



**MAGNA WATER DISTRICT AGENDA
FOR THE
REGULAR BOARD MEETING
AT 10:00 AM
THURSDAY JUNE 28, 2022**

8885 W 3500 S, MAGNA, UT 84044

GENERAL OFFICE BUILDING

(801)250-2118

Fax(801)250-1452

JUNE 28, 2022
REGULAR BOARD MEETING AGENDA
MAGNA WATER DISTRICT

MEETING DATE: June 28, 2022, at 10:00 am

LOCATION: 8885 W 3500 S, MAGNA, UT, GENERAL OFFICE BUILDING

A. Call to Order

B. Public, Board and Staff join in the Pledge of Allegiance

C. Welcome the Public and Guests

D. Public Comment

Written requests that are received – Please do not take over three minutes due to time restraints for other individuals and the Board.

E. Inquire of any conflicts of interests that need to be disclosed to the Board

F. Approval of common consent items

1. Minutes of the regular board meeting held May 12, 2022
2. Expenses for May 5 – June 5, 2022:
General Expenses: \$728,780.42
Zions Bank bond payments: \$83,782.19

G. Department Reports:

1. General Manager Report
2. Engineering Report
3. Water Operations Report (including water production and call out report)
4. Wastewater Operations Report (including status and call out report)
 - Impact of higher BOD loading on WWTP aeration capacity and redundancy

H. Water & Sewer Availability

Discussion and possible motion to approve the following developments:

1. Mahogany Ridge located at 8400 W 4100 S
2. FKC Magna Dialysis located at 8085 W 3500 S

I. Project Awards & Agreements

Discussion and possible motion to approve the following project awards and agreements:

1. Hansen Allen & Luce task order 023.18.100 for general engineering services for 2022 in the amount of \$20,000
2. AE2S task order for capital improvement plan strategic financial review not to exceed the amount of \$10,000
3. AE2S task order for Lead and Copper Rule Service Line Inventory Assistance in the amount of \$62,000
4. Aqua-Aerobic Filter Procurement change order #1, increasing contract price by \$87,004.17
5. Zone 3 Secondary Water Booster Pump Station & Culinary Water Pump Station Upgrade Project change order #1, increasing contract price by \$1,485

J. Administrative

Discussion and possible motion to approve the following administrative items:

1. Vanguard Cleaning Services Contract
2. Draft 2021 Consumer Confidence Report
3. 2021 Financial Audit presentation and approval
4. Resolution 2022-02 Resolution Adjusting Revenues Budgeted in the District's 2022 Budget
 - A. Resolution 2022-03 Resolution Adopting Final 2022 Tax Rates
5. Draft job description, duties, and organizational chart for Human Resources Manager position
6. 2023 Budget hearing date and time
7. Review and discussion of next board meeting on date and time

K. Motion to meet immediately in closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, including any form of a water right or water shares pursuant to Utah Code Ann. §§ 52-4-204 through 205.

L. Motion to close the closed meeting and re-open the public board meeting.

M. Consider action on any noticed agenda item discussed in closed meeting.

N. Adjourn

MEETING MINUTES

**MINUTES OF THE
REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
MAGNA WATER DISTRICT**

A regular meeting of the Board of Trustees of the Magna Water District was held Thursday, May 12, 2022, at 10:00 a.m., at the Magna Water District General Office, Kim Bailey Board Room, located at 8885 West 3500 South, Magna, UT.

Trustees Present:

Mick Sudbury, Chairman
Jeff White
Dan Stewart

Staff Present:

Clint Dilley, General Manager
LeIsle Fitzgerald, District Controller
Trevor Andra, District Engineer
Raymond Mondragon, Water Operations Manager, excused
Steve Clark, Water Construction Leadman
Dallas Henline, Wastewater Operations Manager
Amanda Whitmore, Accountant

Also Present:

Nathan Bracken, Smith Hartvigsen, PLLC
Don Olsen, Epic Engineering
Jason Luettinger, Bowen Collins Associates
Clint Rogers, Stantec
Joel Workman, AQS Consulting
Dan Peay, Magna Mayor
Todd Richards, Planning & Zoning
Clair Collard, House of Representatives

Call to Order: Mick Sudbury called the meeting to order at 10:00 am.

Public, Board, Staff joined in the Pledge of Allegiance.

Welcome the Public and Guests: Chairman welcomed those in attendance.

Public Comment: None.

Chairman asked if any of the staff or board members had a conflict of interest with anything on this agenda. There were no conflicts of interest.

Approval of Common Consent Items:

Minutes of the regular board meeting held April 21, 2022

Expenses for April 18 to May 4, 2022:

General Expenses: \$372,709.26

Zions Bank bond payments: \$1,250,017.05

A motion was made by Jeff White, seconded by Dan Stewart, to approve the minutes of the regular board meeting held April 21, 2022, the general expenses, and the Zions Bank bond payment from April 18 to May 4, 2022, in the amount of \$372,709.26 and \$1,250,017.05, respectively. The motion was approved as follows: Mick Sudbury, yea, Jeff White, yea and Dan Stewart, yea.

DEPARTMENT REPORTS

General Manager Report: Clint Dilley pointed out the Agenda's different format, as discussed in the last board meeting, the intent was to consolidate some of the items. We moved the department reports to the beginning of the meeting. Clint welcomed any feedback the Trustees may have on the new format.

STAFFING:

Clint highlighted from the GM report the status of the transition and integration of the Accountant position. Currently the transition of day-to-day duties from the Controller to the Accountant is 100% complete, approximately 90% of semi-annual and annual duties is also complete. The transition has intentionally been methodical and has maximized smooth integration with a focus on opportunities for optimization. The Controller added to the discussion indicating the transition has been successful. All the intended responsibilities that were going to be transferred to the accountant has been completed. Additional effort, analysis, and attention on detail has been possible now having two individuals for the work. There will be additional responsibilities added as time goes on. The next step, to improve efficiency of operations and quality of services in the office, would be to focus on HR responsibilities, safety, and training programs.

Clint proposed a HR Director be added to staff. This position would be part of the executive team. The District currently has significant HR, administrative, training, and safety demands. Clint would like to get the Board's input to have this integration of an HR Director successful. The first step would be to define the tasks and job responsibilities/description for a full time HR Director. Board agreed the District could and would benefit from having a full time HR Director on staff. Board agreed to begin to create the job responsibilities/description for an HR Director. Management will come back to the next board meeting with a DRAFT of the job description. Clint expressed the need for a shared office vehicle. It could be used for the mail run each day, meter inspection quality control, inventory control and management, and the HR position to use as they have the need to visit different sites. A vehicle could help make these functions more successful.

An engineering and inspection position is a near future position Clint expressed the need for this position, allowing the District Engineer to integrate more with operations and utilize the higher-level skill sets along with any design projects in house. Clint wanted the Board to be thinking about this position. Clint expressed he feels in the next few years there will be a need

for a second inspector. This would essentially phase out using a consultant as an inspector and it would also allow an inspector lead to utilize skills and knowledge of the system in different ways. It would help the GIS get to the next level. These positions would most likely be union classifications and could be filled inhouse if qualifications are met.

A pretreatment program position. This position would be involved with the wastewater pretreatment program. This position would be further along in the future than the other positions discussed.

OPERATIONS

Emergency response plan training is scheduled for May 25, 2022, during the lunch hour to introduce the employees the emergency response plan.

Dallas and his crew have completed installation of the emergency standby generator and security cameras for the wastewater operations building.

COMMUNICATION & MORAL

Management would like to set up a date for the Reuse Open House and the general office building, would propose June 23, 2022, at 5:00 pm – 7:00 pm. Guests would be routed through the lobby then through the board room and out and around the grounds and stop at displays covering aspects of the reuse project. Would like to offer hot dogs and drinks at the same time. If this date is approved, advertisement can be distributed.

Clint inquired about scheduling the annual employee recognition dinner and asked for approval to reserve the destination. Board gave approval.

Engineering Report:

Hourly billing rates for all firms selected for the engineering consultant pool: Trevor presented the billing rates, included in the board meeting packet, for the firms in the District's engineering consultant pool upon the Board's request last board meeting.

Work directive electrical changes in the Zone 3 Secondary & Culinary Pump Station

project: Inside the existing drinking water pump station for Zone 3 there is not enough room for the electrical upgrades needed to go from single phase and the current pump sizes to three phase and larger pumps. This will be for an enclosure change for approximately \$1,300. To go along with the enclosure change, there will be a schedule change. The electrical supplies delivery date is not due until August, due to supply and demand being experienced in the economy right now. The official change order will be brought to the Board in June.

PROJECT REPORTS

Reuse Project: Dallas, his team, Clint Rogers, and his team have been working with the State to find out how the State will be calculating the phosphorus permit level in the District's discharge permit. Dallas and his team have been experimenting with the alum dosing, to determine what the District needs to do to meet future permit requirements for phosphorus. This is being done under the scenario as the plant is now, and not considering the reuse system. They are adding quite a bit of alum to drop the phosphorus level and are seeing a struggle with the processes and the sludge by the amount of alum having to be added. Because we know we are going to have the reuse system, this experimenting is pushing it past the limit. The filtering system that has been selected for the reuse has the potential of removing phosphorus.

As the filter system is being designed, the District can increase the length of the filtering system from 6 filters on one length to 10 filters on one length. This would allow all effluent water to be run through the filters. Trevor recommends the District go ahead and increase the length, but hold off on getting the filters, this would be lowest cost option for the District at this time. The cost difference to do this would be to go from \$488,000 for the 6-filter length to about \$600,000 for the 10-filter length. The initial payment for the engineering submittals would be approximately \$60,000 instead of \$43,000. If the Board is in favor of this, management will continue in this direction and bring back additional details next month. Board indicated their approval.

Zone 3 pump station: The project is slowly progressing; the pump station has footings and pipe in the ground but waiting on other materials for the project. Newman is doing a good job.

Material Pile: The dirt pile has been moved, DR Horton and Kennecott have been on site, and has given the District a thumbs up. Trevor and Nathan worked together to get a temporary easement release together. That has been sent to KUCC, they are reviewing it and will sign if they don't have any changes. When the executed agreement is returned, that will be complete. Newman has requested for the District to review fuel surcharges, the price of fuel went from \$3.80 to \$5.03/gallon in a matter of months, they are going to request an increase to cover the fuel surcharges for the removal of the material.

Water Operations Report (including water production and call out report):

Water Production Summary: Steve Clark gave the water production report. The culinary water production for March was 95.01 million gallons or 291.61-acre feet, a 10.32% decrease from 2021. Year to date production was 377.79 million gallons or 1,159.48-acre feet, a 0.35% increase from YTD 2021. We have purchased 262.42-acre feet of water from Jordan Valley Water as of April 2022.

Callout Report – Water and Wastewater Combined: Total number of call outs 14 - Total Hours 45 - 14 Miscellaneous, Water/EDR Call Outs – 9; Total Hours – 27; Wastewater Call Outs - 5, Total hours - 18

Identification, marking & mapping zone valves: Steve informed the Board the construction crew has been able to identify the zone break valves in each zone. As they were going through the District, from 7200 W to 9200 W, they identified 19 zone break valves. When they started, they were under the impression there were 30 zone break valves. If there was a valve they weren't sure about, they dug it up to identify it. The 19 zone break valves, have been marked with zone break lids and a PVC pipe painted red was placed in the ground to indicate the valve is a zone break valve. The information has also been added into the GIS system.

Wastewater Operations Report (including status and call out report): Dallas reported the collections crew completed a project convert an area of 15,000 square feet of grass to an area for overflow parking. By doing this they figured it would save approximately 228,000 gallons of water per year. They used this project to train new employees on the loader, backhoe and dump truck operation and safety. Different training scenarios were set up that an operator may encounter in their day-to-day duties. Clint Giles was a big help on that, and it was a big success. The collections crew has been working with the County on the summer asphalt projects by raising manholes to meet the new grade of asphalt. The treatment plant has completed installation of a back up generator and the security cameras are online.

There has been a lot of discussion on the District's internal pretreatment program, they have been collecting documentation regarding a pretreatment program and have a goal to have literature online by the end of the year.

Increasing trends in wastewater strength, likely causes & comparative analysis: Dallas and his team have been working with Trevor and Clint Rogers to understand why there has been an increase in the BOD (biological oxygen demand, or the solids in the wastewater). Dallas presented the timeline showing the incoming inorganic strengths for several years. The BOD has been consistently increasing from 2017 to 2019 then there is a big increase from 2019 to now. The team is trying to understand what may cause this type of scenario. Clint added in the past there has been communication to the Board that the increase was thought to be due to something or some development specifically out in the District that would cause this increase. It is believed now, after the analysis, it's something other than that. It's probably a combination of things. It is thought that historically the BOD levels have been low, comparing to other District's in the surrounding areas, it could be due to the change in the ground water, or agricultural infiltration. Staff has been addressing all the possibilities that would cause this. There have been several variables considered. Staff has considered the high-density housing coming into Magna, additional restaurant type developments, and taken into consideration the brine from the EDR being removed from the treatment plant. Staff will continue to analyze and investigate the increased levels of the BOD.

WATER & SEWER AVAILABILITY

Discussion and possible motion to approve the following developments:

Dixon Downs located at 8323 W 2700 S: A motion was made by Jeff White, seconded by Dan Stewart, to approve the Dixon Downs development for water and sewer services. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea.

PROJECT AWARDS & AGREEMENTS

Discussion and possible motion to approve the following project awards and agreements:

2022 Culinary Water & Sewer Pipeline replacement project to Newman Construction in the amount of \$1,493,000: A motion was made by Jeff White, seconded by Dan Stewart, to approve awarding the 2022 Culinary Water & Sewer Pipeline replacement project to Newman Construction in the amount of \$1,493,000. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea.

Epic Engineering task order 2022-7 for construction management on the 2022 water and sewer pipeline repair and replacement project in the amount of \$71,000: A motion was made by Jeff White, seconded by Dan Stewart, to approve Epic Engineering task order 2022-7 for the construction management of the 2022 water and sewer pipeline repair and replacement project in the amount of \$71,000. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea, and Jeff White, yea.

