- Delinquent accounts
 - October 2022
 - Accounts that are delinquent: 358
 - Total of all delinquent accounts: \$41,013.17
 - Average delinquent account balance: \$114.56
 - Pink notices sent out on 9/27/22 for October= 263
 - September 2022
 - Accounts that are delinquent: 384
 - Total of all delinquent accounts: \$48,220.23
 - Average delinquent account balance: \$125.57
 - Pink notices sent out on 8/29/22 for September = 209
 - August 2022
 - Accounts that are delinquent: 318
 - Total of all delinquent accounts: \$32,037.79
 - Average delinquent account balance: \$100.75
 - Pink notices sent out on 7/12/22 for August= 48

COMMUNICATION & MORALE

- Continue working toward improving communication w/ board members & community partners
 - GM plan to attend Magna Town Council meeting on 12/13/22
- Work to improve communication & morale with employees
 - Team building meeting for management team & front office completed successfully
 - HR MGR to take Arbinger Institute Leadership Certification Training to be able to provide in house training on Outward Mindset
 - HR MGR working on more formal recognition and documentation for employees who go above and beyond or receive feedback on exceptional customer service
 - GM has completed 5 of 6 weeks in management/leadership training seminar will complete last week in March of 2023
- Work to improve communication with customers
 - Moving forward with Alphagraphics to provide a concept informational/historical wall display in waiting room for viewing
 - Plan on the year-end review flyer for January 1st mailer
 - Thorough and prompt response to customer concerns and complaints
 - Received a customer compliment from Christy Miller for a leak check and overall friendly and prompt customer service who specifically mentioned Mike, Kim and Virginia

WATER PRODUCTION REPORT

Water Production Report

November 2022

Water Production Summary

The culinary water production for November was 88.87 million gallons or 272.77-acre feet, a 11.14% decrease from 2021. Year to date production was 1,610.08 million gallons or 4,941.52-acre feet, a 3.13% decrease from 2021.

We have purchased 765.51-acre feet of water from Jordan Valley Water as of November 2022.

Callout Report – Water and Wastewater Combined

Total number of call outs - 18 Total Hours – 64.75

5 - Service Leak

13 - Miscellaneous

Summary Of Water Deliveries
MAGNA WATER DISTRICT
System # 18014
Nov-22

Source	Month's Deliveries (AF)		Change %	Current Month's Gall	Deliveries YTD (AF)		Change %	YTD Gallons
CULINARY WATER	2022	2021			2022	2021		
Well Sources Barton and Haynes	232.87	270.17			4,785.97	4,940.49		
To Waste	26.51	29.84			580.36	573.21		
Total Finished Blend EDR	207.10	239.97			4,210.71	4,361.75		
JVWCD Magna Reading	65.12	63.00			711.41	735.29		
JVWCD	65.67	63.19			730.81	734.39		
Total Culinary Water	272.77	303.16	-11.14%	88,876,104	4,941.52	5,096.14	-3.13%	1,610,085,579
SECONDARY WATER								
Irrigation Well #1	-	-			3.70	162.22		
Irrigation Well #2	-	-			151.49	165.73		
Irrigation Well #3	-	-			44.41	73.69		
High Zone (secondary)	-	-			141.65	151.89		
Low Zone (secondary)	-	-			424.26	262.76		
Total secondary Usage	-	-	#DIV/0!	-	765.51	816.29	-6.63%	249,424,592
Total Production of Water	272.77	303.16	-11.14%	88,876,104	5,707.03	5,912.43	-4%	1,859,510,171

* EDR Blend + Total Secondary + JVWCD = Total Production

NOVEMBER CALL OUTS

Dept.	Employee	Date	Hours	Description
EDR	JON DAVIS	11/5/2022	3	SCADA SHUTDOWN, RESTARTED
		11/6/2022	3	CONCENTRATE PUMP FAIL, HIGH PRESSURE FAIL
WATER	MIKE HARMS	11/4/2022	3	SETTER LEAK, AUTOZONE
			3	STOP & WASTE BROKEN, 8548 W BOWIE DR
SEWER	BEAU LAMPER	11/6/2022	3	CLARIFIER #1 & #2 FAIL TO START DUE TO LOSS OF POWER. PHYSICALLY RESET BOTH PANELS & ACKNOWLEDGED ALL ALARMS
		11/18/2022	3	NONPOTABLE SUPPLY PRESSURE ALARM, SWITCHED TO POTABLE WATER, RESET FAILURES & ALARMS
WATER	CLINT GILES	11/18/2022	3	EMERGENCY BLUESTAKES, 3136 S 9100 W - SEWER REPAIR
WATER	MATT HUNTER	11/13/2022	3	SERVICE LEAK, 2983 S MIRACLE COVE
		11/27/2022	3	SERVICE LEAK, 7557 W PERENNIAL
WATER	ROBERT JATERKA	11/13/2022	3.5	SERVICE LEAK, 2983 S MIRACLE COVE
WATER	JUSTIN LONG	11/20/2022	3	SERVICE LEAK, 3282 S 7655 W
WATER	CONNOR MCREYNOLDS	11/10/2022	3	MEET BRET TO ALLOW ENTRY INTO PUMPHOUSE
		11/11/2022	3	COLD SIDE LEAK, 7930 W BRIDGTON DR
			3	TURN WATER ON AFTER HOMEOWNER REPAIR, 9069 S MAGNA MAIN
		11/13/2022	4.25	SERVICE LEAK, 2983 S MIRACLE COVE
			3	SERVICE LEAK, 2751 S 9200 W
		11/16/2022	3	SERVICE LEAK, 7314 W 3960 S
WATER	SPENCER SIMONS	11/13/2022	3	SERVICE LEAK, 2983 S MIRACLE COVE
EDR	ED TUCKER	11/19/2022	3	SCADA COMPUTER FAIL, RESTARTED
EDR	MATT SKOGERBOE	11/27/2022	3	SCADA COMPUTER FAIL, RESTARTED
SEWER	SCOTT BECK	11/24/2022	3	CLARIFIER FAIL TO START DUE TO LOSS OF POWER. PHYSICALLY RESET BOTH PANELS & ACKNOWLEDGED ALL ALARMS

Total Callout Hours	64.75
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Total Callouts	18
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Total Water/EDR Hours	55.75
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Total # of Water Callouts	15
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Total WWTP Hours	9
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Total WWTP Callouts	3
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LEAKS

Date	Address	Hours	Mainline/Service
11/13/2022	2983 S MIRACLE	13.75	SERVICE
11/13/2022	2751 S 9200 W	3	SERVICE
11/16/2022	7314 W 3960 S	3	SERVICE
11/20/2022	3282 S 7655 W	3	SERVICE
11/27/2022	7557 W PERENNIAL	3	SERVICE
TOTAL		25.75	

COMPLIANCE REQUIREMENTS REPORT

COMPLIANCE OF LEGAL REQUIREMENTS AND INTERNAL POLICIES CHECK LIST

LEGAL REQUIREMENTS	DATE COMPLETED	DUE DATE	NEXT SCHEDULED FOR
Posting of Annual Schedule of Regular Board Meetings	1/3/2022	1st Monday in January	1/2/2023
Adoption of District's Annual Tentative Budget	10/20/2022	11/30/2022	
Annual Certification and Filing of Budget with State Auditor	11/30/2022	12/31/2022	12/31/2023
Annual Filing of Impact Fees Report with State Auditor	3/21/2022	3/31/2022	3/31/2023
Annual Filing of Financial Statements with State Auditor	6/29/2022	6/30/2022	6/30/2023
Participation in Utah Public Finance Website (transparent.utah.gov) Salaries/Benefits	4/5/2022	3/31/2022	3/31/2023
Quarterly Budget to Actual Reports provided to Board of Trustees			
1st Quarter	4/21/2022	May	5/1/2023
2nd Quarter	8/11/2022	August	8/1/2023
3rd Quarter	11/9/2022	November	11/1/2023
4th Quarter		February	2/1/2024
Quarterly Reporting to Transparency Website -Revenues & Expenses			
1st Quarter	4/21/2022	April	4/30/2023
2nd Quarter	7/30/2022	July	7/31/2023
3rd Quarter	11/1/2022	October	10/31/2023
4th Quarter		January	1/31/2024
Payroll Annual Posting to Transparency Website		1/31/2023	1/31/2023
Proper Notice of Public Meetings	Ongoing	at least 24 hours before public Meeting date and time	Ongoing
Board member contact information (name, phone number, and email address) posted on the Utah Public Notice Website	1/15/2022	30 days after information has changed	1/1/2024
Semi-annual Report to State Money Management Council			
June 30 Report	7/8/2022	July 31	7/31/2023
December 31 Report	1/31/2023	January 31	1/31/2024
File statement with Division of Corporations re: receipt of notice of claim		January 2022	January 2023
File with Registry of Lieutenant Governor	5/16/2022	A year from the last filing	5/16/2023
Disclosure regarding responsibility of homeowner to repair retail water line	7/1/2022	Annually	2023
Water Use Report	3/13/2022	March 31	3/31/2023

Municiple Wastewater Planning Program Report	4/7/2022	April 15	4/15/2023
Publish Consumer Confidence Report	7/1/2022	Every July 1	7/1/2023
Imposing/Increasing Fee - Public Hearing	4/22/2021	When needed	Unknown
Copies of "Robert's Rules of Order"	ongoing	ongoing	ongoing
(b) Subject to Subsection (3)(3), a board of trustees shall: (i) adopt rules of order and procedure to govern a public meeting of the board of trustees; (ii) conduct a public meeting in accordance with the rules of order and procedure described in Subsection (3)(b)(i); and (iii) make the rules of order and procedure described in Subsection (3)(b)(i) available to the public: (A) at each meeting of the board of trustees; and (B) on the local district's public website, if available			
Annual Employee Training Sexual Harassment Tuition Assistance Program Fraud Awareness Training	8/31/2022	Annually within 90 calendar days	3/31/2023
Annual Trustee Training Open and Public Meetings Act	11/2/2022	Annually	
Utah Public Officers' and Employees' Ethics Act	11/2/2022	Annually	
New Trustee Special and Local District training Course	6/28/2022 & 11/2/2022	Within one year of Office	2023
Conflict of Interest Annual certification		Annually withone 90 calendar days	3/31/2023
Employee Performance Evaluations	11/30/2022	Annually	11/30/2023
Hotline	Ongoing	Posted on Website always	Ongoing
Annual Filing of Fraud Risk assessment with State Auditor	12/1/2022	June 30	12/1/2023
GRAMA Training Annual for Records Officer	2/7/2022	Annually	2/7/2023
Appoint A Board Chair Person Annually	1/13/2022	January Regular Board Meeting	Jan-23
Public Tax Increase Hearing	Ongoing	When Needed	Ongoing
Meeting Minutes and any materials distributed at the Meeting available on the Utah Public Notice Webiste, District website, and district office and within three business days after holding an open meeting, make an audio recording of the open meeting available to the public for listenting.	Ongoing		Ongoing
Review Insurance/Bonding Requirements	Nov-22	Annually	2023
Review Fund Balance Limitation		Annually	2023

