

DECEMBER 8, 2022
REGULAR BOARD MEETING AGENDA
MAGNA WATER DISTRICT

MEETING DATE: December 8, 2022, at 10:00 am
LOCATION: 8885 W 3500 S, MAGNA, UT, GENERAL OFFICE BUILDING

- A. Call to Order**
- B. Public, Board and Staff join in the Pledge of Allegiance**

C. Welcome the Public and Guests

D. Public Comment

Written requests that are received – Please do not take over three minutes due to time restraints for other individuals and the Board.

E. Inquire of any conflicts of interests that need to be disclosed to the Board

F. Approval of common consent items

- 1. Minutes of the regular board meeting held November 17, 2022
- 2. Minutes of the 2023 Budget Hearing held November 17, 2022
- 3. Expenses for November 7 – November 27, 2022:
General Expenses: \$940,250.60
Zions Bank bond payments: (November pmt made before 11/07/2022 and December's has not been paid yet)

G. Department Reports:

- 1. General Manager Report
- 2. Engineering Report
- 3. Water Operations Report (including water production and call out report)
- 4. Wastewater Operations Report (including status and call out report)
- 5. Controller Report – Compliance Requirements Report
- 6. HR Manager Report

H. Administrative

Discussion and possible motion to approve the following administrative items:

- Review of employee wage and benefits with comparable agencies, and possible motion to approve an 8.7% COLA increase for all employees effective January 1, 2023.
- Purchase of jackets with District’s Logo for all employees and trustees in the amount of \$4,851.96.
- Renewal of Liability, Property, & Vehicle Insurance with Olympus Insurance in the amount of \$188,438 for 2023
- 2023 Regular Board Meeting Schedule
- 2022 Fraud Risk Assessment
- Arbinger Institute Developing and Implementing an Outward Mindset training for the following amount:

Training For HR Manager:	\$4,000
Employees:	\$300/employee
Board Members	\$300/member
Total when everyone is trained	\$14,200

For information and discussion only – no action items:

- Legislative Update by Nathan Bracken, Smith Hartvigsen PLLC
- Keddington & Christensen CPA’s partner unable to perform 2022 financial audit – will be working on Request for Qualifications to solicit auditors.
- Schedule of Conferences for 2023
- December 13, 2022 @ 9:00 am – Special Board Meeting to discuss Union Contract negotiations.
- Next meeting – January December 8, 2022 @ 10:00 am (if 2023 Regular Board Meeting Schedule approved above)
- Magna Water District Employee Recognition Dinner - December 9, 2022, starting at 5:30 p.m.

I. Training & Safety

Discussion and possible motion to approve the following training & Safety items:

- National AWWA Conference – June 11 – 14, 2023, Toronto, Canada
- WEFTEC Conference – Sept 30 – Oct 4, 2023, Chicago, IL
- GFOA Annual Conference – May 21 – 24, 2023, Portland, OR

Discussion on Employee Training Programs

- J. Motion to meet immediately in closed session to discuss the character, professional competence, or physical or mental health of an individual, collective bargaining, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, including any form of a water right or water shares pursuant to Utah Code Ann. §§ 52-4-204 through 205.**
- K. Motion to close the closed meeting and re-open the public board meeting.**
- L. Consider action on any noticed agenda item discussed in closed meeting.**
- M. Other Business**
- N. Adjourn**