TRAINING & SAFETY

Discussion and possible motion on the following training conferences:

WEFTEC Conference, October 8 – 12, 2022, New Orleans, LA: A motion was made by Jeff White, seconded by Dan Stewart, to approve attendance at the WEFTEC Conference, October 8 – 12, 2022 in New Orleans. Trevor Andra, Dallas Henline, and any other trustees

interested are approved to attend. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea.

ADMINISTRATIVE

Discussion and possible motion to approve the following administrative items:

Water Reuse open house details & date: Clint proposed to hold the water reuse open house on June 22, 2022, from 5:00 pm – 7:00 pm. Board suggested the times be from 6:00 pm – 8:00 pm. A motion was made by Jeff White, seconded by Dan Stewart, to approve to hold the open house on June 22, 2022, from 6:00 pm to 8:00 pm. The motion was approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea.

Motion to meet immediately in closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code Ann. §§ 52-4-204 through 205: Jeff White made a motion to meet immediately in closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code Ann. 52-4-204 through 205. The motion was seconded by Dan Stewart, and approved as follows: Mick Sudbury, yea, Dan Stewart, yea and Jeff White, yea. The open session of the Board meeting was closed at 11:41 a.m.

Motion to close the closed session and to reopen the open session of the Board Meeting: Mick Sudbury made a motion to close the closed session and reconvene the open session at 12:48 pm. The motion was seconded by Dan Stewart, and approved as follows: Mick Sudbury, yea, and Dan Stewart, yea.

Consider action on any noticed agenda item discussed in closed meeting: None

Adjourn: Having no further business to discuss, a motion was made by Jeff White, seconded by Dan Stewart, to adjourn the meeting at 12:49 pm. The motion was approved as follows: Jeff White, yea, Dan Stewart, yea, and Mick Sudbury, yea.

Attest

Chairperson

INVOICE PAYMENTS

**MAGNA WATER DISTRICT
INVOICE PAYMENTS
5/5/2022 TO 6/5/2022**

Check Issue Date	Payee	Amount	Description
5/5/2022	DENTAL SELECT	1,429.22	INSURANCE
5/5/2022	REGENCE BCBS OF UTAH	9,885.23	INSURANCE
5/5/2022	STANDARD PRINTING COMPANY	2,497.27	PROCESS OF MONTHLY BILLINGS
5/9/2022	FERGUSON WATERWORKS #1616	1,412.28	STOCK CONST. SUPPLIES-WATER CREW
5/9/2022	FERGUSON WATERWORKS #1616	388.22	STOCK CONST. SUPPLIES-WATER CREW
5/9/2022	FERGUSON WATERWORKS #1616	8,429.09	2820 S VALVE JOB
5/9/2022	FERGUSON WATERWORKS #1616	1,519.33	2820 S VALVE JOB
5/9/2022	FERGUSON WATERWORKS #1616	247.13	STOCK CONST. SUPPLIES-WATER CREW
5/9/2022	FERGUSON WATERWORKS #1616	2,807.25	8000 W VALVE JOB
5/9/2022	FERGUSON WATERWORKS #1616	282.75	PARTS -NEAR FEDEX BUILDING SR201
5/9/2022	FERGUSON WATERWORKS #1616	38.60	SAMPLE TAPS FOR EMERGENCY TRAILER
5/9/2022	FERGUSON WATERWORKS #1616	385.48	PARTS- NEAR FEDEX BUILDING SR201
5/9/2022	LOWE'S	236.10	PITCHFORKS & CUTTERS
5/9/2022	LOWE'S	116.21	CHAINSAW BLADE AND OIL
5/9/2022	RICOH USA , INC	171.87	COPIER EDR
5/9/2022	RICOH USA , INC	5.00	COPIER ADMINISTRATIVE OFFICE
5/9/2022	SUEZ WTS SOLUTIONS USA, INC	2,100.00	EDR- HVY CATION
5/9/2022	THATCHER COMPANY	6,662.50	CHEMICALS
5/9/2022	THATCHER COMPANY	(2,800.00)	CHEMICALS
5/9/2022	WEF MEMBERSHIP	85.00	MEMBERSHIP DUES
5/9/2022	WESTERN CONF TEAMSTERS PENSION	32,152.59	UNION PENSION CONTRIBUTION
5/9/2022	UTAH-IDAHO TEAMSTERS SECURITY FUND	37,188.00	HEALTH & WELFARE PREMIUM UNION
5/10/2022	AWWA	2,335.00	ANNUAL MEMBERSHIP
5/10/2022	HUBER TECHNOLOGY	4,191.72	FINE SCREEN ROLLER REPLACEMENT PART
5/11/2022	ALLSTATE	574.96	OPEB OBLIGATION
5/11/2022	ATS	2,815.00	CHEMICALS
5/11/2022	BANKCARD CENTER	44.86	LA CASA DEL TAMAL- WORK LUNCH
5/11/2022	BANKCARD CENTER	73.24	ATLANTIS BURGERS - WORK LUNCH
5/11/2022	BANKCARD CENTER	407.67	QUALITY APPLIANCE SERVICE
5/11/2022	BANKCARD CENTER	465.94	QUALITY APPLIANCE SERVICE
5/11/2022	BLAND'S RECYCLING	990.00	HAULING DIRT & ASPHALT FROM SHOP
5/11/2022	BLUELINE SERVICES	188.00	RANDOM DRUG TEST
5/11/2022	BLUELINE SERVICES	66.60	PRE-EMPLOYMENT DRUG SCREENS & BACKGROUND CHECKS
5/11/2022	CINTAS CORPORATION #180	296.96	WWTP UNIFORMS AND LINENS
5/11/2022	CINTAS CORPORATION #180	307.83	WWTP UNIFORMS AND LINENS
5/11/2022	CINTAS CORPORATION #180	259.42	WWTP UNIFORMS AND LINENS
5/11/2022	CINTAS CORPORATION #180	406.53	WWTP UNIFORMS AND LINENS
5/11/2022	CINTAS CORPORATION #180	295.27	WWTP UNIFORMS AND LINENS
5/11/2022	CINTAS CORPORATION #180	236.89	SHOP/EDR UNIFORMS AND LINENS
5/11/2022	CINTAS CORPORATION #180	264.00	SHOP/EDR UNIFORMS AND LINENS
5/11/2022	CINTAS CORPORATION #180	267.56	SHOP/EDR UNIFORMS AND LINENS
5/11/2022	CINTAS CORPORATION #180	256.59	SHOP/EDR UNIFORMS AND LINENS
5/11/2022	CINTAS CORPORATION #180	236.89	SHOP/EDR UNIFORMS AND LINENS
5/11/2022	CINTAS CORPORATION #180	109.33	OFFICE MATS
5/11/2022	D & L SUPPLY	229.00	VALVE BOX TOPS, BOTTOMS, LIDS, & RISERS
5/11/2022	D & L SUPPLY	708.00	VALVE BOX RISERS TO PREPARE FOR SLCO PAVING
5/11/2022	E.T. TECHNOLOGIES, INC	1,266.48	SLUDGE REMOVAL
5/11/2022	EPIC ENGINEERING, P.C.	165.00	GATEWAY TO LITTLE VALLEY
5/11/2022	EPIC ENGINEERING, P.C.	1,094.52	GATEWAY TO LITTLE VALLEY - INSPECTION
5/11/2022	EPIC ENGINEERING, P.C.	7,300.00	ZONE 3 SECONDARY BOOSTER PUMP STATION
5/11/2022	EPIC ENGINEERING, P.C.	445.50	GATEWAY TO LITTLE VALLEY PHASE 1 & 2
5/11/2022	EPIC ENGINEERING, P.C.	2,692.32	GATEWAY TO LITTLE VALLEY PHASE 1&2 INSPECTION
5/11/2022	EPIC ENGINEERING, P.C.	2,028.00	2021 TANK PAINTING & REPAIRS
5/11/2022	EPIC ENGINEERING, P.C.	642.00	TRUCK GARAGE AND SAND BINS
5/11/2022	EPIC ENGINEERING, P.C.	4,190.70	ZONE 3 SECONDARY AND CULINARY PUMP STATION UPGRADES
5/11/2022	EPIC ENGINEERING, P.C.	1,014.75	MAGNA GENERAL ENGINEERING - 2022
5/11/2022	EPIC ENGINEERING, P.C.	82.50	ASCEND AT LITTLE VALLEY
5/11/2022	EPIC ENGINEERING, P.C.	5,978.64	ASCEND AT LITTLE VALLEY - INSPECTION
5/11/2022	EPIC ENGINEERING, P.C.	577.50	GATEWAY TO LITTLE VALLEY PHASE 3
5/11/2022	EPIC ENGINEERING, P.C.	6,965.88	GATEWAY TO LITTLE VALLEY PHASE 3 - INSPECTION
5/11/2022	EPIC ENGINEERING, P.C.	2,110.00	2022 CULINARY WTER & SEWER PIPELINE REPAIRS
5/11/2022	ERIKS NORTH AMERICA, Inc	129.44	SUPPLIES FOR FINE SCREEN PRESSES- WWTP
5/11/2022	ERIKS NORTH AMERICA, Inc	147.52	3 CAMLOCK FITTING FOR SEWER TRASH PUMPS"
5/11/2022	FEDEX	97.73	SHIPPING CHARGES
5/11/2022	JORDAN VALLEY WATER	26,761.14	WATER DELIVERIES
5/11/2022	KEN GARFF FORD WEST VALLEY	391.46	BALL JOINT REPLACEMENT PARTS-#8
5/11/2022	KEN GARFF FORD WEST VALLEY	183.30	BALL JOINT REPLACEMENT PARTS-#8
5/11/2022	KEN GARFF FORD WEST VALLEY	(195.73)	RETURN BALL JOINT REPLACEMENT PARTS-#8
5/11/2022	LEVERAGE IT SOLUTIONS	1,250.00	STANDARD SUPPORT
5/11/2022	MECHANICAL SERVICE & SYSTEMS, INC.	570.20	QUARTERLY MAINTENANCE WWTP ADMIN BLDG

**MAGNA WATER DISTRICT
INVOICE PAYMENTS
5/5/2022 TO 6/5/2022**

Check Issue Date	Payee	Amount	Description
5/11/2022	MECHANICAL SERVICE & SYSTEMS, INC.	237.90	QUARTERLY MAINTENANCE WATER OPERATONS
5/11/2022	MORGAN ASPHALT	(73.32)	ASPHALT FOR REPAIRS
5/11/2022	MORGAN ASPHALT	737.26	ASPHALT FOR REPAIRS
5/11/2022	MORGAN ASPHALT	(121.66)	ASPHALT FOR REPAIRS
5/11/2022	MORGAN ASPHALT	1,224.26	ASPHALT FOR REPAIRS
5/11/2022	MORGAN ASPHALT	(162.91)	ASPHALT FOR REPAIRS
5/11/2022	MORGAN ASPHALT	1,639.37	ASPHALT FOR REPAIRS
5/11/2022	ROCKY MOUNTAIN CARE CLINIC	94.00	PRE-EMPLOYMENT SCREENING
5/11/2022	RURAL WATER ASSOCIATION OF UT.	1,613.00	SUPPORTING DUES 2022
5/11/2022	S.L.CO. ENGINEERING DIVISION	875.00	CONSTRUCTION PERMITS
5/11/2022	U. S. POSTMASTER	24,000.00	MONTHLY BILLINGS POSTAGE CHECK
5/11/2022	W.E.T.	1,700.00	CHEMICALS
5/16/2022	BANKCARD CENTER	25.00	ANNUAL ENTITY REGISTRATION
5/16/2022	ELITE GROUNDS, LLC	823.15	LANDSCAPE CONTRACT DISTRICT OFFICE
5/16/2022	ELITE GROUNDS, LLC	921.54	LANDSCAPE CONTRACT WWTP
5/16/2022	IPS	126.00	T&A MONTHLY FEE
5/16/2022	NATIONAL BENEFIT SERVICES, LLC	52.00	HRA PLAN ADMIN- APRIL
5/16/2022	THATCHER COMPANY	6,720.98	CHEMICALS
5/16/2022	VERIZON CONNECT FLEET USA LLC	697.00	MONTHLY GPS CHARGE
5/16/2022	VERIZON WIRELESS	372.39	CELL PHONE SERVICE
5/17/2022	BANKCARD CENTER	600.00	THE CLUCK TRUCK- BRADS RETIREMENT PARTY
5/17/2022	CHEMTECH-FORD	206.00	WWTP SAMPLES
5/17/2022	CHEMTECH-FORD	271.00	WWTP SAMPLES
5/17/2022	CHEMTECH-FORD	206.00	WWTP SAMPLES
5/17/2022	COSTCO WHOLESALE	17.47	OFFICE SUPPLIES-OFFICE
5/17/2022	COSTCO WHOLESALE	407.54	SAMSUNG LCD TV- WWTP ADMIN
5/17/2022	COSTCO WHOLESALE	289.57	WATER COOLER- CONFERENCE ROOM
5/17/2022	COSTCO WHOLESALE	60.78	JANITORIAL SUPPLIES
5/17/2022	DOMINION ENERGY	46.81	NATURAL GAS 3291 S 8000 W
5/17/2022	DOMINION ENERGY	2,054.79	NATURAL GAS 6850 W 2820 S
5/17/2022	DOMINION ENERGY	333.07	NATURAL GAS 6026 PARKWAY BLVD
5/17/2022	DOMINION ENERGY	471.75	NATURAL GAS 8931 W 3500 S
5/17/2022	DOMINION ENERGY	2,300.67	NATURAL GAS 7650 W 2100 S
5/17/2022	DOMINION ENERGY	294.72	NATURAL GAS 8885 W 3500 S
5/17/2022	REPUBLIC SERVICES #864	2,102.74	GARBAGE COLLECTION FOR WWTP
5/17/2022	SHRED-IT	154.23	DOCUMENT SHREDDING
5/17/2022	SHRED-IT	71.89	DOCUMENT SHREDDING
5/17/2022	SHRED-IT	71.08	DOCUMENT SHREDDING
5/17/2022	SHRED-IT	71.08	DOCUMENT SHREDDING
5/18/2022	AAA SPRING SPECIALISTS INC	835.53	SPRING & U BOLTS-#44
5/18/2022	AETNA	1,018.50	INSURANCE
5/18/2022	AMERICAN ELECTRIC CO., INC.	15,239.00	STANDBY GENERATOR
5/18/2022	BATTERY SYSTEMS	281.14	SOLAR PANEL BATTERIES @ POND # 1
5/18/2022	CINTAS 1ST AID	4.88	FIRST AID CABINET SHOP
5/18/2022	CINTAS 1ST AID	25.64	FIRST AID CABINET WWTP
5/18/2022	CINTAS 1ST AID	41.55	FIRST AID CABINET OFFICE
5/18/2022	CINTAS 1ST AID	4.88	FIRST AID CABINET WWTP OFFICE
5/18/2022	CODALE ELECTRIC SUPPLY INC.	218.97	ELECTRICAL MULE TAPE
5/18/2022	DELOBEL, DYLLAN	200.00	REIMBURSEMENT & BONUS FOR EXAM
5/18/2022	DRAPER, CHET	200.00	REIMBURSEMENT & BONUS FOR EXAM
5/18/2022	E.T. TECHNOLOGIES, INC	2,317.23	SLUDGE REMOVAL
5/18/2022	E.T. TECHNOLOGIES, INC	1,848.05	SLUDGE REMOVAL
5/18/2022	FLEET PRIDE	141.22	MAINTENANCE PARTS- #7
5/18/2022	FUEL NETWORK	8,900.18	GASOLINE FOR VEHICLES
5/18/2022	HANSEN ALLEN & LUCE, INC.	733.13	MWD WELLS EVALUATION AND REHABILITATION SVS
5/18/2022	HARRISON FIRE SERVICES, LLC	196.00	FIRE EXTINGUISHER INSPECTIONS- SHOP
5/18/2022	HARRISON FIRE SERVICES, LLC	224.00	FIRE EXTINGUISHER INSPECTIONS-WWTP
5/18/2022	HARRISON FIRE SERVICES, LLC	77.00	FIRE EXTINGUISHER INSPECTION -EDR
5/18/2022	HARRISON FIRE SERVICES, LLC	21.00	FIRE EXTINGUISHER INSPECTION- OFFICE
5/18/2022	JACKS TIRE & OIL	4,123.26	TIRES FOR DUMP TRUCK #74
5/18/2022	JACKS TIRE & OIL	2,059.88	TIRES FOR SERVICE TRUCK #44
5/18/2022	JACKS TIRE & OIL	(132.00)	REFUND TIRE MOUNTING #74 & #44
5/18/2022	MCREYNOLDS, CONNOR	200.00	REIMBURSEMENT & BONUS FOR EXAM
5/18/2022	MECHANICAL SERVICE & SYSTEMS, INC.	552.92	SPRING MAINTENANCE -EDR
5/18/2022	MECHANICAL SERVICE & SYSTEMS, INC.	52.89	SPRING MAINTENANCE- MAIN ADMIN BLDG
5/18/2022	MECHANICAL SERVICE & SYSTEMS, INC.	77.05	SPRING MAINTENANCE- SHOP
5/18/2022	MECHANICAL SERVICE & SYSTEMS, INC.	52.41	SPRING MAINTENANCE -WWTP ADMIN BLDG
5/18/2022	METERWORKS	235.00	NUTS & BOLTS FOR 1.5 METERS & LARGER
5/18/2022	METERWORKS	3,250.00	1.5 MACH10 BLACK METERS"
5/18/2022	PREMIER TRUCK GROUP	314.28	EMISSION INSPECTION - #74