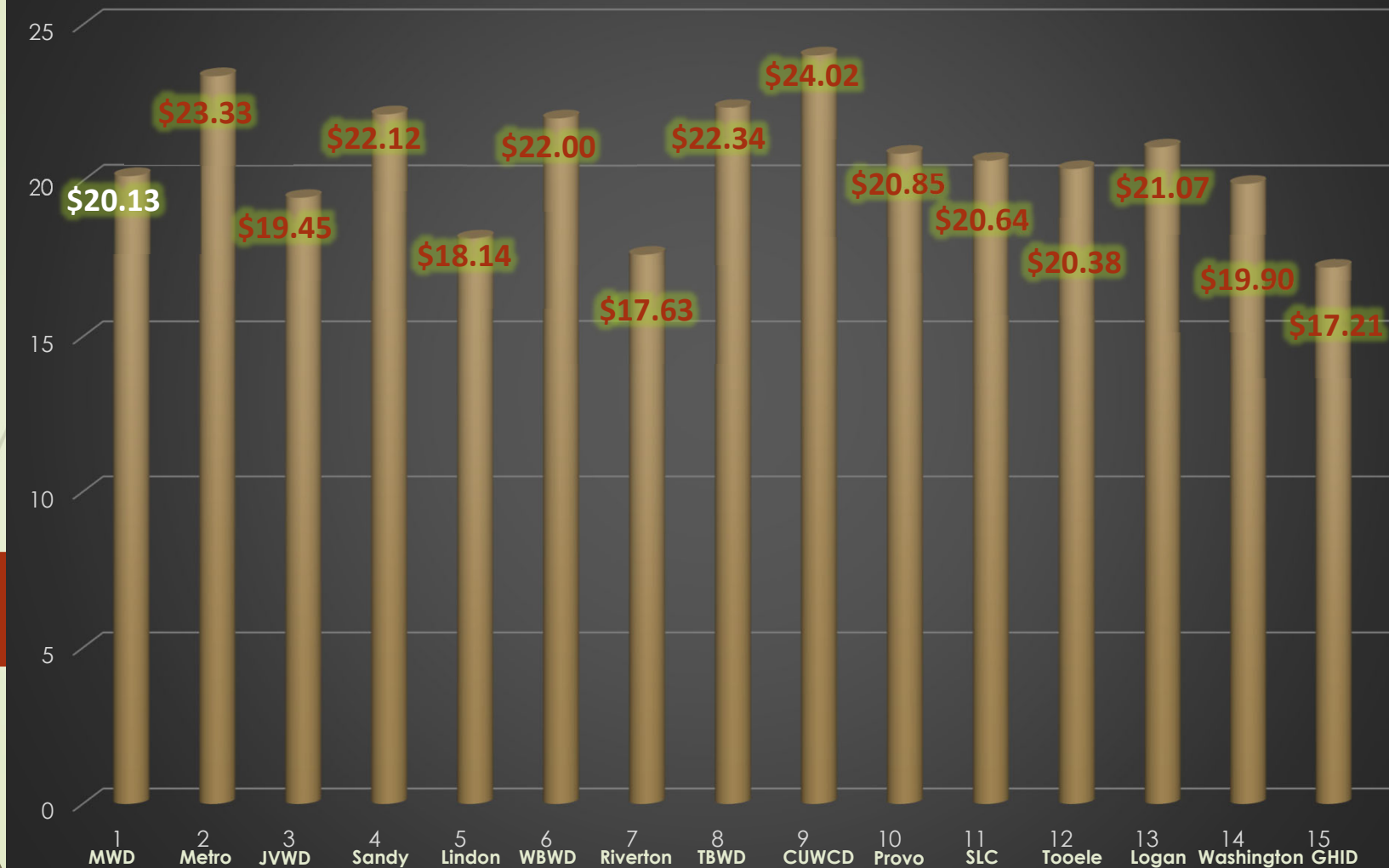
COLA ADJUSTMENT



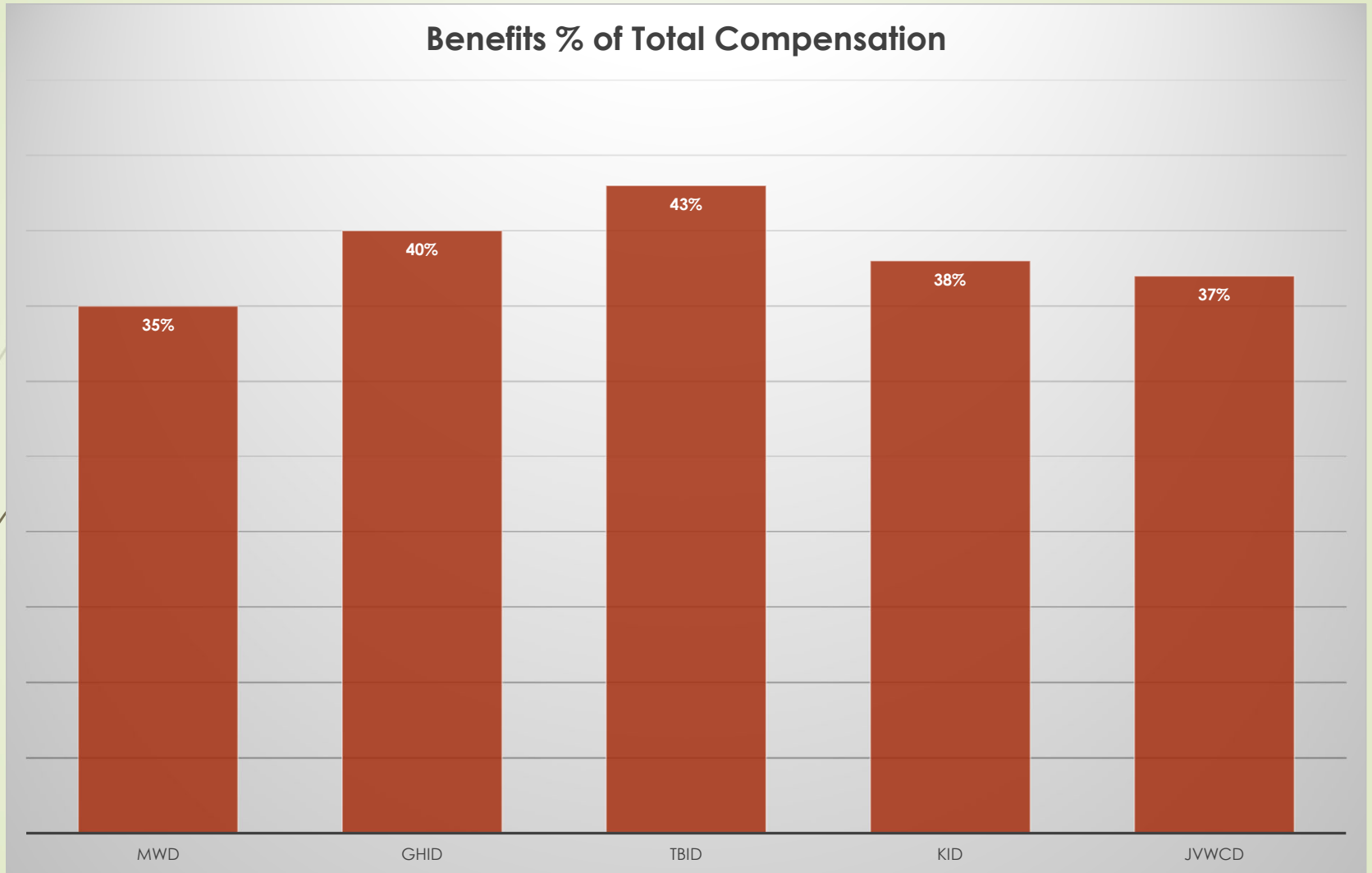
Cost of Living Adjustment

- Social Security COLA 8.7%
- Jordan Valley Water Conservation District 8.7%
- Taylorsville Bennion Improvement District 8.7% + 3% Merit
- Granger Hunter Improvement District 8.2% + 7% Merit
- Central Valley Water Reclamation Facility 8.3% + 3% Merit
- The Consumer Price Index rose 8.2 percent year over year in September, near a 40-year high.
- Grocery prices increased 13.5 percent over the past year.
- Energy costs rose 28.5%.
- MWD 2.5% CBA + 8.7% COLA

Water Operator Starting Wages



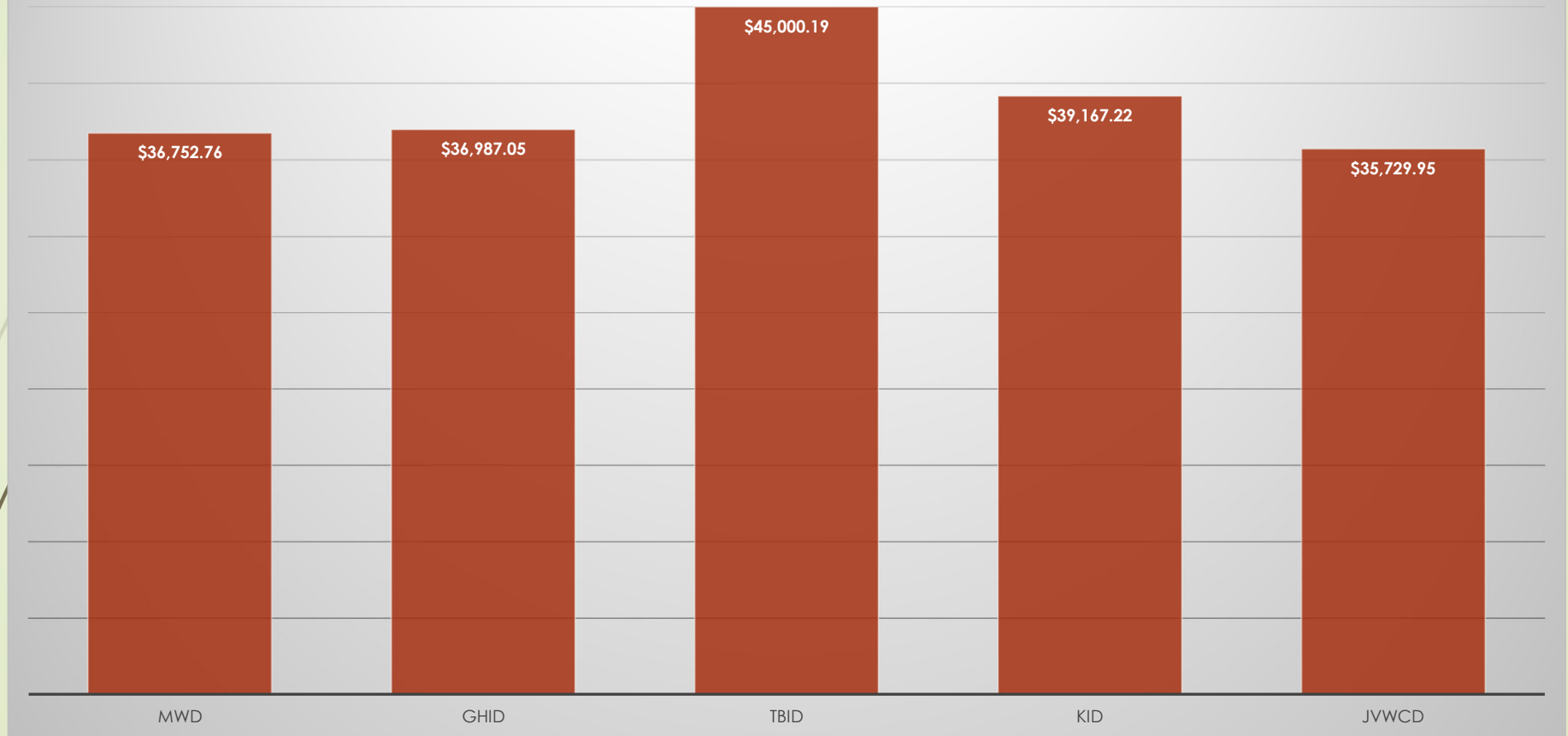
Benefits % of Total Compensation



% Benefits of Wages



Median of Benefits Paid



EMPLOYEE JACKETS



3 Board Members



5 Office Staff



25 Operations Staff

Evergreen Business Solutions Quote:

Board Member: \$155.43/Jacket

Office Staff: 129.52/Jacket

Operations Staff: 167.08/Jacket

Logo Digitize \$60.00

Artwork: \$35.00

Freight: \$210.00

Total: \$5,596.00

Creative Signs & Graphics

\$192.75/Jacket

\$79.50/Jacket

\$144.00/Jacket

Logo Stitching \$8.37/Jacket

\$4,851.96

INSURANCE

INSURANCE PROPOSAL

MAGNA WATER DISTRICT

EXPERTISE.

INNOVATION.

STABILITY.

CLINT DILLEY
GENERAL MANAGER

PREPARED BY
B. DARRELL CHILD
EXECUTIVE VICE PRESIDENT



OLYMPUS
INSURANCE

November 16, 2022

Clint Dilley
General Manager
Magna Water District
8885 W 3500 S
Magna, UT 84404

Re: 2022 Coverage Program Review

Dear Clint:

We appreciate the opportunity to provide essential risk and insurance services to Magna Water District and value our ongoing professional relationship.

The essential risks and supporting insurance services for the district are reviewed annually. The insurance program for the district is designed to protect against major risks through well designed risk and insurance planning.

The underwriters for each major coverage are provided updated information, which is used to develop their coverage terms. The risks facing the district continue to be dynamic in nature, including the development of legal liabilities and the potential for large or regional catastrophic events.

The renewal program includes an ultimate liability limit of \$16 million per liability claim or loss event. This limit is essential to address the potential for large losses that may arise from water operations or the use of vehicles. In recent years large losses have occurred against public entities and water organizations, with an escalation in damages due to social inflation. Social inflation recognizes the potential of juries providing greater awards, often without regard to clearly defined legal liability.

The district is insured with a custom insurance program for water organizations. This program has several special enhanced coverages enhancements, which are designed to meet the unique needs of water organizations. These include:

- Failure to supply utility services
- Water contamination
- Line failure or sewer back up
- Sexual misconduct
- Employment practices liability includes coverage for past wages, salary, or benefits
- Separate limits for each major area of risk or policy coverage section.

CYBER LIABILITY

The risks associated with Cyber Liability have significantly grown in recent years. These risks include the liability that may result from lost or stolen data, compromised control systems and the potential of ransomware events. The present cyber liability insurance program is supported by leading cyber security experts that provide support services and technical assistance in the event of a data breach event.

FIDUCIARY LIABILITY

The district has significant risk exposure related to the handling of retirement plans and related services. This is covered by a special policy from Travelers for fiduciary liability. This policy defends or pay claims related to an allegation of wrongful administration of employee retirement plans.

Fiduciary liability claims continue to escalate as those reaching retirement age seek to improve their retirement benefits through allegations of wrongful acts related to the administration of retirement plans or claims related to the fees charged by outside parties that assist or invest in the retirement funds.