**MAGNA WATER DISTRICT
INVOICE PAYMENTS
5/5/2022 TO 6/5/2022**

Check Issue Date	Payee	Amount	Description
5/18/2022	PREMIER TRUCK GROUP	68.16	EMISSION INSPECTION - #7
5/18/2022	PREMIER TRUCK GROUP	85.00	EMISSION INSPECTION - #44
5/18/2022	PREMIER TRUCK GROUP	85.00	EMISSION INSPECTION - #30
5/18/2022	PREMIER TRUCK GROUP	125.00	EMISSION INSPECTION - #4
5/18/2022	PREMIER TRUCK GROUP	85.00	EMISSION INSPECTION - #61
5/18/2022	PREMIER TRUCK GROUP	40.00	INSPECTION OF TRAILER -#57
5/18/2022	ROBERT I MERRILL	4,429.72	DOOR AT EDR
5/18/2022	ROCKY MOUNTAIN POWER CO.,	413.89	POWER BOOSTER STATION
5/18/2022	ROCKY MOUNTAIN POWER CO.,	20,329.73	POWER BARTON WELLS 1&2
5/18/2022	ROCKY MOUNTAIN POWER CO.,	1,237.53	POWER HAYNES WELLS
5/18/2022	SKM INC.	4,129.13	2022 ANNUAL SCADA MAINTENANCE SEWER SYSTEM
5/18/2022	SKM INC.	597.50	2022 ANNUAL SCADA MAINTENANCE WATER SYSTEM
5/18/2022	THOMAS PETROLEUM	3,992.16	1000 GAL DIESEL FUEL WWTP CONVAULT
5/18/2022	VANGUARD CLEANING SYSTEMS	578.89	CLEANING-ADMINISTRATIVE OFFICE
5/18/2022	VANGUARD CLEANING SYSTEMS	284.00	CLEANING - AMDIN WWTP
5/18/2022	VANGUARD CLEANING SYSTEMS	488.40	CLEANING - OFFICE EDR
5/19/2022	AMAZON CAPITAL SERVICES	49.47	OFFICE SUPPLIES - CONTRUCTION CREW
5/19/2022	AMAZON CAPITAL SERVICES	61.18	JANITORIAL SUPPLIES
5/19/2022	AMAZON CAPITAL SERVICES	107.24	BLUETOOTH SPEAKER PHONE - WWTP ADMIN CONF ROOM
5/19/2022	GRAINGER	87.19	FAN BELTS/ MOTOR REPLACEMENT FOR EXHAUST FANS-EDR
5/19/2022	MID ATLANTIC TRUST COMPANY	2,608.80	401(K) CONTRIBUTION
5/19/2022	O'REILLY	11.26	AIR FILTER #52
5/19/2022	REPUBLIC SERVICES #864	508.59	SHOP GARBAGE COLLECTION
5/19/2022	RICOH USA , INC	60.00	COPIER ADMINISTRATIVE OFFICE
5/19/2022	RICOH USA , INC	243.88	COPIER ADMINISTRATIVE OFFICE
5/19/2022	ROCKY MOUNTAIN POWER CO.,	662.27	POWER 3500 TANKS
5/19/2022	ROCKY MOUNTAIN POWER CO.,	20.83	POWER BACCHUS TANKS
5/19/2022	ROCKY MOUNTAIN POWER CO.,	40.18	POWER 8885 W 3500 S
5/19/2022	ROCKY MOUNTAIN POWER CO.,	291.00	POWER CEMENT BLDG SHOPS
5/19/2022	ROCKY MOUNTAIN POWER CO.,	1,458.39	POWER 7600 RESERVOIR
5/19/2022	STAPLES BUSINESS CREDIT	409.47	OFFICE SUPPLIES
5/19/2022	STAPLES BUSINESS CREDIT	109.99	OFFICE SUPPLIES -SHOP
5/19/2022	STAPLES BUSINESS CREDIT	74.02	OFFICE SUPPLIES-WWTP
5/23/2022	BANKCARD CENTER	605.00	WEFTEC 2022 REGISTRATION
5/23/2022	LOWE'S	106.43	MISC SUPPLIES FOR WATER CREW
5/23/2022	LOWE'S	34.19	MISC SUPPLIES FOR WATER CREW
5/23/2022	LOWE'S	65.24	BATTERIES FOR WELDING HELMET
5/23/2022	LOWE'S	137.21	MISC SUPPLIES FOR SEWER COLLECTION CREW
5/23/2022	WORKERS COMPENSATION FUND OF U	1,684.02	WORKERS COMP INSURANCE
5/25/2022	ANSERFONE	204.60	NIGHT ANSWERING SERVICE
5/25/2022	AQS ENVIRONMENTAL SCIENCE	2,000.00	SEWER CHEMIST CONSULTANT
5/25/2022	ASPHALT MATERIALS, INC.	335.00	CONCRETE FOR REPAIRS
5/25/2022	BANKCARD CENTER	1,252.40	FLIGHTS- WEFTEC
5/25/2022	BOWEN COLLINS & ASSOCIATES	8,424.50	MAGNA REUSE PROJECTS
5/25/2022	CASELLE, INC.	1,800.00	SUPPORT & MAINTENANCE
5/25/2022	CONTROLWORX	6,002.34	REPAIR CHLORINE INJECTOR MIXER
5/25/2022	EVERYDAY EXCAVATORS LLC	1,800.00	REFUND OF HYDRANT DEPOSIT
5/25/2022	GLENS KEY INC.	421.92	METER LOCKS
5/25/2022	GRAINGER	103.68	FAN BELTS/MOTOR REPLACEMENT FOR EXHAUST FANS -EDR
5/25/2022	GRAINGER	1,177.66	STRAIGHT CENTER DISCHARGE PUMP-WWTP
5/25/2022	I-D ELECTRIC COMPANY	6,054.60	VFD -HAYNES #7
5/25/2022	IGES, INC.	14,641.41	WESTSIDE WASTE WATER
5/25/2022	KENWORTH SALES CO., INC	713.44	DEF SENDING UNIT- #4
5/25/2022	KENWORTH SALES CO., INC	65.75	DEF SENDING UNIT- #4
5/25/2022	MECHANICAL SERVICE & SYSTEMS, INC.	387.13	REPAIR BRINE PUMP STATION OVERHEAD HEATER-EDR
5/25/2022	MICROSOFT CORPORATION	1,386.00	MICROSOFT ONLINE SUPPORT
5/25/2022	MORGAN ASPHALT	213.41	ASPHALT FOR REPAIRS
5/25/2022	NEWMAN CONSTRUCTION	239,375.00	ZONE 3 SECONDARY BOOSTER PUMP STATION
5/25/2022	OLYMPUS SAFETY & SUPPLY, LLC	983.40	PPE- WATER CREW
5/25/2022	POLYDYNE INC	13,330.80	CHEMICALS
5/25/2022	STAKER PARSON	1,000.00	REFUND OF HYDRANT METER DEPOSIT
5/25/2022	STAKER PARSON	1,000.00	REFUND OF HYDRANT METER DEPOSIT
5/25/2022	SUEZ WTS SOLUTIONS USA, INC	42,750.00	ELECTROD MK4
5/25/2022	THE SALT LAKE TRIBUNE	401.00	LEGAL NOTICES
5/26/2022	BOB BATT	352.00	PER DIEM- AWWA NATIONAL CONF
5/26/2022	CLINT DILLEY	288.00	PER DIEM- AWWA NATIONAL CONF
5/26/2022	RAYMOND MONDRAGON	352.00	PER DIEM- AWWA NATIONAL CONF
5/31/2022	BLUE STAKES OF UTAH 811	719.14	BILLABLE E-MAIL NOTIFICATIONS
5/31/2022	BRAD DAVIES	475.00	RETIREMENT GIFT
5/31/2022	CASH (PETTY)	61.00	CDL LICENSE JUSTIN LONG

MAGNA WATER DISTRICT
INVOICE PAYMENTS
5/5/2022 TO 6/5/2022

Check Issue Date	Payee	Amount	Description
5/31/2022	CASH (PETTY)	8.22	ICE FOR BIO METERING MONITERING
5/31/2022	CASH (PETTY)	40.84	SAFETY MEETING
5/31/2022	CASH (PETTY)	36.66	MEETING WATER & SEWER
5/31/2022	CASH (PETTY)	17.85	SHIPPING CHARGES
5/31/2022	CASH (PETTY)	61.00	CDL LICENSE PAUL BIRD
5/31/2022	CASH (PETTY)	10.32	SAFETY INSPECTION VAC TRUCK
5/31/2022	CASH (PETTY)	30.00	MAGNA CHAMBER LUCHEON
5/31/2022	CASH (PETTY)	8.36	POSTAGE
5/31/2022	DDP, INC.	255.00	PRINTER TONER
5/31/2022	MID ATLANTIC TRUST COMPANY	2,608.80	401(K) CONTRIBUTION
5/31/2022	PITNEY BOWES GLOBAL FINAN SERVICES LLC	18.34	POSTAGE METER PROPERTY TAX
5/31/2022	WATERFORD SERVICES, LLC	995.48	CHLORINATOR MOTOR
5/31/2022	WEST VALLEY CITY	130.20	STORMWATER AT EDR
6/1/2022	ALLSTREAM	2,499.51	TELEPHONE & DATA SERVICES
6/1/2022	BOLT & NUT SUPPLY CO.	48.41	ALL THREAD
6/1/2022	DENTAL SELECT	1,429.22	INSURANCE
6/1/2022	ROCKY MOUNTAIN POWER CO.,	9.76	POWER WWTP ADMIN BLDG
6/1/2022	ROCKY MOUNTAIN POWER CO.,	21,428.02	POWER SEWER PLANT
6/1/2022	THE LINCOLN NATIONAL LIFE	602.51	INSURANCE
6/2/2022	BANKCARD CENTER	159.82	APPLICANT PRO
6/2/2022	DURA-CRETE INC.	2,312.00	SEWER GRADE RINGS/LIDS
6/2/2022	FORCE ELECTRIC, LLC	627.00	ELECTRICAL -ALUM MIXER & HEATED PRESSURE WASHER - WWTP
6/2/2022	FORCE ELECTRIC, LLC	270.00	ELECTRCAL- CONNECTING BLEND PUMP -WWTP
6/2/2022	FORCE ELECTRIC, LLC	825.00	ELECTRICAL- GRIT SYSTEM -WWTP
6/2/2022	FORCE ELECTRIC, LLC	2,430.00	ELECTRICAL - RAAS BUILDING-PUMP FOR CLARIFIER -WWTP
6/2/2022	INTSEL STEEL WEST, LLC	171.90	METAL FOR FLAT BED TRAILER PROJECT
6/2/2022	SAFETY-KLEEN SYSTEMS, INC.	391.55	SOLVENT
6/2/2022	STANDARD PRINTING COMPANY	1,076.84	PROCESS OF MONTHLY BILLINGS
6/2/2022	TEN POINT SALES & MARKETING LLC	232.06	CAMERA CABLES & WHEEL HUBS
6/2/2022	WEST VALLEY CITY FIRE DEPT.	228.00	RENEWAL OF PERMIT
6/3/2022	THATCHER COMPANY	6,696.39	CHEMICALS
6/3/2022	THATCHER COMPANY	14,144.25	CHEMICALS
6/3/2022	THATCHER COMPANY	(7,500.00)	CHEMICALS
		\$ 728,780.42	

**MAGNA WATER DISTRICT
ZIONS BANK BOND PAYMENT
5/5/2022 TO 6/5/2022**

Check Issue Date	Payee	Amount	Description
5/18/2022	ZIONS FIRST NATIONAL BANK	\$ 500.00	MAGNA GO 2013 BOND
5/25/2022	ZIONS FIRST NATIONAL BANK	\$ 83,282.19	5436869-BOND SER 2013
		\$ 83,782.19	

GENERAL MANAGER'S REPORT



MEMO

TO: MWD Board of Directors

FROM: Clint Dilley, P.E., General Manager

DATE: 06/08/22 (June 16th Board Meeting)

RE: Report and Discussion from General Manager

PURPOSE OF MEMO

The purpose of this memo is to provide the Magna Water District (MWD) Board of Directors a general report from the General Manager and associated discussion with input from rest of management team to keep the board abreast of general matters in the District. The format of the memo will primarily be a list of bullet points to assist guiding the discussion in the board meeting.

REPORT FROM GENERAL MANAGER

After discussions with the board and management team we have focused our efforts on three main areas including 1) Staffing 2) Operations and 3) Communication as outlined in the following sections.

STAFFING

- Follow Up on Future Staffing/Facility/Vehicle Needs Discussion from Last Month
 - Human Resources Manager
 - Draft Job Description & Duties generated
 - Traditional HR duties – job descriptions & duties, recruiting, interviews, pre-employment screening, onboarding & orientation, hiring, staffing, succession planning, compensation, benefits & insurance, performance management, workers compensation, personnel policies & procedures, employee relations, maintain personnel files, EEO & legal obligations, manager support & documentation of disciplinary actions, grievances & appeals
 - Planning & HR Advisor to management team and board of directors for all personnel matters
 - Employee Recognition and Rewards programs
 - Safety programs
 - Training programs
 - Emergency Response programs
 - QA/QC programs
 - Public relations & customer engagement programs
 - Draft changes to organizational chart to incorporate new position generated
 - Last remaining office space on main floor would be available for this position

- Would trigger additional need for a multi-use office “runner” vehicle. Could possibly use the 2009 GMC Canyon Pickup initially
- Proposed Hiring Schedule
 - Draft for board comment in June 2022 Board meeting
 - Final draft consideration in July 2022 Board meeting
 - In house and outside job posting August/September 2022
 - Interviews and candidate selection October/November 2022
 - Job offer, acceptance, notice and new employee screening December 2022
 - Could likely fill as early as October 2022 or wait until January 2023
- Engineering & Inspection
 - Generate Staff Engineer job description for next board meeting & propose a schedule
 - DE & WW OM met with inhouse employee who has expressed interest and discussed anticipated minimum qualifications
 - Would need to move forward on finishing additional office space in basement
 - Staff engineer would also use a “runner” vehicle from time to time
- Water Department
 - 1 of 2 Service Maintenance positions filled on construction crew
 - Travis MacDonald to start 6/13/22
 - Currently interviewing candidates for 2nd position

OPERATIONS

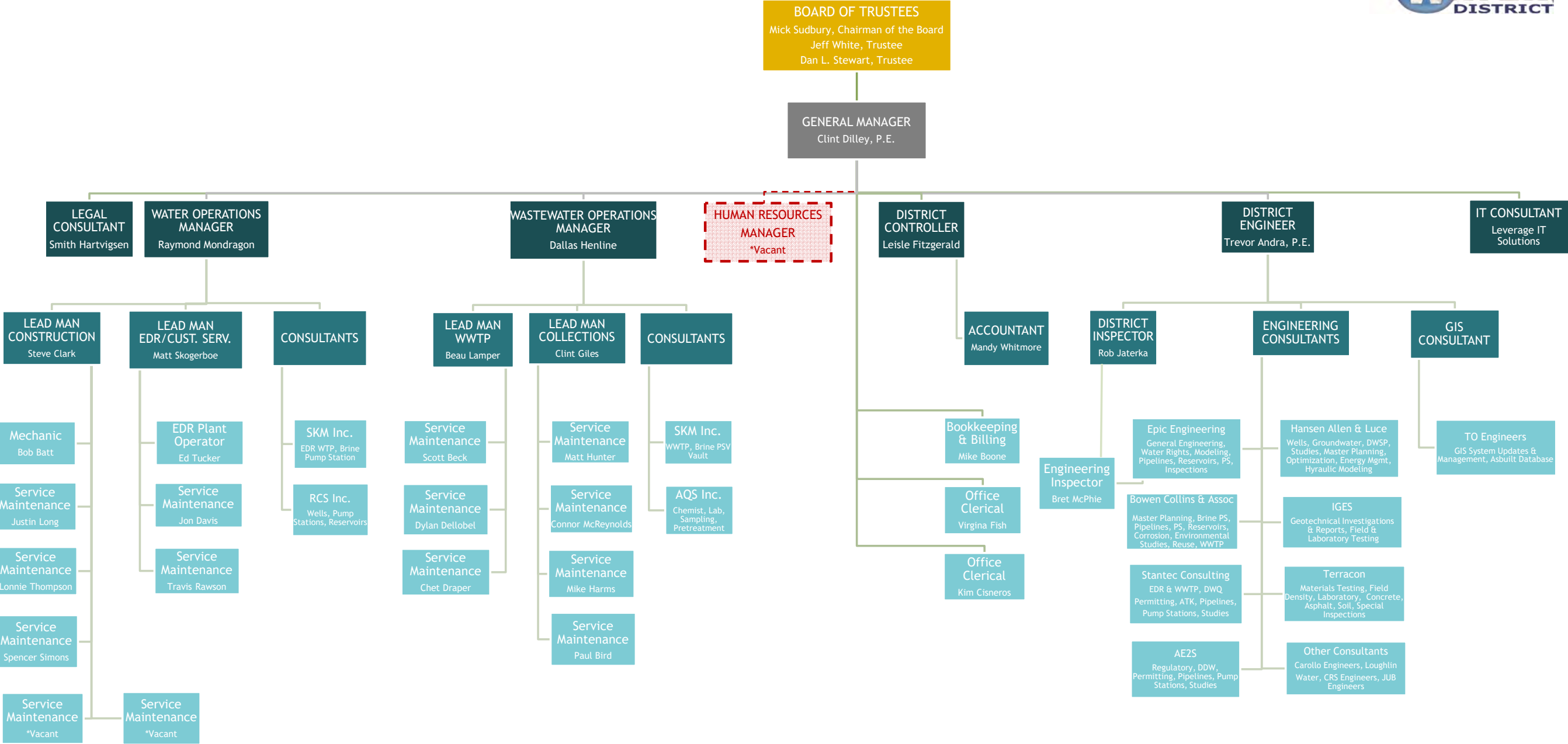
- QA/QC Program development
 - After discussion with COB, GM drafting some ideas for a district wide internal QA/QC program for better documentation, control, and assurance that protocols, policies, procedures & programs are effective and followed
- Emergency Response Plan
 - Held initial introduction/training meeting for employees on May 25th
 - Will set up a second meeting with management & leads over Summer
 - Will set up training exercise for a mock event in Fall
 - Emergency water storage tank and trailer completed and ready to fill and test
- Water Operations
 - Consumer confidence report – updating, reformatting and inclusion of more information including TDS, hardness, perchlorate and freon
 - Lead and copper rule planning with consultant
- WWTP Operations
 - Reviewing phosphorous loading/secondary water use models with consultant team to understand impact on reuse project needs
 - Reviewing impact of higher BOD loading on WWTP aeration capacity and redundancy
 - Likely need additional aeration in oxidation ditches
 - Evaluating alternatives now
 - Addition of fuel storage tank for standby generator needs
- Office
 - Updated list of fleet vehicles and drivers to COB as requested
 - Meter set request procedures and protocols including shortages
 - Getting grounds & facilities prepped for reuse open house including landscape rock work along west fence line, concrete surface touch ups, parking lot crack seal & seal coat, bark refresh, tree & plant replacements
 - Get bid for 2nd layer of tinting on top row of south facing windows

- Reached out to Henriksen Butler about extending board room table 2-3 ft on south end and center desk to address board
 - Some concerns by manufacturer over matching wood grain
- With water dispenser & purchase of reusable water containers/tumblers with MWD logo we'll be able to phase out single use bottles and reduce environmental footprint
- Delinquent accounts
 - May 2022
 - Accounts that are delinquent: 639
 - Total of all delinquent accounts: \$82,135.81
 - Average delinquent account balance: \$128.54
 - Pink notices sent out on 5/3/22 for May = 292
 - April 2022
 - Accounts that are delinquent: 491
 - Total of all delinquent accounts: \$59,327.95
 - Average delinquent account balance: \$120.83
 - Pink notices sent out on 3/29/22 for April = 127
 - March 2022
 - Accounts that are delinquent: 710
 - Total of all delinquent accounts: \$94,248.15
 - Average delinquent account balance: \$132.74
 - Pink notices sent out on 3/2/22 for March = 87

COMMUNICATION & MORALE

- Continue working toward improving communication w/ board members & community partners
 - Reuse open house set for June 22nd from 6 to 8 pm – discuss interest in video production of event for use afterward
 - Instead of a reception, draft a flyer for announcement of Mick Sudbury JVWCD Board of Trustee appointment
 - GM & WW OM attended Magna Chamber of Commerce luncheon on 5/19/22
 - GM & WW OM attended & provided update at Magna Township Council Meeting on 5/24/22
- Work to improve communication & morale with employees
 - Lunch with team who completed zone isolation valve project
 - Meeting with leads and operations managers to discuss transition to more preventative maintenance programs on water construction crew
 - Winter party date set for December 9th, 2022
 - Review options for Jackets with logo
 - GM looking at management/leadership training seminar options like Franklin Covey, Dale Carnegie, Eccles Business
- Work to improve communication with customers
 - Plan on an mandatory water conservation reminder & customer lateral responsibility for July 1st mailer & Mick Sudbury JVWCD appointment announcement for August 1st mailer
 - Thorough and prompt response to customer concerns and complaints
 - Customer compliment of Mickey Boone excellent, above and beyond customer service

MAGNA WATER DISTRICT
PROPOSED ORGANIZATIONAL CHART W/ HR MGR
31 TOTAL EMPLOYEE POSITIONS
(6 Executive & 25 Union Positions, 3 Vacant)



WATER PRODUCTION REPORT

Water Production Report

May 2022

Water Production Summary

The culinary water production for May was 144.7 million gallons or 444.09-acre feet, a 27.27% decrease from 2021. Year to date production was 522.49 million gallons or 1,603.57-acre feet, a 7.30% decrease from 2021.

We have purchased 329.56-acre feet of water from Jordan Valley Water as of May 2022.

Callout Report – Water and Wastewater Combined

Total number of call outs - 10 Total Hours – 44.5

1 Mainline 9 Miscellaneous

Water & EDR Call Outs – 7 Total Hours – 35.5

Wastewater Call Outs – 3 Total Hours – 9

Summary Of Water Deliveries
MAGNA WATER DISTRICT
System # 18014
May-22

Source	Month's Deliveries (AF)		Change %	Current Month's Gall	Deliveries YTD (AF)		Change %	YTD Gallons
CULINARY WATER	2022	2021			2022	2021		
Well Sources Barton and Haynes	426.84	556.31			1,454.03	1,583.92		
To Waste	47.46	60.53			170.13	187.27		
Total Finished Blend EDR	376.76	498.22			1,273.82	1,386.65		
JVWCD Magna Reading	67.13	66.67			329.56	332.23		
JVWCD	67.33	66.97			329.75	333.99		
Total Culinary Water	444.09	565.19	-27.27%	144,696,957	1,603.57	1,720.64	-7.30%	522,488,006
SECONDARY WATER								
Irrigation Well #1	3.70	31.45			3.70	47.74		
Irrigation Well #2	20.83	27.48			30.43	39.88		
Irrigation Well #3	11.20	12.38			16.85	21.16		
High Zone (secondary)	14.77	25.40			14.77	32.97		
Low Zone (secondary)	23.76	29.62			23.76	29.62		
Total secondary Usage	74.26	126.33	-70.12%	24,196,062	89.51	171.37	-91.45%	29,164,864
Total Production of Water	518.35	691.52	-33.41%	168,892,944	1,693.08	1,892.01	-12%	551,652,870

* EDR Blend + Total Secondary + JVWCD = Total Production

MAY CALL OUTS

Dept.	Employee	Date	Hours	Description
WATER	MATTHEW HUNTER	5/2/2022	3	CUSTOMER REPORTED WATER SHOOTING INTO AIR-FED EX BLDG & SR201
SEWER	BEAU LAMPER	5/24/2022	4.25	MAINLINE LEAK, 2737 S 8850 W
		5/6/2022	3	POWER OUTAGE-CALLED ROCKY MTN POWER, THEY REPLACED A BLOWN FUSE ON POWER POLE ON DISTRICT PROPERTY
SEWER	CHET DRAPER	5/19/2022	3	CHECK ON CLARIFIER PUMPS, UNPLUGGED ONE PUMP
		5/20/2022	3	CHECK ON CLARIFIER PUMPS, UNPLUGGED ONE PUMP
WATER	MIKE HARMS	5/20/2022	3	BROKEN SPRINKLERS, MAGNA REGIONAL PARK
		5/21/2022	3	HOLE ON HOT SIDE SETTER, 2623 S BRYANT DR
		5/21/2022	3	SECONDARY VALVE LEAKING, 8201 W 2700 S
		5/24/2022	5	MAINLINE LEAK, 2737 S 8850 W
WATER	CONNOR MCREYNOLDS	5/24/2022	4.25	MAINLINE LEAK, 2737 S 8850 W
		5/29/2022	3	HOT HEAD BLEW OFF, WATER IN METER BOX. 7735 W KING TOP RD.
		5/29/2022	3	REPORT OF WATER COMING UP FROM ROAD, IRRIGATION LEAK. 3610 S 8400 W
WATER	LONNIE THOMPSON	5/24/2022	4	MAINLINE LEAK, 2737 S 8850 W