MARKETING OF THE COVERAGE PROGRAM

For the 2023 coverage term insurance proposals were developed to assure the very best cost and coverage terms for the district. This includes a renewal premium from the present provider Argonaut, as well as several alternates. A summary of the marketing results for the coverage are as follows:

Carrier	Total Premium
AIG	\$188,438
Argonaut	\$170,945
Midvale Indemnity	\$186,899
Philadelphia	\$214,858
Scottsdale	\$204,955
Tokio Marine	\$194,118
Travelers	\$199,396

CURRENT INSURANCE PROVIDER

Argonaut is the leading provider of coverage to local governments and water organizations in the United States with over 10,000 cities, counties and districts receiving coverage and services for over 30 years.

The insurance program for the district is currently with Argonaut. They are highly qualified and a top rated insurance company, with a history of serving water organizations. Argonaut offers a coverage endorsement that provides claims support for utility line failure on a no-fault basis. This benefit provides \$5,000 per affected residence, with a \$5,000 deductible per occurrence, and a \$50,000 annual aggregate. This means that if several homes are affected by a line break on a

no-fault event, that the insurance carrier will cover all costs and then bill back the single event deductible. If the district is negligent in a sewer back up or line break, then the full liability limit applies in all the proposals.

EXPOSURE REVIEW

The district's exposures are reviewed and updated annually to ensure accurate rating of the insurance program. This proposal includes a complete summary of the district's exposures for the current and renewal policy years. In addition, recommended adjustments to property values are provided annually utilizing Marshall, Swift & Boeckh and other industry indices to establish minimum replacement cost limits.

The liability risks of the district are carefully monitored and addressed through effective insurance planning.

CLAIMS SUPPORT

The proposed insurance carriers have extensive national resources and experience with water organizations to provide excellent claims response, as well as other support services. The insurance carrier supports litigation with leading attorneys that provide legal support when a suit arises. They also have industry leading claims management practices and procedures.

The district has several claims that have recently been settled and one employment practices litigation suit that is being actively being defended.

ACTIVE SHOOTER INSURANCE COVERAGE

The District started active shooter insurance with the current policy term, which includes specialized coverage to mitigate the cost and impact of an active shooter event.

A summary of the coverage is as follows:

- Workplace Violence: \$4,000,000
- Legal Liability Expense: \$4,000,000
- Personal Accident Expenses: \$50,000
- Business Interruption: \$4,000,000
- Stalking Threat: \$4,000,000

FINANCIAL SECURITY

The financial security of each insurance company is of vital importance, to assure that any claims obligations will be met. On a regular basis insurance companies provide their financial information to the following rating organizations:

Carrier	Year Founded	Gross Written Premium	Total Assets	Combined Ratio	AM Best Rating and Financial Size	Moody's	S&P	Admitted
AIG	1919	\$26.4B	\$49.1B	92%	A XV (\$2.0B+)	A2	A+	Yes
Argonaut	1986	\$2.7B	\$8.7B	107%	A- XII (\$1.0B - \$1.2B)	NR	A-	Yes
AXA XL	1986	\$13.6B	\$58.4B	97%	A XV (\$2.0B+)	A2	A+	No
Midvale	1927	\$14.2B	\$36.3B	95%	A XV (\$2.0B+)	A1	A	Yes
Palomar	2014	\$58.3M	\$144M	69%	A- VIII (\$100M - \$250M)	NR	NR	No
Philadelphia	1879	\$3.4B	\$22.6B	93%	A++ XV (\$2.0B+)	NR	A	Yes
Scottsdale	1982	\$46.6B	\$274B	103%	A+ XV (\$2.0B+)	A1	A+	Yes
Tokio Marine	1879	\$3.4B	\$22.6B	91%	A++ XV (\$2.0B+)	NR	A	No
Travelers	1853	\$29.2B	\$104.2B	92%	A++ XV (\$2.0B+)	A2	AA	Yes

The carrier ratings of each of these insurance companies meets or exceeds the minimum rating criteria for placement of coverage on behalf of Magna Water District.

SERVICE PLAN

For 2023, we have established our service plan for the district. In addition to the services proposed, we may provide the following services at your direction:

- Board Governance / E&O Prevention
- Contract / Insurance Requirements Review
- Drug Free Workplace / Reasonable Suspicion
- Ethics / Fraud Prevention Training
- Fleet Safety Program Review
- Safe Driver Training
- Safety & Health Program Support

EMERGING RISK AREAS

ENVIRONMENTAL LIABILITY

The risks involved in environmental liability include both the direct cost of cleanup for significant environmental events, but also third-party liability and regulatory compliance. In recent years the scope of the risks has been enlarged, and the EPA has increased the number of potential pollutants by over 90 contaminants. A fresh assessment of the risks and potential cost of coverage may be completed at your direction.

TRAVEL & ACCIDENT

The district's workers compensation policy affords coverage to an employee injured in the course of employment. This would include employees that travel within the coverage territory of the workers compensation carrier. However, workers compensation generally will not be responsive to travel by volunteers, spouses or during employee free time that may be incidental to business travel. Many organizations supplement insurance planning through travel accident coverage. A fresh assessment of the risks and potential cost of coverage may be completed at your direction.

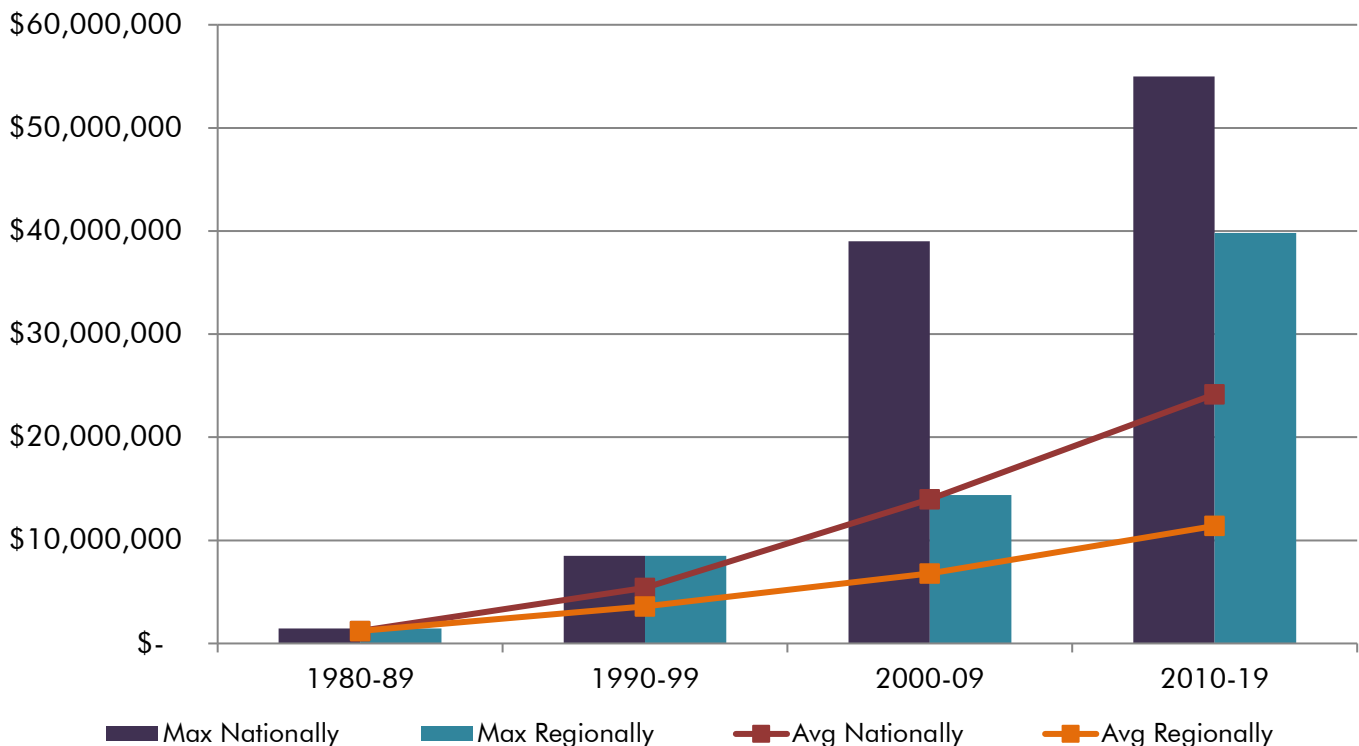
EXCESS LIABILITY LIMIT PLANNING

Large liability claims are fortunately very rare but have the potential to severely impact an organization.

Courts are also holding municipalities, districts, and utilities to a higher level of accountability for losses that arise from operations, facilities and the use of automobiles. Social Inflation has affected the settlement and judgements that arise, which are part of the changing expectations of the public or juries when adverse things happen. The further development of case law, judgments, or settlements with high dollar values means that excess liability limits, should be periodically reviewed.

The damages that may arise from long term permanent disability or care can also be extensive. One water organization had a young person suffer from permanent brain injury with an estimated cost of \$15.7 million in ongoing medical and permanent lifetime care. Another jury award from an auto accident involving permanent disability from unsecured equipment in the back of a truck resulted in an award of \$35 million.

The cost of excess liability claims continue to escalate, which is illustrated in this table:



Presently, the district secures limits of \$1 million primary and \$15 million in excess liability, for an ultimate liability limit of \$16 million. We generally recommend limits in the range of \$10 million to \$26 million for organizations with the size, scope, and exposures of the district.

We appreciate the continued confidence placed in our firm to provide these essential insurance and risk management services to Magna Water District.

Sincerely,

B. Darrell Child
Executive Vice President

CONTENTS

SECTION I ARGONAUT PROPOSAL
PROPERTY / LIABILITY

SECTION II EXPOSURE SUMMARY

SECTION III SCHEDULES
PROPERTY / INLAND MARINE
AUTOMOBILE / DRIVER

SECTION IV LIABILITY PROGRAM STRUCTURE

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SECTION VI PREMIUM & RATE REVIEW

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Magna Water District

Insurance Proposal

2023 - 2024

Coverage	Carrier	Limits	Deductible	23/24 Premium	22/23 Premium
Property / Mechanical Breakdown	Argonaut (A- XII) 1/1/23 - 1/1/24	\$ 85,202,000 Total Insured Value	\$ 1,000	\$ 72,163	\$ 60,473
		\$ 82,597,000 Buildings / Structures (90% Coinsurance)	\$ 1,000		
		\$ 2,262,000 Contents	\$ 1,000		
		\$ 343,000 Electronic Data Processing (EDP)	\$ 1,000		
		\$ 1,000,000 Earthquake	\$ 25,000		
		\$ 1,000,000 Flood (Excludes Zone A)	\$ 25,000		
		\$ 1,000,000 Newly Acquired or Constructed Property	\$ 1,000		
		\$ 1,000,000 Ordinance and Law	\$ 1,000		
		\$ 500,000 Business Income & Extra Expense	\$ 1,000		
		\$ 500,000 Pollutant Clean-up and Removal	\$ 1,000		
		\$ 250,000 Commandeered Property	\$ 1,000		
		\$ 250,000 Computer Equipment and Electronic Media	\$ 1,000		
		\$ 250,000 Debris Removal - On Premises	\$ 1,000		
		\$ 250,000 Refrigerant Contamination	\$ 1,000		
		\$ 250,000 Underground Property & Paved Surfaces	\$ 1,000		
		\$ 100,000 Accounts Receivable	\$ 1,000		
		\$ 100,000 Appurtenant Structures	\$ 1,000		
		\$ 100,000 Communications Equipment	\$ 1,000		
		\$ 100,000 Fine Arts	\$ 1,000		
		\$ 100,000 Outdoor Property	\$ 1,000		
		\$ 100,000 Penstock	\$ 1,000		
		\$ 100,000 Property Under Construction - Per Policy Period	\$ 1,000		
		\$ 100,000 Valuable Papers and Records	\$ 1,000		
		\$ 50,000 Changes in Temperature or Humidity	\$ 1,000		
		\$ 25,000 Accumulation of Surface Water	\$ 1,000		
		\$ 25,000 Fire Department Services Charge	\$ 1,000		
		\$ 25,000 Property Under Construction - Per Building	\$ 1,000		
		\$ 25,000 Virus, Harmful Code, or Similar Instruction	\$ 1,000		
		\$ 15,000 Fungus, Wet Rot, Dry Rot, and Bacteria	\$ 1,000		
		\$ 15,000 Portable Computer Equipment (\$1,500 per item)	\$ 1,000		
		\$ 15,000 Reward Payments	\$ 1,000		
		\$ 10,000 Debris Removal - Wind Blown	\$ 1,000		
		\$ 5,000 Outdoor Signs	\$ 1,000		
Inland Marine	Argonaut (A- XII) 1/1/23 - 1/1/24	\$ 835,650 Scheduled Equipment	\$ 1,000	\$ 700	\$ 670
		\$ 100,000 Mobile Equipment (Non Owned)	\$ 1,000		
		\$ 50,000 Property in Transit	\$ 1,000		
General Liability	Argonaut (A- XII) 1/1/23 - 1/1/24	\$ 1,000,000 Each Occurrence	\$ -	\$ 30,481	\$ 24,112
		\$ 3,000,000 General Aggregate	\$ -		
		\$ 1,000,000 Employee Benefits Liability	\$ 1,000		
		\$ 100,000 Damage to Premises Rented to You	\$ -		
		\$ 50,000 Utility Line Failure - No Fault - Aggregate	\$ 5,000		
		\$ 5,000 Utility Line Failure - No Fault - Occurrence	\$ 5,000		
		\$ 25,000 Unmanned Aircraft	\$ -		
		Includes Contamination Includes Dam / Reservoir Failure Includes Inverse Condemnation Includes Failure to Supply			
Employment Practices Liability	Argonaut (A- XII) 1/1/23 - 1/1/24 Retro Date: 8/20/15	\$ 1,000,000 Each Wrongful Act	\$ 1,000	\$ 2,500	\$ 2,500
		\$ 3,000,000 Aggregate			
		\$ 50,000 Non-Monetary Defense Limit - Aggregate	\$ 1,000		
		\$ 50,000 Back Wages	\$ 10,000		
		\$ 50,000 EEOC Hearing Expense - Aggregate	\$ 1,000		
Management Liability	Argonaut (A- XII) 1/1/23 - 1/1/24 Retro Date: 8/20/15	\$ 1,000,000 Each Wrongful Act	\$ 1,000	\$ 1,000	\$ 700
		\$ 3,000,000 Aggregate	\$ 1,000		