Total Callout Hours	44.5
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Total Callouts	10
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Total Water/EDR Hours	35.5
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Total # of Water Callouts	7
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Total WWTP Hours	9
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Total WWTP Callouts	3
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LEAKS

Date	Address	Hours	Mainline/Service
5/24/2022	2737 S 8850 W	17.5	MAINLINE
TOTAL		17.5	

BOD LOADING REPORT

Understanding Organic Strength By Industry Standard Comparison Data

Population Equivalent, hydraulic = 100 gal/person/day

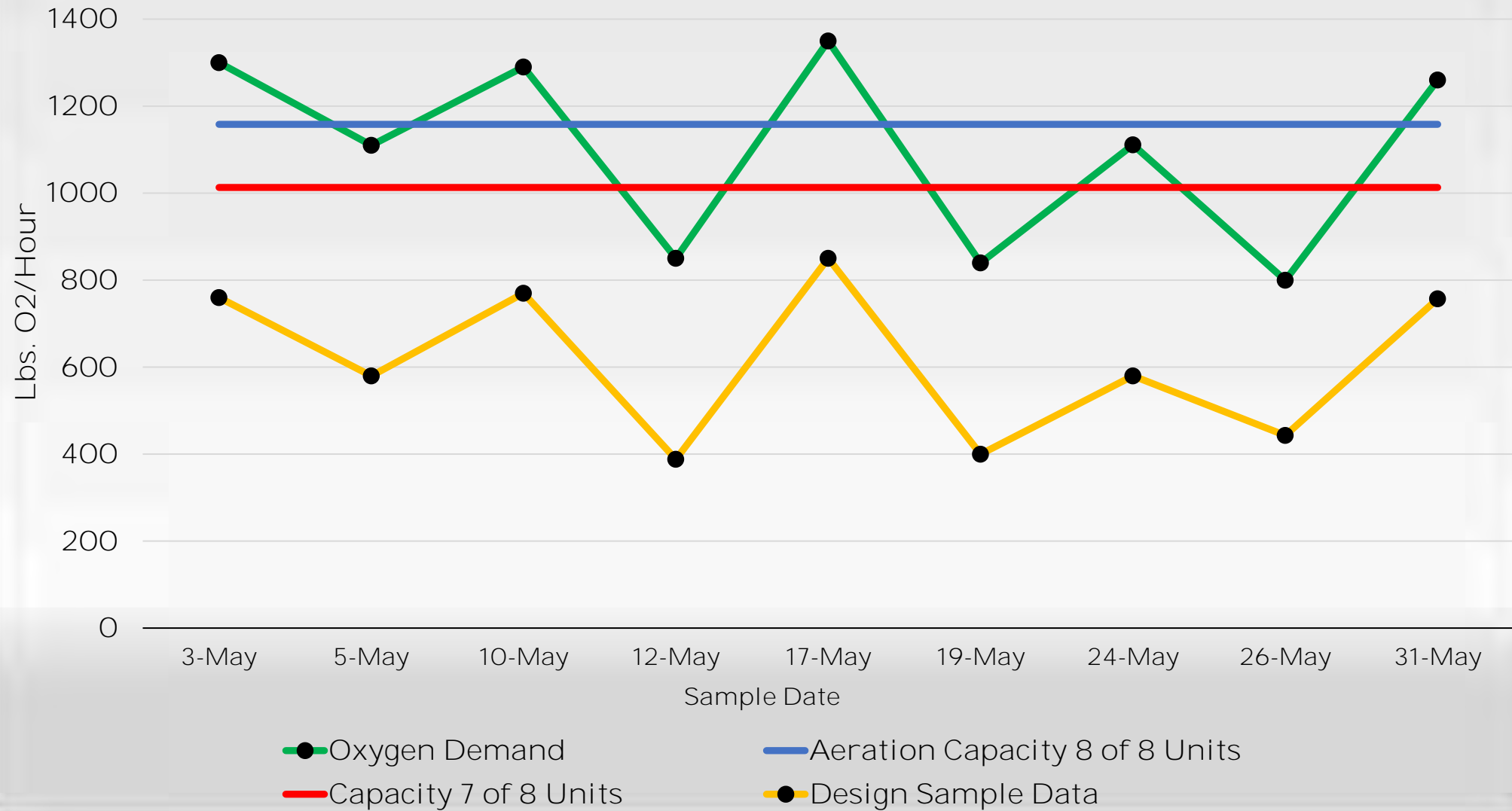
Population Equivalent, organic = .17 - .22 lb. BOD/person/day

Maximum Equipment Output = 1158 lbs. O₂/Hr.

Sample Date	Influent BOD mg/L	Ammonia mg/L	Oxygen Demand Lbs. O ₂ /hr.	Ratio Population Equivalent
5/3/2022	453	35	1300	.31
5/5/2022	361	35	1110	.24
5/10/2022	451	35	1290	.30
5/12/2022	210	35	850	.14
5/17/2022	396	35	1350	.27
5/19/2022	204	35	840	.14
5/24/2022	360	35	1111	.24
5/26/2022	240	35	800	.16
5/31/2022	410	35	1260	.28
Average	342	35	1101	.23

•Oxygen Demand Exceeds Equipment Output
2.8 MGD Average Flow Rate

Oxygen Demand vs. Equipment Output



MAHOGANY RIDGE



BOARD OF TRUSTEES
Mick Sudbury, Chairman
Jeff White
Dan L. Stewart

GENERAL MANAGER
Clint Dilley, P.E.

June 16, 2022

Clint Dilley, P.E.
Magna Water District
8885 West 3500 South
P.O. Box 303
Magna, UT 84044

Subject: Mahogany Ridge Subdivision – Water & Sewer Availability

Clint,

We have completed our preliminary review of the proposed Mahogany Ridge Subdivision located at 4100 South 8400 West. This development is a large master planned development consisting of approx. 800 residential units. Included in this approval are Phases one, two, three, four, and five, which has a total of 140 residential units. Our determination of water and sewer availability is as follows:

EXISTING FACILITIES

WATER	Water service is available near the development. There is a 14-inch Zone 3 water line located in 8400 West, west of the development. There is a 14-inch Zone 3 water line located in 4100 South, south of the development. There is a 10-inch Zone 3 water line located in 8000 West, east of the development. There is an 8-inch Zone 3 water line located in Sigma Drive, north of the development.
SEWER	Sewer service is available near the development. There is a 15-inch sewer line stub located west of 8400 West at approximately 3900 South. There is an 8-inch sewer line located in 4100 South, south of the development. There is an 8-inch sewer line located in 8000 West, east of the development. There is an 8-inch sewer line located in Sigma Drive, north of the development.
SEC WATER	Zone 3 secondary water service is not currently available near the development. There is a 16-inch secondary dry water line stub located on the east side of 8400 West and Cordero Drive. There is a 14-inch secondary water dry line located in 8400 West. There is a 12-inch dry secondary water line located in 4100 South, south of the development.

RECOMMENDATIONS

WATER	Connect to the existing 14-inch water line located in 8400 West and extend a 16-inch water line through the development and loop the waterline to the existing 14-inch water line in Sigma Dr. Connect to the existing 14-inch water line located in 4100 South and extend an 8-inch water line north connecting to the proposed 16-inch. Extend 8-inch minimum water lines throughout the rest of the development as required for fire protection and extend required services to the development.
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SEWER	Connect to the existing 8-inch sanitary sewer line located west of 8400 West at approximately 3900 South and extend main into the development to serve future units. Connect to the existing 8-inch sanitary sewer line located in Sigma Drive and extend main into the development. Extend required services to the development.
SEC WATER	Magna Water District has implemented a secondary water dry-line policy for all new developments approved after April 10, 2001. All new developments involving the development of outdoor watering area are required to install secondary dry-lines. Connect to the existing 16-inch Zone 3 secondary water dry line in 8400 West and Cordero Drive extend an 8-inch secondary water line south in Cordero Drive looping to connect to the existing 12-inch Zone 3 secondary water dry line in 4100 South. Extend 8-inch secondary water lines through the rest of the development as required. Extend required secondary water services to the development.

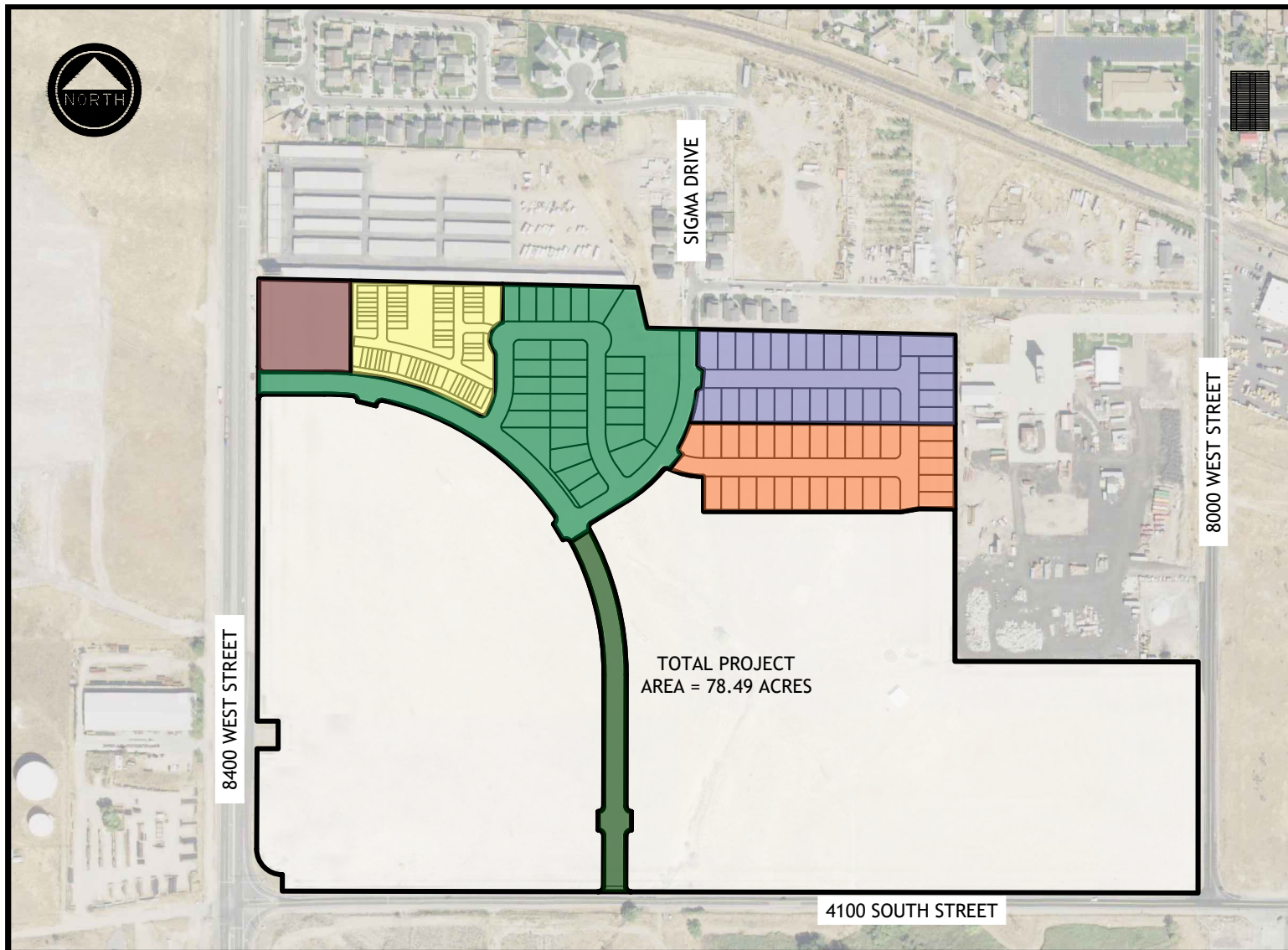
Plans showing the water and sewer lines will need to be furnished to the District by the Developer's engineer. These Plans will need to show the location of all lines, line sizes, profile of sewer, fittings, and water service connection sizes, locations and type.

It is my recommendation that the Magna Water District Board approve providing water and sewer services to this Development. If you have any questions or concerns, please contact me at 801-250-2118.

Sincerely,



Trevor Andra, P.E.
Magna Water District
District Engineer



Development Name: Mahogany Ridge

Number of Residential Units: 140

Acres: 78.49

FKC MAGNA DIALYSIS



BOARD OF TRUSTEES
Mick Sudbury, Chairman
Jeff White
Dan L. Stewart

GENERAL MANAGER
Clint Dilley, P.E.

June 16, 2022

Clint Dilley, P.E.
Magna Water District
8885 West 3500 South
P.O. Box 303
Magna, UT 84044

Subject: FKC Magna Dialysis – Water & Sewer Availability

Clint,

We have completed our preliminary review of the proposed FKC Magna Dialysis development located at 3500 S. 8085 W. Our determination of water and sewer availability is as follows:

EXISTING FACILITIES

WATER	Water service is available near the development. The existing building has a water meter. There is an 8-inch water line located in the 3500 South, north of the development. There is an 8-inch water line just north of the development within the parking area.
SEWER	Sewer service is available near the development. The existing building has a sewer lateral. There is an 8-inch sanitary sewer line located in the 3500 South, north of the development. There is an 8-inch sewer line north and east of the development within the parking area.
SEC WATER	Secondary water service is available to the development. There is a 12-inch secondary water line in 3500 South, north of the development.