Magna Water District

Insurance Proposal

2023 - 2024

Coverage	Carrier	Limits		Deductible	23/24 Premium	22/23 Premium
Automobile Liability	Argonaut (A- XII) 1/1/23 - 1/1/24	\$ 1,000,000	Occurrence	\$ -	\$ 16,034	\$ 12,125
		\$ 1,000,000	Uninsured Motorists	\$ -		
		\$ 1,000,000	Underinsured Motorists	\$ -		
		\$ 3,000	Personal Injury Protection	\$ -		
Automobile Physical Damage	Argonaut (A- XII) 1/1/23 - 1/1/24	Per Schedule - ACV	Other Than Collision / Collision <\$100,000	\$ 500		
		Per Schedule - ACV	Other Than Collision / Collision >\$100,000	\$ 2,500		
		ACV	Hired Physical Damage	\$ 500		
Excess Liability - 1	Argonaut (A- XII) 1/1/23 - 1/1/24	\$ 10,000,000	Occurrence	Excess of Underlying	\$ 16,500	\$ 15,000
		\$ 10,000,000	Aggregate			
		Excess of: General Liability, Employment Practices Liability, Management Liability, Automobile Liability.				
Excess Liability - 2	Travelers (A++ XV) 1/1/23 - 1/1/24	\$ 5,000,000	Occurrence	Excess of Underlying	\$ 15,200	\$ 12,000
		\$ 5,000,000	Aggregate			
		Excludes Failure to Supply				
		Total Liability Limit - \$16,000,000				
Crime	Travelers (A++ XV) 1/1/23 - 1/1/24	\$ 250,000	Employee Theft - All Other Employees	\$ 1,000	\$ 2,485	\$ 2,259
		\$ 150,000	Employee Theft - Per Board Member	\$ 1,000		
		\$ 1,000,000	Employee Theft - General Manager (Treasurers Bond)	\$ 1,000		
		\$ 1,000,000	Employee Theft - Controller	\$ 1,000		
Fiduciary Liability	Travelers (A++ XV) 1/1/23 - 1/1/24	\$ 1,000,000	Occurrence	\$ -	\$ 2,522	\$ 2,442
		\$ 1,000,000	Aggregate	\$ -		
		\$ 100,000	HIPPA Liability	\$ -		
		\$ 100,000	502(c) Penalties	\$ -		
		*Subject to review of 401k Annual Report				
ID Fraud	Travelers (A++ XV) 1/1/23 - 1/1/24	\$ 25,000	Per Employee Includes Resolution Services	\$ -	\$ 250	\$ 250
Cyber Liability	Cowbell Palomar (A- VIII) 1/1/23 - 1/1/24 Full Prior Acts	\$ 1,000,000	Aggregate Limit		\$ 5,888	\$ 3,801
		\$ 1,000,000	Liability Costs	\$ 10,000		
		\$ 1,000,000	PCI Costs	\$ 10,000		
		\$ 1,000,000	Regulatory Costs	\$ 10,000		
		\$ 1,000,000	Cowbell Breach Fund	\$ 10,000		
		\$ 1,000,000	Extortion Costs	\$ 10,000		
		\$ 1,000,000	Business Impersonation Costs	\$ 10,000		
		\$ 500,000	Reputational Harm Expense (12 Hr WP, Retro 1/1/23)	\$ 10,000		
		\$ 1,000,000	Business Interruption Loss (12 Hr WP)	\$ 10,000		
		\$ 1,000,000	System Failure (12 Hr WP)	\$ 10,000		
		\$ 250,000	Cyber Crime Loss	\$ 10,000		
		\$ 1,000,000	Bricking Costs	\$ 10,000		
		\$ 100,000	Criminal Reward Costs	\$ 10,000		
		\$ 1,000,000	California Consumer Privacy Act	\$ 10,000		
		\$ 1,000,000	General Data Protection Regulation	\$ 10,000		
		\$ 1,000,000	Media Liability	\$ 10,000		
		\$ 100,000	Cryptojacking	\$ 25,000		
Active Shooter / Workplace Violence	AXA XL (A XV) 1/17/22 - 1/1/23	\$ 4,000,000	Act of Workplace Violence Event Aggregate	\$ -	\$ 5,222	\$ 5,222
		\$ 4,000,000	Workplace Violence Expenses Per Insured Event	\$ -		
		\$ 4,000,000	3rd Party Legal Liability Per Insured Event	\$ -		
		\$ 50,000	Personal Accident Expenses Per Insured Person	\$ -		
		\$ 4,000,000	Business Interruption Expenses Per Insured Event	\$ -		
		120 Days	Business Interruption Indemnity Period	6 Hours		
		\$ 4,000,000	Stalking Threat Event Aggregate	\$ -		
\$ 4,000,000	Policy Aggergate	\$ -				
				Total Premium	\$ 170,945	\$ 141,554

Magna Water District

Exposure Summary

2023 - 2024

Exposures	2022	2023	% of Change
Total Expenditures	\$14,340,065	\$17,486,133	21.9%
Total Employees	30	32	6.7%
Total Board Members / Directors	3	3	0.0%
Culinary Water Line (Miles)	141	145	2.8%
Culinary Water Connections	8,832	9,062	2.6%
Culinary Water - Population Served	32,874	33,408	1.6%
Culinary Water - Annual AcreFt Delivered	4,665	5,396	15.7%
Waste Water Line (Miles)	103	105	1.9%
Waste Water Connections	8,933	9,121	2.1%
Waste Water - Population Served	32,874	33,408	1.6%
Total Insured Property Value	\$76,753,000	\$85,202,000	11.0%
Inland Marine Value	\$927,675	\$835,650	-9.9%
Automobiles (#)	35	34	-2.9%
Automobiles (Value)	\$2,054,534	\$2,585,362	25.8%

Magna Water District

Property Schedule

2023 - 2024

Total No.	Loc. No.	Bld. No.	Property Location	GPS	Property Description	Department	Building Limit	Valuation (RC, FRC, ACV)	Contents Limit	EDP Limit	Business Income	Extra Expense	Protect. Class
1	1	1	4100 S 8400 W Magna, UT		Bacchus Water Storage Tank	Water	\$ 5,127,000	RC					4
2	2	1	7650 W 2100 S Magna, UT		Backwash Tank	Sewer	\$ 433,000	RC					4
3	2	2	7650 W 2100 S Magna, UT		Bio Brox Filter Building	Sewer	\$ 2,212,000	RC					4
4	2	3	7650 W 2100 S Magna, UT		Chlorination Building	Sewer	\$ 79,000	RC	\$ 27,000				4
5	2	4	7650 W 2100 S Magna, UT		Chlorination Building	Sewer	\$ 180,000	RC	\$ 64,000				4
6	2	5	7650 W 2100 S Magna, UT		Chlorine Contact Chamber	Sewer	\$ 760,000	RC					4
7	2	6	7650 W 2100 S Magna, UT		Clarifier #1	Sewer	\$ 1,368,000	RC					4
8	2	7	7650 W 2100 S Magna, UT		Clarifier #2	Sewer	\$ 1,368,000	RC					4
9	2	8	7650 W 2100 S Magna, UT		Clarifier #3	Sewer	\$ 2,148,000	RC					4
10	2	9	7650 W 2100 S Magna, UT		3 Generators 750KW, 450KW, 350KW	Sewer	\$ 626,000	RC					4
11	2	10	7650 W 2100 S Magna, UT		Electrical Building	Sewer	\$ 658,000	RC					4
12	2	11	7650 W 2100 S Magna, UT		Lab / Chemical Building	Sewer	\$ 1,552,000	RC					4
13	2	12	7650 W 2100 S Magna, UT		Diversion Box	Sewer	\$ 41,000	RC					4
14	2	13	7650 W 2100 S Magna, UT		Headworks (East)	Sewer	\$ 3,260,000	RC					4
15	2	14	7650 W 2100 S Magna, UT		Effluent Testing Box	Sewer	\$ 12,000	RC					4
16	2	15	7650 W 2100 S Magna, UT		Feed Tank	Sewer	\$ 309,000	RC					4
17	2	16	7650 W 2100 S Magna, UT		Finish Tank	Sewer	\$ 831,000	RC					4
18	2	17	7650 W 2100 S Magna, UT		Fuel Storage Tank	Sewer	\$ 38,000	RC					4

Magna Water District

Property Schedule

2023 - 2024

Total No.	Loc. No.	Bld. No.	Property Location	GPS	Property Description	Department	Building Limit	Valuation (RC, FRC, ACV)	Contents Limit	EDP Limit	Business Income	Extra Expense	Protect. Class
19	2	18	7650 W 2100 S Magna, UT		Fuel Storage Tank	Sewer	\$ 26,000	RC					4
20	2	19	7650 W 2100 S Magna, UT		Generator (West)	Sewer	\$ 196,000	RC					4
21	2	21	7650 W 2100 S Magna, UT		Headworks (West)	Sewer	\$ 2,330,000	RC					4
22	2	22	7650 W 2100 S Magna, UT		Operations Building	Sewer	\$ 858,000	RC	\$ 461,000				4
23	2	23	7650 W 2100 S Magna, UT		Oxidation Ditch	Sewer	\$ 9,163,000	RC					4
24	2	24	7650 W 2100 S Magna, UT		RAS/WAS Pump Station	Sewer	\$ 791,000	RC					4
25	2	25	7650 W 2100 S Magna, UT		Solids Handling Building	Sewer	\$ 2,311,000	RC					4
26	3	1	6750 W 2820 S Magna, UT		Pump House B-1	Water	\$ 99,000	RC	\$ 36,000				4
27	3	2	6750 W 2820 S Magna, UT		Pump House B-2	Water	\$ 182,000	RC	\$ 48,000				4
28	3	3	6750 W 2820 S Magna, UT		Pump House B-3	Water	\$ 107,000	RC	\$ 36,000				4
29	3	4	6750 W 2820 S Magna, UT		Pump House B-4	Water	\$ 268,000	RC	\$ 54,000				4
30	3	5	6750 W 2820 S Magna, UT		Pump House B-5	Water	\$ 100,000	RC	\$ 54,000				4
31	3	6	6750 W 2820 S Magna, UT		Generator	Water	\$ 743,000	RC					4
32	4	1	2820 S 6000 W Magna, UT		EDR Water Treatment Plant	Water	\$ 18,504,000	RC		\$ 67,000			4
33	4	2	2820 S 6000 W Magna, UT		Brine Pump Station	Water	\$ 3,341,000	RC					4
34	4	3	2820 S 6000 W Magna, UT		Fluoridation Building	Water	\$ 150,000	RC	\$ 108,000				4
35	4	4	2820 S 6000 W Magna, UT		Fuel Storage Tank	Water	\$ 26,000	RC					4
36	4	5	2820 S 6000 W Magna, UT		Generator	Water	\$ 251,000	RC					4

Magna Water District

Property Schedule

2023 - 2024

Total No.	Loc. No.	Bld. No.	Property Location	GPS	Property Description	Department	Building Limit	Valuation (RC, FRC, ACV)	Contents Limit	EDP Limit	Business Income	Extra Expense	Protect. Class
37	4	6	2820 S 6000 W Magna, UT		Main Booster Pump Station	Water	\$ 434,000	RC					4
38	4	7	2820 S 6000 W Magna, UT		New Well Pump House #7	Water	\$ 188,000	RC	\$ 42,000				4
39	4	8	2820 S 6000 W Magna, UT		Old Well Pump House #7	Water	\$ 11,000	RC	\$ 6,000				4
40	4	9	2820 S 6000 W Magna, UT		Valve House	Water	\$ 39,000	RC	\$ 10,000				4
41	4	10	2820 S 6000 W Magna, UT		Well Pump House #2	Water	\$ 188,000	RC	\$ 42,000				4
42	4	11	2820 S 6000 W Magna, UT		Well Pump House #9	Water	\$ 34,000	RC	\$ 33,000				4
43	4	12	2820 S 6000 W Magna, UT		Well Pump House #4	Water	\$ 33,000	RC	\$ 33,000				4
44	4	13	2820 S 6000 W Magna, UT		Fluoridation Building	Water	\$ 150,000	RC	\$ 108,000				4
45	4	14	2820 S 6000 W Magna, UT		Well Pump House #8	Water	\$ 11,000	RC	\$ 6,000				4
46	5	1	7550 W 4000 S Magna, UT		Fuel Storage Tank	Water	\$ 38,000	RC					4
47	5	2	7550 W 4000 S Magna, UT		Pump Station	Water	\$ 1,799,000	RC					4
48	5	3	7550 W 4000 S Magna, UT		Valley Forge Water Storage Tank	Water	\$ 2,989,000	RC					4
49	5	4	7550 W 4000 S Magna, UT		Generator	Water	\$ 120,000	RC					4
50	6	1	8933 W 3500 S Magna, UT		Offices / Storage Building	Water	\$ 648,000	RC	\$ 202,000	\$ 85,000			4
51	6	2	8933 W 3500 S Magna, UT		Truck Shop	Water	\$ 352,000	RC	\$ 129,000				4
52	6	3	8933 W 3500 S Magna, UT		Water Storage Tank	Water	\$ 2,066,000	RC					4
53	6	4	8933 W 3500 S Magna, UT		Water Storage Tank	Water	\$ 831,000	RC					4
54	6	5	8933 W 3500 S Magna, UT		Pump Station	Water	\$ 37,000	RC	\$ 79,000				4

Magna Water District

Property Schedule

2023 - 2024

Total No.	Loc. No.	Bld. No.	Property Location	GPS	Property Description	Department	Building Limit	Valuation (RC, FRC, ACV)	Contents Limit	EDP Limit	Business Income	Extra Expense	Protect. Class
55	7	1	3320 S 8000 W Magna, UT		Pump Station	Water	\$ 1,548,000	RC	\$ 113,000				4
56	7	2	3320 S 8000 W Magna, UT		Generator	Water	\$ 149,000						4
57	8	1	4100 S 8400 W Magna, UT		Water Storage Tank	Water	\$ 831,000	RC					4
58	8	2	4100 S 8400 W Magna, UT		Water Storage Tank	Water	\$ 2,099,000	RC					4
59	8	3	4100 S 8400 W Magna, UT	N 40°40'53.72" W 112°05'34.83"	Pump Station	Water	\$ 412,000	RC					4
60	9	1	4700 S 8460 W Magna, UT	N 40°40'14.71" W 112°05'37.91"	Water Storage Tank / Vault	Water	\$ 1,229,000	RC					4
61	10	1	7664 W 2100 S Magna, UT		Sewer Admin Building	Administration	\$ 1,015,000		\$ 127,000				4
62	11	1	8885 W 3500 S Magna, UT		Administration Building	Administration	\$ 4,181,000	RC	\$ 444,000	\$ 191,000			4
63	11	2	8885 W 3500 S Magna, UT		Generator	Administration	\$ 120,000	RC					4
64	12	1	2589 S Athena Dr Magna, UT		Well		\$ 199,000	RC					4
65	13	1	2628 S Twain Dr Magna, UT		Well		\$ 199,000	RC					4
66	14	1	2608 S Twain Dr Magna, UT		Well		\$ 199,000	RC					4
Totals							\$ 82,597,000		\$ 2,262,000	\$ 343,000	\$ -	\$ -	
TIV							\$ 85,202,000						

Signature _____

Title _____

Date _____

Magna Water District

Property Schedule

2023 - 2024

Total No.	Loc. No.	Bld. No.	Property Location	Year Built	No. Stories	Const. Type	Fire Sprinklers	EQ Gas Shut Off	Alarm System	Sq. Ft. / Capacity	EQ Zone	Flood Zone	Date Valued
1	1	1	4100 S 8400 W Magna, UT	2003	1	RC				8 MG			9/1/22
2	2	1	7650 W 2100 S Magna, UT	2007	1	RC				2,462			9/1/22
3	2	2	7650 W 2100 S Magna, UT	2009	1	MNC				6,048			9/1/22
4	2	3	7650 W 2100 S Magna, UT	1960	1	JM				425			9/1/22
5	2	4	7650 W 2100 S Magna, UT	1987	1	MNC				1,040			9/1/22
6	2	5	7650 W 2100 S Magna, UT	2007	1	RC				4,188			9/1/22
7	2	6	7650 W 2100 S Magna, UT	2007	1	RC				6,182			9/1/22
8	2	7	7650 W 2100 S Magna, UT	2007	1	RC				6,182			9/1/22
9	2	8	7650 W 2100 S Magna, UT	2020	1	RC				6,182			9/1/22
10	2	9	7650 W 2100 S Magna, UT	2020	1	Steel				NA			9/1/22
11	2	10	7650 W 2100 S Magna, UT	2020	1	MNC				659			9/1/22
12	2	11	7650 W 2100 S Magna, UT	2020	1	MNC				1,768			9/1/22
13	2	12	7650 W 2100 S Magna, UT	2007	1	RC				160			9/1/22
14	2	13	7650 W 2100 S Magna, UT	2009	1	MNC				4,030			9/1/22
15	2	14	7650 W 2100 S Magna, UT	2007	1	RC				80			9/1/22
16	2	15	7650 W 2100 S Magna, UT	2009	1	Steel				150 KG			9/1/22
17	2	16	7650 W 2100 S Magna, UT	2009	1	Steel				500 KG			9/1/22
18	2	17	7650 W 2100 S Magna, UT	2009	1	RC							9/1/22

Magna Water District

Property Schedule

2023 - 2024

Total No.	Loc. No.	Bld. No.	Property Location	Year Built	No. Stories	Const. Type	Fire Sprinklers	EQ Gas Shut Off	Alarm System	Sq. Ft. / Capacity	EQ Zone	Flood Zone	Date Valued
19	2	18	7650 W 2100 S Magna, UT	2009	1	RC				1 KG			9/1/22
20	2	19	7650 W 2100 S Magna, UT	2009	1	Steel							9/1/22
21	2	21	7650 W 2100 S Magna, UT	2001	1	JM				3,903			9/1/22
22	2	22	7650 W 2100 S Magna, UT	1962	1	RC				3,892			9/1/22
23	2	23	7650 W 2100 S Magna, UT	1963	1	RC				65,039			9/1/22
24	2	24	7650 W 2100 S Magna, UT	1987	1	MNC				2,080			9/1/22
25	2	25	7650 W 2100 S Magna, UT	2007	1	Steel				8,524			9/1/22
26	3	1	6750 W 2820 S Magna, UT	1990	1	Frame				400			9/1/22
27	3	2	6750 W 2820 S Magna, UT	1990	1	Frame				550			9/1/22
28	3	3	6750 W 2820 S Magna, UT	1975	1	Frame				400			9/1/22
29	3	4	6750 W 2820 S Magna, UT	1980	1	JM				952			9/1/22
30	3	5	6750 W 2820 S Magna, UT	1990	1	Frame				400			9/1/22
31	3	6	6750 W 2820 S Magna, UT	2009	1	Steel							9/1/22
32	4	1	2820 S 6000 W Magna, UT	2009	2	MNC				23,976			9/1/22
33	4	2	2820 S 6000 W Magna, UT	2020	1	JM				576			9/1/22
34	4	3	2820 S 6000 W Magna, UT	2003	1	JM				576			9/1/22
35	4	4	2820 S 6000 W Magna, UT	1998	1	RC				1 KG			9/1/22
36	4	5	2820 S 6000 W Magna, UT	1998	1	Steel							9/1/22

Magna Water District

Property Schedule

2023 - 2024

Total No.	Loc. No.	Bld. No.	Property Location	Year Built	No. Stories	Const. Type	Fire Sprinklers	EQ Gas Shut Off	Alarm System	Sq. Ft. / Capacity	EQ Zone	Flood Zone	Date Valued
37	4	6	2820 S 6000 W Magna, UT	1960	1	JM				720			9/1/22
38	4	7	2820 S 6000 W Magna, UT	2002	1	JM				660			9/1/22
39	4	8	2820 S 6000 W Magna, UT	1960	1	JM				104			9/1/22
40	4	9	2820 S 6000 W Magna, UT	1960	1	JM				150			9/1/22
41	4	10	2820 S 6000 W Magna, UT	2000	1	JM				660			9/1/22
42	4	11	2820 S 6000 W Magna, UT	1975	1	JM				104			9/1/22
43	4	12	2820 S 6000 W Magna, UT	1960	1	JM				104			9/1/22
44	4	13	2820 S 6000 W Magna, UT	2003	1	JM				576			9/1/22
45	4	14	2820 S 6000 W Magna, UT	1960	1	JM				104			9/1/22
46	5	1	7550 W 4000 S Magna, UT	2001	1	RC				2 KG			9/1/22
47	5	2	7550 W 4000 S Magna, UT	2001	1	JM				4,770			9/1/22
48	5	3	7550 W 4000 S Magna, UT	2001	1	RC				5 MG			9/1/22
49	5	4	7550 W 4000 S Magna, UT	2001	1								9/1/22
50	6	1	8933 W 3500 S Magna, UT	1993	1	RC				4,596			9/1/22
51	6	2	8933 W 3500 S Magna, UT	1987	1	Steel				3,660			9/1/22
52	6	3	8933 W 3500 S Magna, UT	1968	1	Steel				1.5 MG			9/1/22
53	6	4	8933 W 3500 S Magna, UT	1968	1	Steel				500 KG			9/1/22
54	6	5	8933 W 3500 S Magna, UT	2007	1	Frame				180			9/1/22

Magna Water District

Property Schedule

2023 - 2024

Total No.	Loc. No.	Bld. No.	Property Location	Year Built	No. Stories	Const. Type	Fire Sprinklers	EQ Gas Shut Off	Alarm System	Sq. Ft. / Capacity	EQ Zone	Flood Zone	Date Valued
55	7	1	3320 S 8000 W Magna, UT	2020	1	JM				480			9/1/22
56	7	2	3320 S 8000 W Magna, UT										9/1/22
57	8	1	4100 S 8400 W Magna, UT	1978	1	Steel				500 KG			9/1/22
58	8	2	4100 S 8400 W Magna, UT	1978	1	Steel				2 MG			9/1/22
59	8	3	4100 S 8400 W Magna, UT	2016	1	Concrete				500			9/1/22
60	9	1	4700 S 8460 W Magna, UT	2016	1	Concrete				500 KG			9/1/22
61	10	1	7664 W 2100 S Magna, UT	2016	1	MNC				3,200			9/1/22
62	11	1	8885 W 3500 S Magna, UT	2016	1	MNC				12,000			9/1/22
63	11	2	8885 W 3500 S Magna, UT	2016	1								9/1/22
64	12	1	2589 S Athena Dr Magna, UT	2021	1	MNC				650			9/1/22
65	13	1	2628 S Twain Dr Magna, UT	2021	1	MNC				650			9/1/22
66	14	1	2608 S Twain Dr Magna, UT	2021	1	MNC				650			9/1/22

Signature

Title

Date

Magna Water District

Inland Marine Schedule

2023 - 2024

Item #	Year	Description	Serial Number	Department	Value
1		Standby Generator - BIOBROX		Sewer	\$ 43,000
2		Standby Generator - Haynes Well Site		Water	\$ 64,000
3	1995	Volvo L-50C Wheel Loader		Sewer	\$ 76,000
4	2009	Cat CB34		Water	\$ 38,000
5	2012	Cat 430 E	0SWC00521	Sewer	\$ 108,925
6	2013	Trailking Trailer		Water	\$ 7,500
7		6" Pump Diesel		Sewer	\$ 10,000
8		Compressor		Water	\$ 5,000
9		Ventrex Riding Mower		Sewer	\$ 20,000
10	2016	Caterpillar 420F Backhoe	CAT0420FKHWC01574	Sewer	\$ 110,000
11	2017	John Deere 544K Wheel Loader	1DW544KZJGF674386	Water	\$ 126,000
12		Ingersol Rand Compressor		Water	\$ 20,000
13		Caterpillar Mini Excavator		Water	\$ 72,000
14		Jack Hammer attachment for Mini-Ex		Water	\$ 8,350
15		EDR Compressor Quincy	QGS15DT120	Water	\$ 13,000
16	2021	Cat 420-07 Backhoe Loader	CAT0042VH8T00854	Water	\$ 95,900
17	2016	Kubota RTV-X1120, Fisher V-plow, Canopy	19565	Water	\$ 17,975
				Total	\$ 835,650