RECOMMENDATIONS

WATER	Connect to the existing 8-inch water line north of the building within the parking area and extend required water service to the proposed development.
SEWER	Connect to the existing 8-inch sanitary sewer line north and east of the building within the parking area and extend required sewer service to the proposed development.
SEC WATER	This development is part of an existing developed area with no outdoor area directly tied to the building for this development. No secondary water improvements required.

It is my recommendation that the Magna Water District Board approve providing water and sewer services to this Development. If you have any questions or concerns, please contact me at 801-250-6279.

Sincerely,

A handwritten signature in blue ink, appearing to read "Trevor Andra".

Trevor Andra, P.E.
Magna Water District
District Engineer



Development Name: FKC Dialysis

Address: 8083 W 3500 S

Number of Units: 1

**HANSEN ALLEN &
LUCE**

TASK ORDER NO. 023.18.100
TO
ENGINEERING SERVICES AGREEMENT

CLIENT: Magna Water District

Effective Date of Engineering Services Agreement: April 22, 2019

THIS TASK ORDER NO. 023.18.100 TO ENGINEERING SERVICES AGREEMENT (this "TASK ORDER") is made and entered into as of the 11th day of May 2022 by and between CLIENT and HANSEN, ALLEN & LUCE, INC., ("HAL"), who agree as follows:

1. PROJECT. The PROJECT associated with this TASK ORDER is described as follows: General Engineering Services as Requested by District
The PROJECT SITE is located as follows: Magna Water District and vicinity
2. SCOPE OF SERVICES. The SCOPE OF SERVICES associated with this TASK ORDER is attached hereto as Exhibit T.O. 023.18.100 A.
3. FEES. CLIENT shall reimburse HAL for services provided under this AGREEMENT on an hourly billing rate plus reimbursable expenses basis, with an estimated engineering fee of \$20,000 in accordance with the HAL Standard Fee Schedule ("FEE SCHEDULE") attached hereto as Exhibit T.O. 023.18.100 B. CLIENT hereby agrees that all fees and charges set forth in the FEE SCHEDULE are acceptable to CLIENT, and CLIENT further agrees to pay all fees and charges to HAL in accordance with the ENGINEERING SERVICES AGREEMENT and FEE SCHEDULE.
4. SCHEDULE. The schedule for each individual evaluation or well rehabilitation will be negotiated between the District and HAL when each evaluation or rehabilitation is requested by the District.
5. ATTACHMENTS AND EXHIBITS. All attachments and exhibits referenced in or attached to this TASK ORDER are incorporated herein and are made a part of the ENGINEERING SERVICES AGREEMENT.
6. CLIENT has read and understood all ATTACHMENTS and EXHIBITS and agrees that such items are hereby incorporated into and made a part of the ENGINEERING SERVICES AGREEMENT.

IN WITNESS WHEREOF, CLIENT and HAL have executed this TASK ORDER as of the date first above written.

CLIENT: Magna Water District

By: _____

Its: _____

Attest: _____

Its: _____

HANSEN, ALLEN & LUCE, INC.

By: [Signature]

Its: Principal

Attest: [Signature]

Its: CEO

SCOPE OF WORK

HAL proposes to perform general engineering services to respond to specific requests from the District to assist them in administering their system. Requests may include assistance with the District's Risk and Resilience Plan, Emergency Response Plan, Drinking Water Source Protection Plan, modeling, data evaluation, or other miscellaneous engineering services. HAL will only bill for services directly related to tasks requested by District personnel.

ESTIMATED ENGINEERING FEE

We estimate an engineering fee of \$20,000. Engineering services will be billed on an as-needed time and materials basis according to the HAL Standard Fee Schedule (see Exhibit T.O. 023.18.100 B) which is updated annually.

STANDARD FEE SCHEDULE 2022

PERSONNEL CHARGES

Client agrees to reimburse Hansen, Allen & Luce, Inc. (HAL), for personnel expenses directly related to the completion of the project, in accordance with the following:

Managing Professional III	\$209.32/hr
Managing Professional II	\$200.00/hr
Managing Professional I	\$189.50/hr
Senior Professional III	\$178.89/hr
Senior Professional II	\$170.48/hr
Senior Professional I	\$157.62/hr
Professional III.....	\$148.17/hr
Professional II.....	\$132.89/hr
Professional I.....	\$124.57/hr
Professional Intern.....	\$112.60/hr
Engineering Student Intern	\$62.00/hr
Water Resource Specialist	\$130.60/hr
Geologist.....	\$132.64/hr
Designer.....	\$121.35/hr
Senior Field Technician	\$119.29/hr
Field Technician	\$98.50/hr
CAD Operator.....	\$98.50/hr
Public Relations Specialist.....	\$143.85/hr
Administrative Assistant	\$69.05/hr
Professional Land Surveyor.....	\$133.00/hr
1 Man GPS Surveying Services – PLS	\$162.50/hr
Drone Pilot	\$192.00/hr
Expert Legal Services.....	\$320.00/hr

DIRECT CHARGES

Client also agrees to reimburse HAL for all other costs directly related to the completion of the project. Direct charges shall include, but not be limited to, the following:

Communication, Computer, Reproduction	\$6.00 per labor hour
Out-of-town per diem allowance (lodging not included)	\$64.00 per day
Vehicle	\$0.65 per mile
Outside consulting and services	Cost plus 10%
Other direct expenses incurred during the project	Cost plus 10%
Trimble GPS Unit	\$135.00 per day
Data Logger/Transducer.....	\$130.00 per week

INTEREST CHARGE AFTER 30 DAYS FROM INVOICE DATE..... 1.5% per month

Note: Annual adjustments to personnel and direct expense charges will occur in January of each year. Mileage rate changes are based on fuel prices.

AE2S FINANCIAL REVIEW



May 23, 2022

Clint Dilley
General Manager
8885 West 3500 South
Magna, UT 84404

**RE: Letter Agreement Between Client and AE2S
Magna Water and Sewer District = Capital Improvement Plan – Strategic Financial Review**

Dear Mr. Dilley,

Advanced Engineering and Environmental Services, LLC (AE2S) proposes to provide a strategic financial review of the capital improvement plan (CIP) as it relates to potential sources of funding and financing options, along with recommendations for prioritizations based upon available funding sources to Magna Water and Sewer District (Client)]. This is an Agreement between Client and AE2S effective upon approval of the Client.

Scope of Services

AE2S will provide assistance to the Client to complete the tasks identified below.

- Task 1: Additional data request and kick-off meeting to understand the details of the current schedule and project prioritization in the CIP, along with better understanding the level of funding through existing rate structures.
- Task 2: Create a schedule of potential outside-the-district funding sources and align the projects in the CIP with potential sources of funding.
 - Sources of funding with include state funding options (i.e. State Revolving Funds and recent changes to the program due to the federal infrastructure law.) as well as potential federal assistance available (i.e. EPA STAG grants through Community Project Funding).
- Task 3: Provide recommendations to the prioritization of projects within the CIP based upon the schedule of funding programs to better align project prioritizations with available resources.

Additional Services

Services resulting from significant changes in the general scope, extent, or character of the Assignment are not included as a part of the general Scope of Services. If authorized in writing by the Client, AE2S will provide services beyond the scope of this Agreement on an hourly basis in accordance with the Hourly Fee Schedule attached as Exhibit B.

Client's Responsibility

Client shall do the following in a timely manner, so as not to delay the services of AE2S:



1. Designate a person to act as Client's representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, and interpret and define Client's policies and decisions with respect to services for the Assignment.
2. Provide all criteria and full information as to Client's requirements for the Assignment.

AE2S shall be entitled to use and rely upon all information provided by Client or others in performing AE2S's services under this Agreement.

Client shall bear all costs incident to compliance with its responsibilities pursuant to this paragraph.

Fees

AE2S proposes to complete the tasks indicated in Phase 1 on an hourly plus expense basis with an estimated fee of \$10,000 in accordance with the Hourly Fees and Expense Schedule attached as Exhibit B.

Schedule

This agreement shall be in effect through December 31, 2022 or until otherwise terminated with at least seven days prior written notice to the other party.

Standard Terms and Conditions

Standard terms and conditions of this Agreement between the City and AE2S are specified in Exhibit A.

AE2S Designated Representative

Marie Owens
3400 N. Ashton Blvd Ste 105
Lehi, UT 84043
Marie.Owens@AE2S.com
Phone: 801.505.1973

Acceptance

If it satisfactorily sets forth your understanding of our agreement, please sign and return a copy to AE2S.

Sincerely,

Sam Fankhauser, PE

AE2S

CLIENT

Accepted this _____ day of _____, 2022

Magna Water and Sewer District, Utah
RE: Letter Agreement Between Client and AE2S
CIP - Strategic Financial Review
May 11, 2023
Page 3 of 3



By: _____
Sam Fankhauser, PE
Operations Manager

By: _____
Clint Dilley, P.E.
District Manager

Standard Terms and Conditions

The proposal is supplemented to include the following agreement of the parties:

1. **Standard of Care**
 - a. The standard of care for all professional services performed or furnished by AE2S Nexus under this Agreement will be the care and skill ordinarily used by members of AE2S Nexus's profession practicing under similar circumstances at the same time and in the same locality. AE2S Nexus makes no warranties, express or implied, under this Agreement or otherwise, in connection with AE2S Nexus's services.
 - b. CLIENT shall be responsible for, and AE2S Nexus may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by CLIENT to AE2S Nexus pursuant to this Agreement. AE2S Nexus may use such requirements, reports, data, and information in performing or furnishing services under this Agreement.
 - c. AE2S Nexus's services do not include serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission.
2. **Payments to AE2S Nexus**

Invoices will be prepared in accordance with AE2S Nexus's standard invoicing practices and will be submitted to CLIENT by AE2S Nexus monthly, unless otherwise agreed. Invoices are due and payable within 30 days. If CLIENT fails to make any payment due AE2S Nexus for services and expenses within 30 days, the amounts due AE2S Nexus will be increased at the rate of 1.75% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, AE2S Nexus may, after giving seven days written notice to CLIENT, suspend services under this Agreement until AE2S Nexus has been paid in full all amounts due for services, expenses, and other related charges. All payments shall be made in United States Dollars.
3. **Other Provisions Concerning Payment**
 - a. **Estimated Compensation Amounts**
 1. AE2S Nexus' estimate of the amounts that will become payable are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to AE2S Nexus under the Agreement.
 2. When estimated compensation amounts have been stated herein and it subsequently becomes apparent to AE2S Nexus that a compensation amount thus estimated will be exceeded, AE2S Nexus shall give OWNER written notice thereof. Promptly thereafter OWNER and AE2S Nexus shall review the matter of services remaining to be performed and compensation for such services. OWNER shall either agree to such compensation exceeding said estimated amount or OWNER and AE2S Nexus shall agree to a reduction in the remaining services to be rendered by AE2S Nexus, so that total compensation for such services will not exceed said estimated amount when such services are completed.
 - b. **Adjustments**
 1. AE2S Nexus' compensation is conditioned on time to complete the Assignment not exceeding the time identified in in this Agreement. Should the time to complete the Assignment be extended beyond this period due to reasons not the fault of and beyond the control of AE2S Nexus, the total compensation to AE2S Nexus shall be appropriately adjusted.
4. **Insurance**

AE2S Nexus will maintain insurance coverage for Workers' Compensation, Professional Liability, General Liability, and Automobile Liability and will provide certificates of insurance to CLIENT upon request.
5. **Indemnification and Allocation of Risk**
 - a. To the fullest extent permitted by law, AE2S Nexus shall indemnify and hold harmless CLIENT and CLIENT's officers, directors, members, and employees from any and all costs, losses, and damages (including but not limited to all reasonable fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project, provided that any such cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of AE2S Nexus or AE2S Nexus's officers, directors, members, partners, employees, or Consultants. The parties expressly agree that AE2S Nexus or AE2S Nexus's officers, directors, members, partners, or employees have no duty to defend CLIENT and CLIENT's officers, directors, members, and employees against any claims, causes of action, demands, lawsuits, or proceedings of any kind.
 - b. To the fullest extent permitted by law, CLIENT shall indemnify and hold harmless AE2S Nexus, AE2S Nexus's officers, directors, partners, employees, and consultants from and against costs, losses, and damages (including but not limited to reasonable fees and charges of engineers, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) to the extent caused by the negligent acts or omissions of CLIENT or CLIENT's officers, directors, partners, employees, and consultants with respect to this Agreement.
 - c. In addition to the indemnity provided under paragraph 4.b. of this Exhibit, and to the fullest extent permitted by law, CLIENT shall indemnify and hold harmless AE2S Nexus and AE2S Nexus's officers, directors, partners, employees, and consultants from and against injuries, losses, damages and expenses (including but not limited to all reasonable fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other disputes resolution costs) caused by, arising out of, or resulting from Hazardous Environmental Condition, provided that (i) any such injuries, losses, damages and expenses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, and (ii) nothing in this paragraph 5.c. shall obligate CLIENT to indemnify any individual or entity to the extent of that individual or entity's own negligence or willful misconduct.
 - d. To the fullest extent permitted by law, AE2S Nexus's total liability to CLIENT and anyone claiming by, through, or under CLIENT for any injuries, losses, damages and expenses caused in part by the negligence of AE2S Nexus and in part by the negligence of CLIENT or any other negligent entity or individual, shall not exceed the AE2S Nexus's negligence bears to the total negligence of CLIENT, AE2S Nexus, and all other negligent entities and individuals.
6. **Exclusion of Special, Incidental, Indirect, and Consequential Damages**

To the fullest extent permitted by law, and notwithstanding any other provision in the Agreement, AE2S Nexus and AE2S Nexus's officers, directors, partners, employees, agents, and Consultants, or any of them, shall not be liable to CLIENT or anyone claiming by, through, or under CLIENT for any special, incidental, indirect, or consequential damages whatsoever arising out of, resulting from, or in any way related to the Services or this Agreement, from any cause or causes, including but not limited to any such damages caused by the negligence, professional errors or omissions, strict liability, breach of contract or warranties, express or implied, of AE2S Nexus or AE2S Nexus's officers, directors, partners, employees, agents, or AE2S Nexus's Consultants, or any of them.
7. **Limit of Liability**