Signature

Title

Date

Magna Water District

Automobile Schedule

2023 - 2024

Item #	Inv. ID	Year	Make	Model	VIN Number	Class	Department	Other Than Collision	Collision	Cost New
1	164384	2007	Chev	3/4 Ton 4x4 Ext Cab	1GCHK29K07E546906	Light Truck	Sewer	\$ 500	\$ 500	\$ 31,600
2	10459	2000	End	Dump Pupp Trailer	5C2DD15C3YM00188	Light Trailer	Water	\$ 500	\$ 500	\$ 16,800
3	191483	2013	Ford	450 Camera Van	1FDXE4FS9DDA78965	Heavy Truck	Sewer	\$ 500	\$ 500	\$ 26,000
4	173633	2013	Ford	F-550	1FD0W5HT3DEA87729	Heavy Truck	Water	\$ 500	\$ 500	\$ 41,800
5	164745	2007	Ford	F-750 Truck	3FRWF75S27V507563	Heavy Truck	Water	\$ 500	\$ 500	\$ 54,650
6	166778	2009	GMC	Canyon 4x4	1GTD14E498123450	Light Truck	Water	\$ 500	\$ 500	\$ 33,200
7	10351	1997	Haulmark	Trailer	16HCB101XVU006773	Light Trailer	Water	\$ 500	\$ 500	\$ 16,800
8	10393	1995	Interstate	Flat Bed Trailer	1JKDLA201SA200137	Light Trailer	Water	\$ 500	\$ 500	\$ 16,800
9	10386	1986	Metal	Craft L.E. Trailer Flatbed	1FWF0192GA004751	Light Trailer	Water	\$ 500	\$ 500	\$ 16,800
10	167503	2007	Sterling	Dump Truck	2FZMAZCK37AX99905	Heavy Truck	Water	\$ 2,500	\$ 2,500	\$ 115,500
11	166363	2007	Sterling	LT9513	2FZHAZDE37AY46313	Heavy Truck	Sewer	\$ 2,500	\$ 2,500	\$ 119,600
12		2013	Spec Tec	AE0385496	1S9EA3823DS188587	Trailer	Sewer	\$ 500	\$ 500	\$ 76,244
13		2016	Mack	GU7136	1M2AX07C1GM030994	Heavy Truck	Sewer	\$ 2,500	\$ 2,500	\$ 136,000
14	2016-03	2016	Ford	F-350	1FT8W3BT0GED39347	Heavy Truck	Water	\$ 500	\$ 500	\$ 53,835
15		2018	Kenworth	T370	2NKHJ7X9JM181820	Heavy Truck	Water	\$ 500	\$ 500	\$ 91,855
16		2019	Kenworth	T880	1XKZD40XXKJ247348	Heavy Truck	Sewer	\$ 2,500	\$ 2,500	\$ 130,039
17		2013	Trail King	Trailer	1TKU02020DR041690	Trailer		\$ 500	\$ 500	\$ 5,500
18		2020	Frieghtliner	114SD	3ALHG3FE9LDLE6580			\$ 2,500	\$ 2,500	\$ 398,455
19		2021	Chevrolet	Silverado 1500	1GCUYDED4MZ236309			\$ 500	\$ 500	\$ 39,648
20		2021	Chevrolet	Silverado 1500	1GCUYDED8MZ236331			\$ 500	\$ 500	\$ 39,648
21		2021	Chevrolet	Silverado 1500	1GCUYDED1MZ236350			\$ 500	\$ 500	\$ 39,648
22		2021	Chevrolet	Silverado 1500	1GCUYDED3MZ236513			\$ 500	\$ 500	\$ 39,648
23		2021	Chevrolet	Silverado 1500	1GCUYDED2MZ236566			\$ 500	\$ 500	\$ 39,648
24		2021	Chevrolet	Silverado 1500	1GCUYDED4MZ236570			\$ 500	\$ 500	\$ 39,648
25		2021	Chevrolet	Silverado 1500	1GCUYDED0MZ236596			\$ 500	\$ 500	\$ 39,648
26		2021	Chevrolet	Silverado 1500	1GCUYDED4MZ236679			\$ 500	\$ 500	\$ 39,648
27		2021	Chevrolet	Silverado 1500	1GCUYDEDXMZ236735			\$ 500	\$ 500	\$ 39,648
28		2021	Chevrolet	Traverse	1GNEVGKW7MJ162491			\$ 500	\$ 500	\$ 32,471
29		2021	Chevrolet	Traverse	1GNEVGKW9MJ162475			\$ 500	\$ 500	\$ 32,471
30		2021	Chevrolet	Silverado 3500	1GC4YTE7XMF229094			\$ 500	\$ 500	\$ 55,000
31		2021	Chevrolet	Silverado 3500	1GC4YTE74MF227731			\$ 500	\$ 500	\$ 55,000
32		2021	Chevrolet	Silverado 3500	1GC4YTE70MF227581			\$ 500	\$ 500	\$ 55,000
33		2022	Trail King	Flat Bed Trailer	1TKU02629NR087818			\$ 500	\$ 500	\$ 14,700
34		2022	Kenworth	T880 Vac Truck	1NKZX4EX8PJ238777			\$ 2,500	\$ 2,500	\$ 602,410
									Total	\$ 2,585,362

Signature _____

Title _____

Date _____

Magna Water District

Driver Schedule

2023 - 2024

Item #	Employee Name	DL #	State Issued	Birthdate	Year Licensed
1	Steven D Clark	****4809	UT	On File	1992
2	Matthew R Skogerboe	****8110	UT	On File	1991
3	Lelsle Fitzgerald	****6229	UT	On File	1983
4	Michelle Boone	****0989	UT	On File	1985
5	Justin A Long	****3399	UT	On File	2002
6	Leland B Lamper	****9034	UT	On File	2000
7	Scott G Beck	****6026	UT	On File	2007
8	Raymond C Mondragon	****3032	UT	On File	1976
9	Clint R Giles	****6891	UT	On File	1985
10	Jon G Davis	****4164	UT	On File	1990
11	Robert A Jaterka III	****2558	UT	On File	1995
12	Virginia B Fish	****3769	UT	On File	1971
13	Neldon Edward Tucker	****8227	UT	On File	1988
14	Bob Batt	****3454	UT	On File	1982
15	Dallas Henline	****0708	UT	On File	1999
16	Travis Rawson	****1414	UT	On File	2002
17	Clinton N Dilley	****3357	UT	On File	1993
18	Mike Harms	****6765	UT	On File	2000
19	Matthew Hunter	****4881	UT	On File	1997
20	Trevor Andra	****1936	UT	On File	1998
21	Mandy Whitmore	****3086	UT	On File	1994
22	Connor McReynolds	****3663	UT	On File	2010
23	Dyllan Delobel	****0959	UT	On File	2008
24	Chet Draper	****3338	UT	On File	2004
25	Lonnie R Thompson	****1112	UT	On File	2002
26	Paul Bird	****7424	UT	On File	2006
27	Stan Campbell	****7462	UT	On File	2002
28	Spencer Simons	****2863	UT	On File	1998
29	Kim Cisneros	****4564	UT	On File	1984
30	Eliserio Baena Jr	****7455	UT	On File	2000

Signature

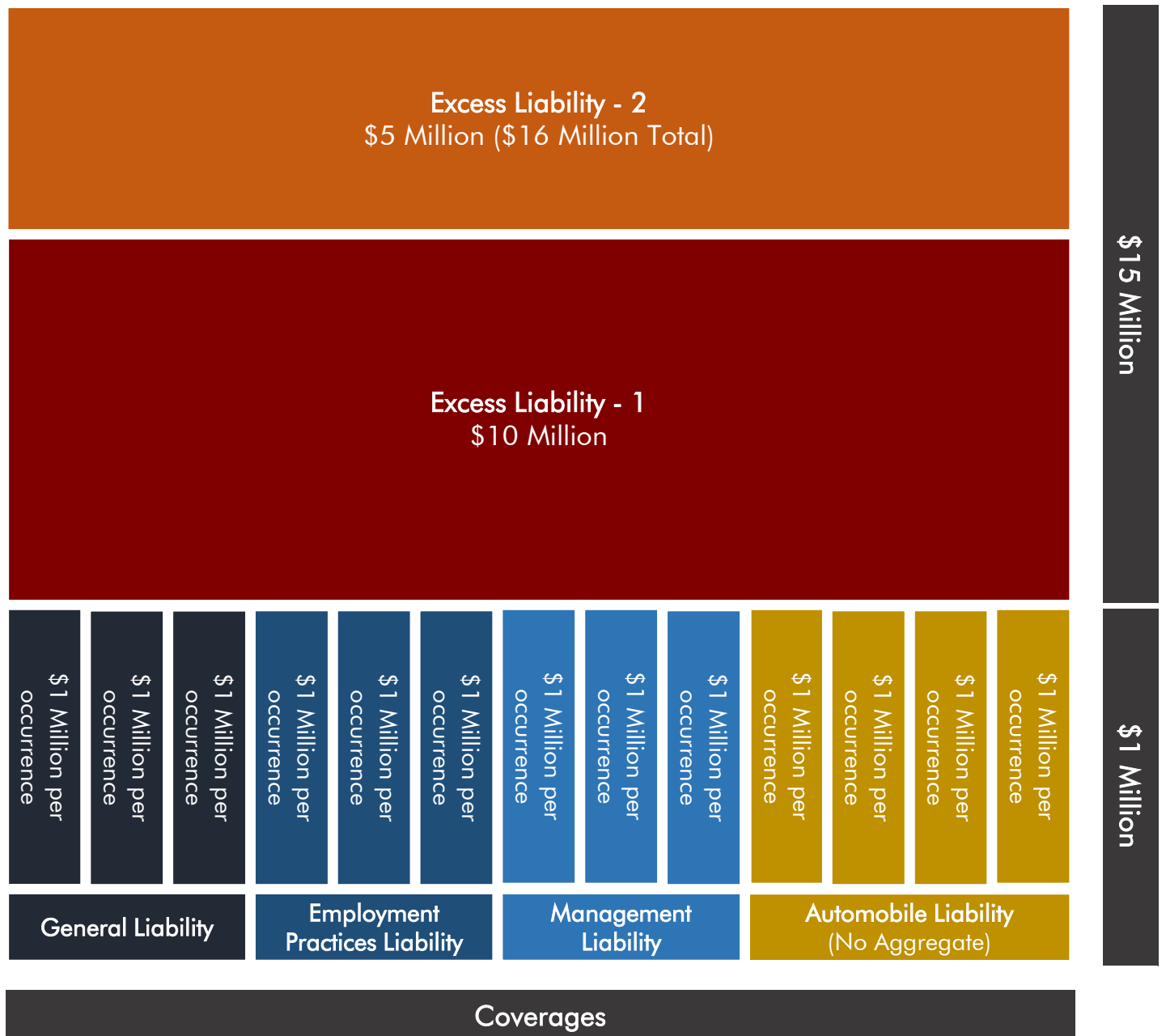
Title

Date

Magna Water District

Liability Program Structure

2023 - 2024



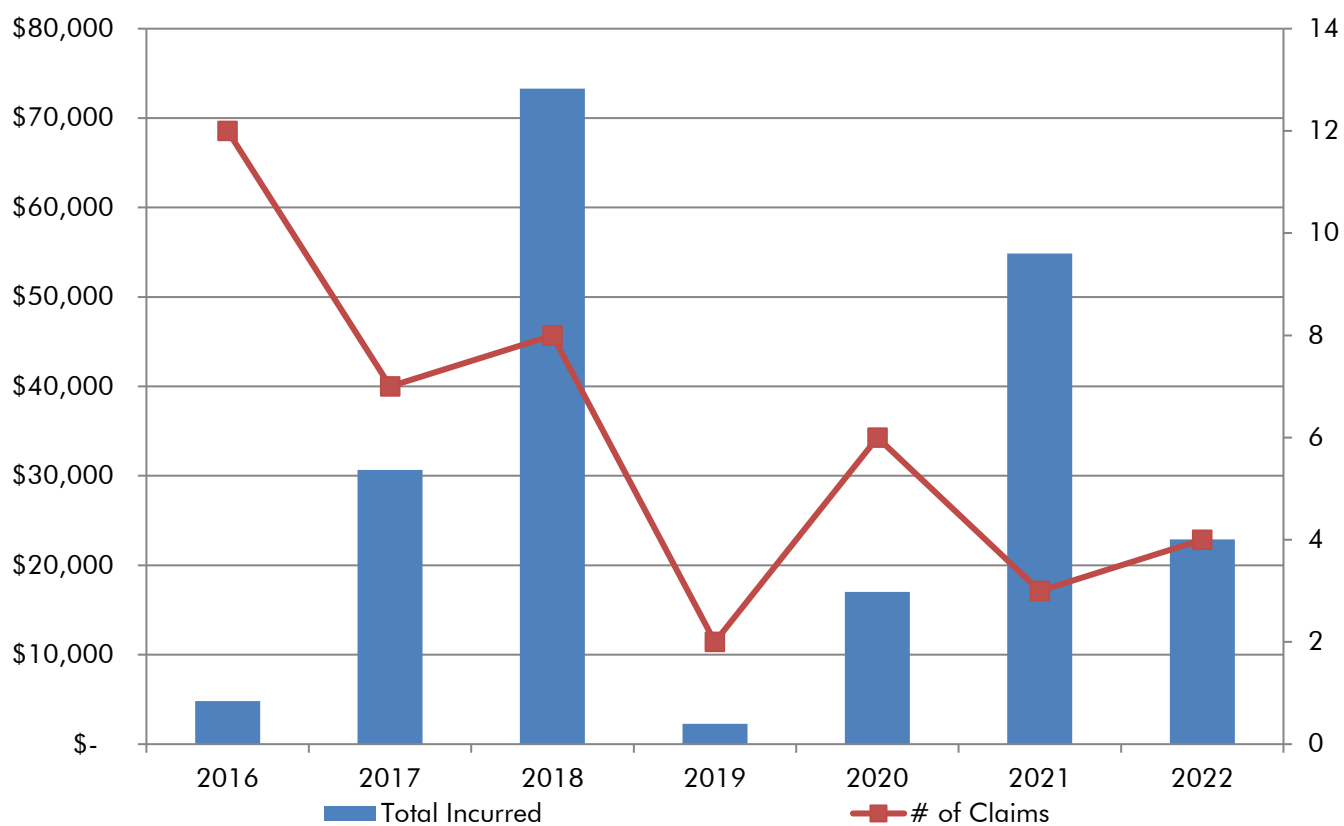
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INSURANCE

Magna Water District

Loss Summary

2016 - 2022

Year	Total Incurred	# of Claims
2016	\$ 4,824	12
2017	\$ 30,673	7
2018	\$ 73,298	8
2019	\$ 2,261	2
2020	\$ 17,017	6
2021	\$ 54,849	3
2022	\$ 22,904	4



Magna Water District

Premium & Rate Review

2023 - 2024

Coverage	Carrier	2022 - 2023 (Expiring)			Carrier	2023 - 2024 (Renewal)			% of Change		
		Rate	Exposure	Premium		Rate	Exposure	Premium	Rate	Exposure	Premium
Property / Mechanical Breakdown ²	Argonaut (A- XII) 1/1/22 - 1/1/23	0.08	\$ 76,753,000	\$ 60,473	Argonaut (A- XII) 1/1/23 - 1/1/24	0.08	\$ 85,202,000	\$ 72,163	7.5%	11.0%	19.3%
Inland Marine ²	Argonaut (A- XII) 1/1/22 - 1/1/23	0.07	\$ 927,675	\$ 670	Argonaut (A- XII) 1/1/23 - 1/1/24	0.08	\$ 835,650	\$ 700	16.0%	-9.9%	4.5%
General Liability ²	Argonaut (A- XII) 1/1/22 - 1/1/23	0.17	\$ 14,340,065	\$ 24,112	Argonaut (A- XII) 1/1/23 - 1/1/24	0.17	\$ 17,486,133	\$ 30,481	3.7%	21.9%	26.4%
Employment Practices Liability ¹	Argonaut (A- XII) 1/1/22 - 1/1/23	83.33	30	\$ 2,500	Argonaut (A- XII) 1/1/23 - 1/1/24	78.13	32	\$ 2,500	-6.3%	6.7%	0.0%
Management Liability ⁴	Argonaut (A- XII) 1/1/22 - 1/1/23	48.81	\$ 14,340,065	\$ 700	Argonaut (A- XII) 1/1/23 - 1/1/24	57.19	\$ 17,486,133	\$ 1,000	17.2%	21.9%	42.9%
Automobile Liability / Automobile Physical Damage ²	Argonaut (A- XII) 1/1/22 - 1/1/23	0.59	\$ 2,054,534	\$ 12,125	Argonaut (A- XII) 1/1/23 - 1/1/24	0.62	\$ 2,585,362	\$ 16,034	5.1%	25.8%	32.2%
Excess Liability ²	Argonaut (A- XII) 1/1/22 - 1/1/23	0.10	\$ 14,340,065	\$ 15,000	Argonaut (A- XII) 1/1/23 - 1/1/24	0.09	\$ 17,486,133	\$ 16,500	-9.8%	21.9%	10.0%
Excess Liability - 2 ²	Travelers (A++ XV) 1/1/22 - 1/1/23	0.08	\$ 14,340,065	\$ 12,000	Travelers (A++ XV) 1/1/23 - 1/1/24	0.09	\$ 17,486,133	\$ 15,200	3.9%	21.9%	26.7%
Crime ¹	Travelers (A++ XV) 1/1/22 - 1/1/23	75.30	30	\$ 2,259	Travelers (A++ XV) 1/1/23 - 1/1/24	77.66	32	\$ 2,485	3.1%	6.7%	10.0%
Fiduciary Liability ³	Travelers (A++ XV) 1/1/22 - 1/1/23	5.62	\$ 434,286	\$ 2,442	Travelers (A++ XV) 1/1/23 - 1/1/24	5.81	\$ 434,286	\$ 2,522	3.3%	0.0%	3.3%
ID Fraud ¹	Travelers (A++ XV) 1/1/22 - 1/1/23	8.33	30	\$ 250	Travelers (A++ XV) 1/1/23 - 1/1/24	7.81	32	\$ 250	-6.3%	6.7%	0.0%
Cyber Liability ³	Travelers (A++ XV) 1/1/22 - 1/1/23	0.27	\$ 14,340,065	\$ 3,801	Cowbell Palomar (A- VIII) 1/1/23 - 1/1/24	0.34	\$ 17,486,133	\$ 5,888	27.0%	21.9%	54.9%

Magna Water District

Premium & Rate Review

2023 - 2024

Coverage	Carrier	2022 - 2023 (Expiring)			Carrier	2023 - 2024 (Renewal)			% of Change		
		Rate	Exposure	Premium		Rate	Exposure	Premium	Rate	Exposure	Premium
Active Shooter ⁴	AXA XL (A XV) 1/1/22 - 1/1/23	1,305.50	\$ 4,000,000	\$ 5,222	AXA XL (A XV) 1/1/23 - 1/1/24	1,305.50	\$ 4,000,000	\$ 5,222	0.0%	0.0%	0.0%
Total / Average				\$ 141,554				\$ 170,945	4.7%	16.1%	20.8%

Per Number ¹
 Per 100 ²
 Per 1,000 ³
 Per 1,000,000 ⁴



Magna Water District

Service Plan

2023 - 2024

July	Preliminary Planning Meeting
	Loss Trend Analysis
	Market Review
	Program Design

August	Catastrophic Risk Assessment
	Comprehensive Risk Assessment
	Property / Infrastructure Review

September	Coverage Marketing
	Exposure Review
	Quarterly Stewardship Meeting

October	Coverage Marketing Update
	Risk Control Service
	Underwriter Negotiation

November	Preliminary Proposal Presentation
	Risk Advisory Service
	Underwriting Revisions

December	Final Proposal Presentation
	Quarterly Stewardship Meeting
	Risk Assessment Service

January	Coverage Implementation
	Risk Advisory Service
	Risk Control Service

February	Location Risk Assessment
	Premium Allocation / Audit Support
	Risk Advisory Service

March	Quarterly Stewardship Meeting
	Risk Advisory Service
	Risk Assessment Service

April	Loss Prevention / Hazard Register
	Risk Advisory Service
	Risk Control Service

May	Policy / Endorsement Verification
	Risk Advisory Service
	Risk Assessment Service

June	Annual Risk Report
	Benchmark Reports
	Risk Climate Update

To Be Scheduled / As Needed

Risk Control	Construction / New Operation Review
	Disaster / Continuity Planning
	Enterprise Risk Management (ERM) Implementation
	Fleet Safety / MVR Review
	Regulatory Compliance
	Special Event Review

Risk Assessment	Cyber Risk Assessment
	Environmental Risk Assessment
	HR Policy Support
	Risk Tolerance / Feasibility Studies
	Workers' Compensation Review

Risk Advisory	Contract Review / Verification
	Online Resources
	Risk / Safety Program Support
	Training Coordination / Development

Policy	Attend Client Meetings / Answer Client Questions
	Claim Management
	Endorsement Preparation
	Evidence of Insurance Preparation (Certificates / Auto ID)

BOARD MTG SCHEDULE

**NOTICE OF REGULAR MEETINGS OF
MAGNA WATER DISTRICT
FOR THE CALENDAR YEAR 2023**

The following outlines the dates for regular meetings of the Board of Trustees of the Magna Water District for the calendar year of 2023. All meetings will be held at the District's General Office Building in the Kim Bailey Board Room, located at 8885 West 3500 South, Magna, Utah at 10:00 a.m. Unless specified otherwise.

January 12, 2023 – Would like to consider changing this due to GFOA GAAP Update

February 9, 2023

March 9, 2023 - May consider changing this due to Rural Water Conference the week before (when packets are due)

April 6, 2023 – 1st Thursday Because of UGFOA Conference

May 11, 2023

June 22, 2023 – 4th Thursday Because of Certified Tax Rate & AWWA National Conference

July 13, 2023

August 10, 2023

September 14, 2023

October 12, 2023

November 16, 2023 – 3rd Thursday due to Veterans Day Holiday – 2024 Budget Hearing
– Consider changing time????

December 14, 2023

(this notice complies with the requirements of Section 52-4-202(2) Utah Code Annotated 1953, as amended.)

MAGNA WATER DISTRICT

Leisle Fitzgerald, District Clerk

2023

January

S	M	T	W	T	F	S
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February

S	M	T	W	T	F	S
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March

S	M	T	W	T	F	S
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April

S	M	T	W	T	F	S
						01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May

S	M	T	W	T	F	S
	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June

S	M	T	W	T	F	S
				01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July

S	M	T	W	T	F	S
						01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August

S	M	T	W	T	F	S
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September

S	M	T	W	T	F	S
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October

S	M	T	W	T	F	S
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November

S	M	T	W	T	F	S
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December

S	M	T	W	T	F	S
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Possible Conflicts:

January GFOA GAAP Update Training 12, 2023 @ 11:00 am

March - Week before (when packets are due) is Rural Water Conference

April UGFOA Conference 12 - 14, 2023

June Certified Tax Rate 8th is too early & 15th is AWWA National Conference 11 - 14, 2023

November Veterans Day Holiday 9, 2023 & Budget Hearing

RISK ASSESSMENT

Fraud Risk Assessment

Continued

*Total Points Earned: 325 /395 *Risk Level: Very Low Low Moderate High Very High
> 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	200	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	5	5
b. Procurement?	5	5
c. Ethical behavior?	5	5
d. Reporting fraud and abuse?	5	5
e. Travel?	5	5
f. Credit/Purchasing cards (where applicable)?	5	5
g. Personal use of entity assets?	5	5
h. IT and computer security?	5	5
i. Cash receipting and deposits?	5	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?		20
a. Do any members of the management team have at least a bachelor's degree in accounting?		10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	20	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	20	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	20	20
7. Does the entity have or promote a fraud hotline?	20	20
8. Does the entity have a formal internal audit function?		20
9. Does the entity have a formal audit committee?		20

*Entity Name: MAGNA WATER DISTRICT

*Completed for Fiscal Year Ending: 2022 *Completion Date: 12/08/2022

*CAO Name: Clint Dilley *CFO Name: Lelsle Fitzgerald

*CAO Signature: _____ *CFO Signature: _____

*Required

ARBINGER



Developing and Implementing an Outward Mindset

IN-PERSON OR VIRTUAL WORKSHOP

OVERVIEW

Arbinger's work reveals two distinct mindsets from which people and organizations operate—a self-focused inward mindset and an others-inclusive outward mindset. Arbinger has a forty-five-year record of successfully enabling dramatic cultural transformation within organizations by equipping people to shift to an outward mindset. Studies show that organizations that focus on this kind of mindset change are four times more likely to succeed in organizational-change efforts than organizations that focus only on changing behavior.

Arbinger helps organizations create the best culture they have ever experienced by (1) shifting individual mindsets, (2) equipping leaders to invite outward mindset ways of working within their teams, and (3) helping leaders to turn organizational systems and processes outward in order to invite and reward sustained, systemic change.

This process begins with Arbinger's foundational workshop, *Developing and Implementing an Outward Mindset* (DIOM). In this course, participants learn how to implement a performance platform that enables them to operate with an outward mindset. They learn and apply four sets of tools: **self-awareness tools** that help them see when they might be operating with an inward mindset; **mindset-change tools** that they can apply to turn their mindsets outward; **accountability tools** that help them to operate in their roles with an outward mindset; and **collaboration tools** that teams can deploy together in order to consistently operate with an outward mindset.

PROGRAM FORMAT

This session is an interactive, two-part course. Key concepts are taught through discussions led by an Arbinger-certified facilitator. The course is punctuated by videos, individual and group exercises, one-on-one sharing, and application of the tools to on-the-job situations facing the participants.