To the fullest extent permitted by law, notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of AE2S Nexus and AE2S Nexus's officers, directors, partners, employees, agents, and AE2S Nexus's Consultants, and any of them, to CLIENT and anyone claiming by, through, or under CLIENT for any and all claims, losses, costs, or damages whatsoever arising out of, resulting from or in any way related to

- the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract, or warranty express or implied of AE2S Nexus or AE2S Nexus's officers, directors, partners, employees, agents, or AE2S Nexus's Consultants, or any of them, shall not exceed total compensation received by AE2S Nexus as part of this Agreement.
8. **Termination of Contract**
Either party may at any time, upon seven days prior written notice to the other party, terminate this Agreement. Upon such termination, CLIENT shall pay to AE2S Nexus all amounts owing to AE2S Nexus under this Agreement, for all work performed up to the effective date of termination, plus reasonable termination costs.
9. **Access**
CLIENT shall arrange for safe access to and make all provisions for AE2S Nexus and AE2S Nexus's Consultants to enter upon public and private property as required for AE2S Nexus to perform services under this Agreement.
10. **Hazardous Environmental Conditions**
It is acknowledged by both parties that AE2S Nexus's scope of services does not include any services related to a "Hazardous Environmental Condition," i.e. the presence at the site of asbestos, PCBs, petroleum, hazardous waste, or radioactive materials in such quantities or circumstances that may present a substantial danger to persons or property exposed thereto in connection with the Assignment. In the event AE2S Nexus or any other party encounters a Hazardous Environmental Condition, AE2S Nexus may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Assignment affected thereby until CLIENT: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the site is in full compliance with applicable laws and regulations. CLIENT acknowledges that AE2S Nexus is performing professional services for CLIENT and that AE2S Nexus is not and shall not be required to become an "arranger," "operator," "generator," or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA), which are or may be encountered at or near the site in connection with AE2S Nexus's activities under this Agreement.
11. **Patents**
AE2S Nexus shall not conduct patent searches in connection with its services under this Agreement and assumes no responsibility for any patent or copyright infringement arising therefrom. Nothing in this Agreement shall be construed as a warranty or representation that anything made, used, or sold arising out of the services performed under this Agreement will be free from infringement of patents or copyrights.
12. **Ownership and Reuse of Documents**
All documents prepared or furnished by AE2S Nexus pursuant to this Agreement are instruments of service, and AE2S Nexus shall retain an ownership and property interest therein. Reuse of any such documents by CLIENT shall be at CLIENT's sole risk; and CLIENT agrees to indemnify, and hold AE2S Nexus harmless from all claims, damages, and expenses including attorney's fees arising out of such reuse of documents by CLIENT or by others acting through CLIENT.
13. **Use of Electronic Media**
a. Copies of Documents that may be relied upon by CLIENT are limited to the printed copies (also known as hard copies) that are signed or sealed by the AE2S Nexus. Files in electronic media format of text, data, graphics, or of other types that are furnished by AE2S Nexus to CLIENT are only for convenience of CLIENT. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk.
b. When transferring documents in electronic media format, AE2S Nexus makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by AE2S Nexus at the beginning of this Assignment.
- c. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.
d. Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it will perform acceptance tests or procedures within 60 days, after which the receiving party shall be deemed to have accepted the data thus transferred. Any errors detected within the 60-day acceptance period will be corrected by the party delivering the electronic files. AE2S Nexus shall not be responsible to maintain documents stored in electronic media format after acceptance by CLIENT.
14. **Contractors**
AE2S Nexus shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall AE2S Nexus have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at a project site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work. AE2S Nexus neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between CLIENT and such contractor. AE2S Nexus shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or of any other persons (except AE2S Nexus's own employees) at a project site or otherwise furnishing or performing any construction work; or for any decision made regarding the construction contract requirements, or any application, interpretation, or clarification of the construction contract other than those made by AE2S Nexus.
15. **Force Majeure**
AE2S Nexus shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this Agreement resulting from any cause beyond AE2S Nexus's reasonable control.
16. **No Third Party Beneficiaries**
All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of CLIENT and AE2S Nexus and not for the benefit of any other party. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either CLIENT or AE2S Nexus. AE2S Nexus's services under this Agreement are being performed solely for CLIENT's benefit, and no other entity shall have any claim against AE2S Nexus because of this Agreement or the performance or nonperformance of services hereunder.
17. **Assignment**
Neither party shall assign its rights, interests or obligations under this Agreement without the express written consent of the other party.
18. **Binding Effect**
This Agreement shall bind, and the benefits thereof shall inure to the respective parties hereto, their legal representatives, executors, administrators, successors, and assigns.
19. **Severability and Waiver of Provisions**
Any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon CLIENT and AE2S Nexus, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.
20. **Survival**
All express representations, indemnifications, or limitations of liability included in this Agreement will survive its completion or termination for any reason.

21. **Headings**
The headings used in this Agreement are for general reference only and do not have special significance.
22. **Controlling Law**
This Agreement is to be governed by the law of the State of North Dakota without regard to its conflicts of laws principles.
23. **Notices**
Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address on the signature page and given personally, or by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.
24. **Executed in Counterparts**
This Agreement may be executed in counterparts, each of which together will constitute one and the same instrument. Delivery of an executed counterpart of this Agreement shall constitute effective delivery of this Agreement. Each party agrees that the delivery of the Agreement by facsimile or electronic mail shall have the same force and effect as delivery of original signature and that each Party may use such facsimile or electronic mail signatures as evidence of the execution and delivery of the Agreement by the parties to the same extent that an original signature could be used.

Hourly Fee and Expense Schedule

Reimbursable Expenses and Standard Hourly rates in effect on the date of the Agreement are set forth below. Rates are subject to annual adjustment effective January 1.

Labor Rates*

Administrative 1	\$61.00
Administrative 2	\$74.00
Administrative 3	\$89.00
Communications Specialist 1	\$98.00
Communications Specialist 2	\$113.00
Communications Specialist 3	\$131.00
Communications Specialist 4	\$158.00
Communications Specialist 5	\$173.00
Financial Analyst 1	\$104.00
Financial Analyst 2	\$118.00
Financial Analyst 3	\$142.00
Financial Analyst 4	\$155.00
Financial Analyst 5	\$172.00
IT 1	\$117.00
IT 2	\$159.00
IT 3	\$190.00
Project Coordinator 1	\$109.00
Project Coordinator 2	\$121.00
Project Coordinator 3	\$132.00
Project Coordinator 4	\$148.00
Project Coordinator 5	\$167.00
Project Manager 1	\$188.00
Project Manager 2	\$206.00
Project Manager 3	\$223.00

Reimbursable Expense Rates

Transportation	\$0.65/mile
Survey Vehicle	\$0.85/mile
Laser Printouts/Photocopies	\$0.30/copy
Plotter Printouts	\$1.00/s.f.
Legal Services Reimbursement	\$250.00/hour
Outside Services	cost *1.15
Out of Pocket Expenses	cost*1.15
Rental Car	cost*1.20
Project Specific Equipment	Negotiable

* Position titles are for labor rate grade purposes only.

These rates are subject to adjustment each year on January 1.

AE2S LEAD & COPPER

Lead and Copper Rule Revision Service Line Inventory Assistance

General Scope of Services

Magna Water Department (OWNER) has asked AE2S (ENGINEER) to develop a scope of services to assist them with the collection, compilation, and assessment of both the private and public sides of lateral service line materials within their service area for compliance with the Lead and Copper Rule Revision requirements by October 2024. Magna has indicated that they will provide the raw data and will do any field inspection work. AE2S will provide analysis, compilation, GIS tracking, public communication content and other program support to fulfill the following scope of services. This scope of services will be billed monthly based on hourly services. The lump sum of this complete scope of services will not exceed \$62,000.

Phase 1 – Service Line Inventory Documentation and Communication	
Task 100 –Project Management	
<i>Sub-Tasks</i>	<ul style="list-style-type: none"> Task 101 – Project Management: AE2S will conduct general project management services including general coordination with OWNER, project invoicing, and managing project budget and schedule. Task 102 – Progress Reports: Provide monthly progress reports throughout the duration of the project.
<i>Assumptions</i>	<ul style="list-style-type: none"> Progress meetings will occur via Microsoft Teams or in person as applicable.
<i>Deliverable</i>	<ul style="list-style-type: none"> Monthly progress reports
Task 200 –Service Line Inventory:	
<i>Sub-Tasks</i>	<ul style="list-style-type: none"> Task 201 –Compile and create a database of existing records: ENGINEER will create a database of the existing records to be used by the GIS mapping of all known water system components by connection. This will include the material of the infrastructure and how that material was determined. Task 202 – Perform title search on property construction dates: ENGINEER will work with OWNER to identify the date of construction for the buildings within its service area. (Note: EPA has specified that buildings built after June 1988 can be categorically considered to not have lead service lines.) Task 203 – Group properties into communities of expected service line similarity: ENGINEER will consolidate buildings were built about the same time by the same contractor to establish groups of connections that can reasonably be considered to have the same material used for the service lines so that a representative spot check can be conducted as documentation of the whole grouping. Note: Additional statistical predictive modeling will be considered. This service will be an additional cost and will be presented for OWNER approval if desirable to maximize effectiveness of follow task. Task 204 – Recommend and facilitate confirmation spot checks: ENGINEER will recommend prioritized spot check program that minimizes customer disruption while ensuring accurate identification. ENGINEER will work with OWNER on the schedule and method of these spot checks. Task 205 – Create GIS map with existing knowns and unknowns:

	<p>The LCRR requires a map of the service line inventory. ENGINEER will prepare a GIS map that is updatable as new information is attained. Unless the OWNER prefers otherwise, the ENGINEER will use the publicly available ESRI model for this mapping. To limit future compliance cost and liability it will be important to reduce the number of unknown service lines reported in this first round.</p> <ul style="list-style-type: none"> • Task 206 – Prepare compliance submittal to State primacy agency: ENGINEER will prepare the forms, maps, and documentation required by the State primacy agency to be in full compliance with service line inventory part of the regulation.
<i>Assumptions</i>	<ul style="list-style-type: none"> • ENGINEER assumes OWNER will work collaboratively on what data is used and how it is represented in the GIS map. • If the OWNER does not already have a GIS online account that provides access to ESRI online, OWNER will be responsible for the purchase or upgrade costs for the software. If a customized mapping program is requested, the ENGINEER and OWNER will agree on the scope of the ENGINEER to develop.
<i>Deliverable</i>	<ul style="list-style-type: none"> • GIS map and compliance submission package.
Task 300 – School and Child Care Facility Testing:	
<i>Sub-Tasks</i>	<ul style="list-style-type: none"> • Task 301 – Inventory applicable facilities: The LCRR requires at least 20% of all primary (pre-K, kindergarten, and elementary) schools and childcare facilities be sampled each year for the first 5 years of sampling (2024 through 2030). The state of Utah requires every consumable tap of each of these facilities be sampled by December 31, 2023. ENGINEER will inventory the applicable facilities within the OWNER's service area and provide available contact information for each. • Task 302 – Prepare Sample Schedule and Procedures: ENGINEER will prepare a sampling plan for OWNER's use of the schools and childcare facilities that includes a schedule, sampling procedures, sample site selection and costs. • Task 303 – Funding Application Assistance: Utah Division of Drinking Water has grant money available for sampling school and childcare facilities before it is required by the LCRR. Grant money is also available for mitigation of facilities having samples that show high levels of lead. ENGINEER will identify and assist with the preparation of funding applications the OWNER proposes to utilize. • Task 304 – Reconnaissance sampling and mitigation (optional): If the OWNER chooses to conduct sampling prior to the required date to identify potential compliance issues, reduce childhood exposure, or better secure funding, the ENGINEER will adjust the sampling plan accordingly and assist as requested.
<i>Assumptions</i>	<ul style="list-style-type: none"> • ENGINEER assumes there is a regulating entity that keeps track of the licensure of childcare facilities that can provide required inventory information. • ENGINEER also assumes private schools must be registered and will be available through the local or state school boards.
<i>Deliverable</i>	<ul style="list-style-type: none"> • School and Childcare Sampling Plan for both the Utah and the LCRR requirements.
Task 400 –Public Education and Communication Content:	
<i>Sub-Tasks</i>	<ul style="list-style-type: none"> • Task 401 – Build website dashboard:

	<p>ENGINEER will coordinate with OWNER to develop a public facing interface to show the GIS map produced in Task 200. This could include the ability for a user to search by address.</p> <ul style="list-style-type: none"> • Task 402 – Prepare public communication content: ENGINEER will work with OWNER to develop a comprehensive communications plan that meets the requirements of the Rule and aligns with the OWNER’s objectives. <ul style="list-style-type: none"> ○ Prepare inventory orientation materials: The OWNER will require the help of individual residents in order to complete the private side inventory of the service lines. AE2S will prepare content for the monthly newsletter, bill stuffers, and/or direct mailing to request this cooperation. ○ Optional Preparation of Online Submission Portal: Within the cost of this scope AE2S will prepare a simple online form for residents to submit service line information and pictures to feed the OWNER’S inventory database. ○ Prepare information content for inventory: The LCRR requires the inventory be made public. The ENGINEER will work with the OWNER on the method of notification to the public on how to deliver this information to its public and preemptively answer anticipated questions. ○ Prepare ongoing and follow-up communication content: The OWNER is required to work with individual property owners with high results. Considering the messaging and communications for this contingency should be done prior to an event.
<i>Assumptions</i>	<ul style="list-style-type: none"> • The OWNER will participate in the development of the Public Education and Communication Plan to ensure alignment with organizational values. The OWNER will take responsibility for printing, delivery, updates, and implementation of the communication content. If testing kits are provided to residents, the OWNER will procure the necessary materials outside this scope or agree to reimburse the ENGINEER for additional expenses to provide these materials.
<i>Deliverable</i>	<ul style="list-style-type: none"> • Publicly accessible inventory website and associated formatted content for handouts, flyers, and templates.