KEY OBJECTIVES

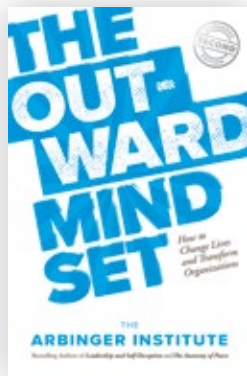
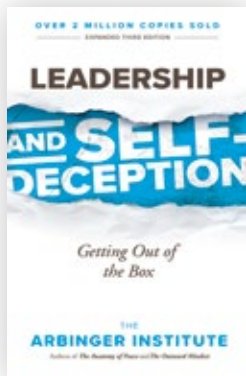
Developing and Implementing an Outward Mindset equips participants with a set of self-awareness tools, mindset-change tools, accountability tools, and collaboration tools that enable them to:

- Understand how mindset influences behavior and drives individual and organizational results
- Assess the extent to which they are working with an inward mindset
- Change their mindsets to become more outward
- Re-conceive their jobs to ensure they are working in an outward and collaborative way
- Hold themselves more fully accountable for their results and impact on others
- Report on performance in a way that keeps them aligned to the results of the organization
- Work in a way that is more collaborative, fulfilling, and effective
- Positively influence others to change
- Address and resolve conflicts



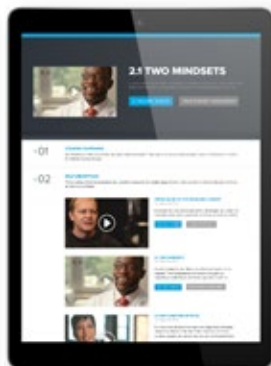
DIGITAL OR PRINTED WORKBOOK

Organizations can elect to have participants use a web-based digital workbook or a printed workbook. Digital workbook users need to have access to a digital device as well as internet access throughout the workshop experience. The digital workbook includes the workshop videos and interactive worksheets that can be exported for easy reference. Participant inputs throughout the course also populate a final action plan to help participants immediately implement what they learn. Organizations who cannot support participation through a digital device can purchase printed workbooks.



DIGITAL RESOURCES

All participants have access to the digital resources provided with this course. Printed workbooks include an individual-use code to provide printed-handbook users with all the digitally available resources. These include the digital workbook, digital versions of Arbinger's bestselling books *Leadership and Self-Deception* and *The Outward Mindset*, and a downloadable copy of the Arbinger Principles as a quick reference to recall the concepts and tools presented in the course.



SUSTAINMENT PROGRAM

Participants have access to an eight-week sustainment program that they can implement on their own or with their teams. The sustainment guide for this program leads participants through the implementation of concepts learned from eight videos that are designed to be applied at a weekly cadence. Participants also have access to *Outward Mindset Online*, a 10 module course with over 5 hours of powerful video content. This course can be used individually or within groups as a effective way to sustain implementation within teams.

PART 1 AGENDA

Section	Learning Outcomes
Why Mindset Matters	Learn how mindset drives behaviors which in turn drive results.
Two Mindsets	Learn how outward and inward mindsets present themselves and understand the implications of each.
How We Turn Inward	
Self-Awareness Tool: Self-Betrayal	Understand what it means to turn inward and how this impacts the organization.
Self-Awareness Tool: Inward Styles	See how an inward mindset can become characteristic and how we carry it with us into future situations and circumstances. Application to real-life situations and the impact of an inward mindset are identified.
Self-Awareness Tool: Collusion	Gain a better understanding of conflicts and practical steps to help resolve them.
How We Turn Outward	
Mindset-Change Tool: The Influence Pyramid	Learn how to apply the Influence Pyramid to help shift mindset in others.
Mindset-Change Tool: Outward Mindset Pattern	Learn how to utilize the Outward Mindset Pattern to systematically work with an outward mindset.

PART 2 AGENDA

Section	Learning Outcomes
Review and Application	Review content from Part 1.
Implementing Mindset Change	Become equipped with tools to improve personal accountability, collaboration, and results.
Outward Accountability Tools	
Clarify Roles	Identify areas of responsibility, time allocated for each role, and the impact of each role on organizational results.
Turn My Job Outward	Understand the impact of your work on those affected by your results.
3A+ Development Framework	Learn to assess your capabilities, impact, and effort in each role to hold yourself more fully accountable to your manager and other stakeholders of your work.
Outward Collaboration Tools	
Inter- and Intra-Team Tools	Apply practical tools to better understand the objectives of others and use creativity, flexibility, and strategic thinking to advance what others are trying to achieve.
My Action Plan	Create an action plan to implement these strategies at work.

Train-the-Trainer Certification

OVERVIEW

The Arbinger facilitator training (train-the-trainer) program is an intensive workshop that explores the breadth and depth of Arbinger's groundbreaking work. It equips participants with a deep understanding of Arbinger's material, preparing them to deliver this material within their organization.

Arbinger's training has been designed to pierce the veil of denial and resistance within organizations. With the facilitator training program, participants will be equipped with the tools and frameworks necessary to carry out widespread application of Arbinger principles. Upon successful completion of this three-day course, facilitators are certified to utilize the Arbinger training and implementation material in their employing organization only.

WORKSHOP FORMAT

This three-day course will prepare participants to facilitate this material within their own organizations, with a focus on delivering all of the principles as elements of a complete framework in a logically coherent manner.

An Arbinger-certified facilitator will help participants learn to facilitate each of the individual sections of Arbinger's *Developing and Implementing an Outward Mindset* two-day workshop by going through conceptual overviews of the sections, demonstrating how to facilitate, discussing key points and issues, and working through participant reviews and practices. To solidly embed the materials, participants spend significant time both practicing delivery themselves and coaching a partner.

RESULTS AND OUTCOMES

Facilitator training helps participants learn:

- How to effectively facilitate Arbinger's core material and implementation tools
- How to assist leaders with operationalizing Arbinger's core concepts to impact organizational objectives and challenges
- How to ensure that as facilitators, they can invite an outward mindset space for participants
- How to deliver stories that compellingly illustrate Arbinger material

ONGOING SUPPORT

The purchase of Arbinger's *Developing and Implementing an Outward Mindset* facilitator training includes exclusive access to several resources:

- The **Facilitator Support Helpline** is available from 9am – 5pm Mountain Time, Monday through Friday. Facilitators are encouraged to schedule times for one-on-one preparation assistance before delivering the *Developing and Implementing an Outward Mindset* workshop, as well as for post-facilitation discussion and processing.
- The **Arbinger Facilitator Portal** comprises a collection of valuable resources. Through this portal, facilitators can also access recordings of Monthly Global Facilitator Calls and screen casts of *Developing and Implementing an Outward Mindset*.

Once trained through Arbinger's *Developing and Implementing an Outward Mindset* facilitator training, facilitators are licensed to deliver the *Developing and Implementing an Outward Mindset* workshop in their immediate workplaces, and also have the opportunity to transfer their facilitator license to a new workplace on a case-by-case basis. Details about licensing can be found in the Facilitator Licensing Agreement.

The facilitator is responsible for overseeing the purchase of appropriate course materials for those they train in their organization. Participant materials are required for each person trained and must be purchased separately.

PREREQUISITES

Before attending this course, participants must attend the two-day *Developing and Implementing an Outward Mindset* workshop. Reading *Leadership and Self-Deception* and *The Outward Mindset* is also required.

DAY 1 AGENDA (8 a.m. – 5 p.m)

Welcome and Introduction
Why Mindset Matters
The Two Mindsets
Self-Betrayal
Inward Styles (Part 1)

DAY 2 AGENDA (8 a.m. – 5 p.m)

Inward Styles (Part 2)
Collusion
Influence Pyramid
Outward Mindset Pattern
Facilitation Best Practices

DAY 3 AGENDA (8 a.m. – 4 p.m)

Implementing Mindset Change
Accountability Tools
Collaboration Tools
Managing Group Dynamics
Key Takeaways

2023 CONFERENCES

2023 CONFERENCES

<u>NAME</u>	<u>DATE</u>	<u>PLACE</u>
1. Rural Water	Feb 27 – March 3, 2023	Dixie Center St. George, UT
2. Utah Water Users	March 20 – 22, 2023	Dixie Center St. George, UT
3. WEAU Conference	April 25 – 28, 2023	Dixie Center, St. George, UT
4. UGFOA Spring Conference	April 12 – 14, 2023	Dixie Center St. George, UT
5. Region 8 Pretreatment Association	May (TBD), 2023	Bryce Canyon, UT
6. GFOA Annual Conference	May 21 – 24, 2023	Portland, OR
7. National AWWA	June 11 - 14, 2023	Toronto, Canada
8. WEFTEC	Sept 30 – Oct 4, 2023	Chicago, IL
9. Intermountain Section AWWA	Sept 19 – 21, 2023	Davis Conference Center Layton, UT
10. APWA Conference	September ? - ?, 2023	Mountain America Expo Center Sandy, UT
11. Caselle Conference	October 10 - 11, 2023	Salt Lake City Marriott
12. UASD Annual Conference	November 8 – 10, 2023	Davis Conference Center Layton, UT

TRAINING & SAFETY

American Water Works Association (AWWA) ACE 2023 Conference

Toronto, Ontario, Canada

JUNE 11-14, 2023

Field Operator	Manager & Engineer
Hotels ~= \$250 - \$300 (5 nights)	Hotels ~= \$250 - \$300 (5 nights)
Flights ~= \$400 - \$500	Flights ~= \$400 - \$500
Registration = \$415	Registration = \$925
Cost / Employee = \$2,415	Cost / Employee = \$2,925

CEU & PDH - AWWA Provides Certificates of Completion

AWWA looks forward to June in Toronto, Ontario, Canada for a highly anticipated ACE23, showcasing innovation, smart technologies and new programs that address critical issues to protect the world's most important resource.



Conference Registration: \$605
Flights: \$459
Hotel: \$396 - \$466 (4 Nights)
Total / Employee: \$2788
All pricing as of 11/30/2022

GFOA – Government Finance Officers Association 2023 Conference

Portland, OR

May 21 – 24, 2023

Controller
Hotels ~= \$250 - \$300 (5 nights)
Flights ~= \$600 - \$700
Registration~ = \$415 - \$515
Cost / Employee~ = \$2,715

GFOA – Provides Controller with the required 40 hours of CEU training for the Fraud Risk Assessment – CPA Training Courses.

EMPLOYEE TRAINING

This Rotation show the efforts that our construction lead is making to keep his guys up to date on all of the equipment ie. Backhoe, Vaccum Truck, Dump Truck and the Roller.

July							August							September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
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3	4	5	6	7	8	9	7	8 Lamin - roller Spinner - Dump Truck - roller Charger - roller	9	10	11	12	13	4	5 Lamin - roller Spinner - Dump Truck - roller Charger - roller	6	7	8	9	
10	11	12	13	14	15	16	14	15 Lamin - roller Spinner - roller Truck - Dump Charger - roller	16	17	18	19	20	11	12 Lamin - roller Spinner - roller Truck - Dump Charger - roller	13	14	15	16	
17	18 Lamin - roller Spinner - roller Truck - Dump Charger - roller	19	20	21	22	23	21	22 Lamin - roller Spinner - roller Truck - roller Charger - Dump	23	24	25	26	27	18	19 Lamin - roller Spinner - roller Truck - roller Charger - Dump	20	21	22	23	
24	25 Lamin - roller Spinner - roller Truck - roller Charger - Dump	26	27	28	29	30	28	29 Lamin - Dump Spinner - roller Truck - roller Charger - roller	30	31				25	26 Lamin - Dump Spinner - roller Truck - roller Charger - roller	27	28	29	30	
October							November							December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1			1	2	3	4	5					1	2	3
2	3 Lamin - roller Spinner - Dump Truck - roller Charger - roller	4	5	6	7	8	6	7 Lamin - roller Spinner - Dump Truck - roller Charger - roller	8	9	10	11	12	4	5 Lamin - roller Spinner - Dump Truck - roller Charger - roller	6	7	8	9	10
9	10 Lamin - roller Spinner - roller Truck - Dump Charger - roller	11	12	13	14	15	13	14 Lamin - roller Spinner - roller Truck - Dump Charger - roller	15	16	17	18	19	11	12 Lamin - roller Spinner - roller Truck - Dump Charger - roller	13	14	15	16	17
16	17 Lamin - roller Spinner - roller Truck - Dump Charger - roller	18	19	20	21	22	20	21 Lamin - roller Spinner - roller Truck - Dump Charger - roller	22	23	24	25	26	18	19 Lamin - roller Spinner - roller Truck - Dump Charger - roller	20	21	22	23	24
23	24 Lamin - roller Spinner - roller Truck - Dump Charger - roller	25	26	27	28	29	27	28 Lamin - roller Spinner - roller Truck - Dump Charger - roller	29	30				25	26 Lamin - roller Spinner - roller Truck - Dump Charger - roller	27	28	29	30	31



LinkedIn LEARNING

Certificate of Completion

Congratulations, Magna Water

Customer Service: Problem Solving and Troubleshooting

Course completed on Nov 24, 2022 at 12:49AM UTC

By continuing to learn, you have expanded your perspective, sharpened your skills, and made yourself even more in demand.

Head of Content Strategy, Learning

LinkedIn Learning
1000 W Maude Ave
Sunnyvale, CA 94085



Instructional Delivery Method: QAS Self Study

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Certificate No: AeksFCzOtKa6B4Z2yoza4Tv9HxUn

Continuing Professional Education Credit (CPE): 1.00



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Congratulations, Magna Water

Leadership: Practical Skills

Course completed on Nov 15, 2022 at 10:57PM UTC

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A handwritten signature in black ink that reads "Dan Bodnity".

Head of Content Strategy, Learning

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Sunnyvale, CA 94085



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PDUs/ContactHours: 2.50 | Activity #: 4101BWMZHZ