AQUA-AEROBIC FILTER

CHANGE ORDER NO.: 1

Owner: Magna Water District
Engineer: Bowen Collins & Associates/Stantec
Supplier: Aqua-Aerobic Systems Inc.
Project: Magna Reuse Project
Contract Name: Magna WRF Filter Equipment Supply
Date Issued: 05/25/2022

Engineer's Project No.: 483-20-02
Supplier's Project No.: 107127B

The Contract (00 52 00 Agreement – executed on May 4, 2022) is hereby modified as follows upon execution of this Change Order:

Description:

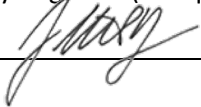
Magna Water District has requested that the future peak flow capacity for the disk filters be increased from 4.66 MGD to 6.60 MGD. Aqua-Aerobic Systems, Inc. has responded with a proposal that includes two (2) 10/6-Disk AquaDisk®, Cloth Media Filter(s), in concrete tanks. The filter units will have 6-Disks originally with four empty disk slots allowing them to expand to 10-Disk units to handle the increased flow of 6.6 MGD. The price of this total change is \$87,004.17 and includes taxes, one year of bonding, and cost increases for engineering submittals (up from \$ 43,131.73 to \$52,900) and 12 months of additional warranty on top of the required warranty (up from \$13,438.18 to \$14,985). The total cost of the disk filter contract between Magna Water District and Aqua-Aerobics is increased to \$575, 237.00 upon acceptance of this change order. No change to the Contract Times as outlined in Section 00 52 00 Agreement occurs with this change order.

Attachments:

Amendment Letter from Aqua-Aerobic Systems, INC., dated May 11, 2022

Change in Contract Price

Original Contract Price:
\$ 488,232.83
Increase from previously approved Change Orders
\$ N/A
Contract Price prior to this Change Order:
\$ 488,232.83
Increase this Change Order:
\$ 87,004.17
Contract Price incorporating this Change Order:
\$ 575,237.00

	Recommended by Engineer (if required)	Accepted by Contractor
By:	Clint Rogers, PE 	
Title:	Vice President	
Date:	05/25/2022	
	Authorized by Owner	
By:	Clint Dilley, PE	
Title:	General Manager	
Date:	05/25/2022	



AQUA-AEROBIC SYSTEMS, INC.
A Metawater Company

May 11, 2022

Correspondence ID#: AAL-44240
Magna Water District
Attn: Trevor Andra, PE, District Engr.
8885 West 3500 South
Magna, Utah 84004
USA
Ph# 801/250-6279 (Office)
Email: trevor@magnawater.com

Project: MAGNA WRF, UT
RE: Consultant Project No: 483-20-02 Magna WRF Filter Procurement Project
AASI Project ID 107127B Amendment Number 3

AMENDMENT NUMBER 3 TO AQUA-AEROBIC SYSTEMS' PROPOSAL:

This letter amends and is an integral part of the above referenced Aqua-Aerobic Systems, Inc. proposal and replaces amendment number 2. The proposal is amended as follows.

PROPOSAL AMENDMENT(S):

For the purpose of evaluating an increase in flow to 6.6 MGD, Aqua-Aerobic Systems is providing the following options:

1. The total price for two (2) 10-Disk AquaDisk®, Cloth Media Filter(s), in concrete tanks, is \$604,886. These units will be able to handle the increased design flow of 6.6 MGD. This price includes taxes and one year of bonding. Also note that included in this total price is engineering submittals (\$55,710) and 12 months of additional warranty on top of the required warranty (\$15,705).
2. The price for two (2) 10/6-Disk AquaDisk®, Cloth Media Filter(s), in concrete tanks, is \$575,237. The filter units will have 6-Disks originally with four empty disk slots allowing them to expand to 10-Disk units to handle the increased flow of 6.6 MGD. Note that this price includes taxes and one year of bonding. This price includes taxes

and one year of bonding. Also note that included in this total price is engineering submittals (\$52,900) and 12 months of additional warranty on top of the required warranty (\$14,985).

If you have any questions regarding this amendment, please do not hesitate to contact our local representative, listed below.

Sincerely,



Corey O'Brien
Project Application Engineer

CC: Aqua-Aerobic Systems, Inc.
Scott Kelly / SKelly@aqua-aerobic.com

Davidson Sales & Engineering / ph#: 801-977-9200 / fx#: 801-977-9300
Paul Mora

**ZONE 3 SEC & CUL
BOOSTER PUMP
STATION**

CHANGE ORDER

ORDER NO. 1 DATE May 9, 2022

CONTRACT FOR: Zone 3 Secondary Booster Pump Station

OWNER: Magna Water District

TO: Newman Construction

(Contractor)

You are hereby requested to comply with the following changes from the Contract Documents, Plans and Specifications:

Description of Changes (Supplemental Plans & Specifications Attached)	Item	Decrease Contract Price	Increase Contract Price
1) Electrical Panel H Markup			\$1,485.00
2) Extension of time			


JUSTIFICATION: See attached pages.


The original Contract Price is: \$ 1,870,480.00

The amount of the Contract Price will be increase by the sum of: \$ \$1,485.00

The Contract Price including this and previous Change Orders will be: \$ 1,871,965.00.

This document will become a modification to the Contract and all provision will apply hereto.

Requested  5/9/2022
(Contractor) (Date)

Recommended  5/9/22
(Engineer) (Date)

Approved _____
(Owner) (Date)

Zone 3 Secondary Booster Pump Station

May 2022

JUSTIFICATION

1) Panel H Upgraded Enclosure

There is not enough space in the existing Zone 3 culinary pump station for the new electrical panel and new RVSS to meet clearance code requirements. Newman's electrical subcontractor recommended mounting the new panel to the north exterior wall next to the other electrical equipment. Magna Water District staff and Epic Engineering agreed that this is the best option to move forward with. Mounting the panel outside of the building would require the panel to be inside a NEMA 3R enclosure which increases the cost of the panel.

This item shall be compensation in full for the cost increase of the upgraded enclosure. A summary of the breakdown of this item is listed below. Attached is a copy of the costs submitted by the Contractor.

<u>Labor & Material</u>	<u>\$1,485.00</u>
Total	\$1,485.00

2) Time Extension Request

Newman has requested that the completion date for this project be extended to September 30, 2022. Many of the materials that they have ordered have long lead times which is causing construction to slow down significantly. Their longest lead item is the MCC for the pump station controls. Extending the completion date to the end of September will give Newman enough time to receive the MCC, install it in the pump station, and wrap up the electrical work.

Attached is a copy of the request by the contractor.

<u>Labor & Material</u>	<u>\$0.00</u>
Total	\$0.00

Original Contract Price;	\$1,870,480.00
Total Contract Price Increase;	\$1,485.00
Total Contract Length Extension;	227 Days



CONTRACT PROPOSAL

13331 So. Redwood Rd. • Riverton, Utah 84065 • Phone 254-3524 • Fax 254-6469

Excavation • Demolition • Pipeline

DATE: 4/13/2022 JOB NAME: Magna Zone 3 Booster Pump
SUBMITTED TO: Epic Engineering ADDRESS: 4100 S 8400 W Magna, UT
PHONE: 801-597-2449 ESTIMATED START DATE:
CONTACT: Stockton Denos

ITEM #	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
	<u>DESCRIPTION</u>				
1	Electrical Panel H	1	EA	\$ 1,350.00	\$ 1,350.00
2	Markup	10	%	\$ 135.00	\$ 135.00
	Total Job				\$ 1,485.00
NOTES: EXCLUDES PERMITS, SWPPP/NOI, SURVEY/LAYOUT, MATERIAL TESTING, EXPORT OF TRENCH SPOILS, SURFACE RESTORATION, SPRINKLER/IRRIGATION RESTORATION, UTILITY LOCATES/RELOCATES, POTHOLES. ACTUAL QUANTITIES INSTALLED WILL BE BILLED.					

BID IS: ☐ Unit Price (actual measured upon completion) ☒ Lump Sum

We hereby propose to do the outlined items of work, subject to all terms and conditions as set forth herein. All materials used are guaranteed as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications which will involve extra costs will be executed only upon written orders and will become an extra charge over and above this estimate. All agreements are contingent upon strikes, accidents, weather, or other foreseen delays beyond our control. Agreement may be withdrawn if not accepted within 30 days. IN ORDER TO BE PUT ON THE WORK SCHEDULE, WE MUST RECEIVE A SIGNED COPY OF THIS PROPOSAL.

CLAUSE: Solid formations or buried structures will be renegotiated, or billed at T&E rates. Excessive delays beyond our control may be billed at T&E rates.

BY NEWMAN CONSTRUCTION: Benjamin McMurtry DATE: 4/13/2022

ACCEPTANCE: The above prices, specifications and conditions are accepted. You are authorized to do the work as specified. Payment will be made as outlined.

PAYMENT IS TO BE MADE AS FOLLOWS (NO CREDIT CARDS): All accounts due by 10th of month following date of invoice. In the event payment is not made by due date, I/We agree to pay all attorney's fee's, court costs, including charges or commissions up to 50 percent that may be assessed to us by an outside collection agency or attorney who has been retained to pursue this matter I/We agree to pay interest at the rate of 2 percent per month (24 percent per year).

SIGNATURE & TITLE: DATE:



Proposal

"Our Commitment Is Personal!"

To: Newman Date: March 28, 2022
Job: Magna Zone 3 Panel H Quote#: _____
Attn: Mike

We are pleased to provide our proposal for this scope of work and look forward to working with you on this project!

	<i>Bid Breakout Items</i>	<i>Total</i>
I)	Base bid per scope below	\$ 1,350.00

SCOPE:

Provide and install a NEMA 3R Panel H outside in lieu of Panel H being NEMA 1 and mounted inside. After layout of Panel H and the new RVSS's there is not enough space for Panel H. After meeting with the owner, engineer and Newman Construction it was agreed to relocate Panel H as well as the equipment located on the west side of the exterior wall to the exterior of the north wall.

This proposal good for 5 days from date of submission

Exclusions

All concrete, including housekeeping pads Transformer Pads and equipment pads
Excavation, including electrical trenching and boring is by others.
All Demolition
Permits, Fees
Price increases on material, gear and lighting from factories due to Tariffs

Rory Sower

Rory Sower
(801)369-3754
rory@sseutah.com
3675 W 1987 S
SLC UT 84104
UT License # 5840088-5501
ID License # 026424
WY License # 2015-000688433

Accepted by: _____

Signed: _____

Date: _____

PO#: _____



CONTRACT PROPOSAL

13331 So. Redwood Rd. • Riverton, Utah 84065 • Phone 254-3524 • Fax 254-6469

Excavation • Demolition • Pipeline

DATE: 5/5/2022

JOB NAME: Magna Zone 3 Booster Pump Station

SUBMITTED TO: Epic Engineering

ADDRESS: West of 8400 W & 4100 S
Magna, UT

PHONE: 801-597-2449

CONTACT: Stockton Denos

ITEM #	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
	<u>DESCRIPTION</u> EXTENTION OF TIME				
1	We request that the completion date for this project be extended to 30 September 2022. This is due to the very long lead times on many materials. The longest lead time item is the electrical MCC, which is anticipated to arrive in August.	1	EA	\$ -	\$ -

BID IS: ☐ Unit Price (actual measured upon completion)

☐ Lump Sum

We hereby propose to do the outlined items of work, subject to all terms and conditions as set forth herein. All materials used are guaranteed as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications which will involve extra costs will be executed only upon written orders and will become an extra charge over and above this estimate. All agreements are contingent upon strikes, accidents, weather, or other foreseen delays beyond our control. Agreement may be withdrawn if not accepted within 30 days. IN ORDER TO BE PUT ON THE WORK SCHEDULE, WE MUST RECEIVE A SIGNED COPY OF THIS PROPOSAL.

CLAUSE: Solid formations or buried structures will be renegotiated, or billed at T&E rates. Excessive delays beyond our control may be billed at T&E rates.

BY NEWMAN CONSTRUCTION: Benjamin McMurtry DATE: 5/5/2022

ACCEPTANCE: The above prices, specifications and conditions are accepted. You are authorized to do the work as specified. Payment will be made as outlined.

PAYMENT IS TO BE MADE AS FOLLOWS (NO CREDIT CARDS): All accounts due by 10th of month following date of invoice. In the event payment is not made by due date, I/We agree to pay all attorney's fee's, court costs, including charges or commissions up to 50 percent that may be assessed to us by an outside collection agency or attorney who has been retained to pursue this matter I/We agree to pay interest at the rate of 2 percent per month (24 percent per year).

SIGNATURE & TITLE: DATE:

VANGUARD CLEANING

VANGUARD CLEANING SYSTEMS

of UTAH

CONTRACTED SERVICES PROPOSAL

PREPARED FOR: Magna Water District Main Building

QUOTED: June 2, 2022

June 2, 2022

Clint Dilley
Magna Water District – Main Building
8885 W. 3500 S.
Magna, UT 84044

Dear Clint,

Thank you for the opportunity to present the Vanguard Cleaning Systems® of Utah proposal to continue commercial cleaning services for Magna Water District at its facility in Magna.

The following pages contain a updated and detailed outline of the services we will provide to assure your facility is maintained at a standard both Magna Water District and Vanguard will be proud of.

Per our discussions, satisfying the points below will lead to a successful relationship between our two companies.

This is what we heard...

- ☒ **Offices** - General dusting including baseboards, blinds, and window
- ☒ **Rest Rooms** - Refill dispensers consistently and properly disinfect fixtures
- ☒ **Conference Room** - Fingerprints and Smudges on table

Please review the following pages and let me know if you have any questions for me as I would be happy to clarify any details within this proposal.

Please note: Vanguard's Agreement is a "Performance Agreement." It is not a long-term contract. It is our responsibility to EARN your business every month. Your agreement is cancellable with 30 days' notice if our Services do not live up to your expectations.

We are enthusiastic to earn your business and prove to you that we know what a real partnership is and we are confident you will not be disappointed in the results we will bring to that partnership. Thank you again for the opportunity and we look forward to working with Magna Water District in the future!

Best Regards,

Shayne Polson
Brand Services Manager
801-821-8009
spolson@vcsutah.com



VANGUARD CLEANING SYSTEMS: PRICING AND PROGRAM DETAILS



SITE(S): SERVICES QUOTED FOR

Magna Water District – Main Building
8885 W. 3500 S.
Magna, UT 84044

PROGRAM DETAILS AND PRICING

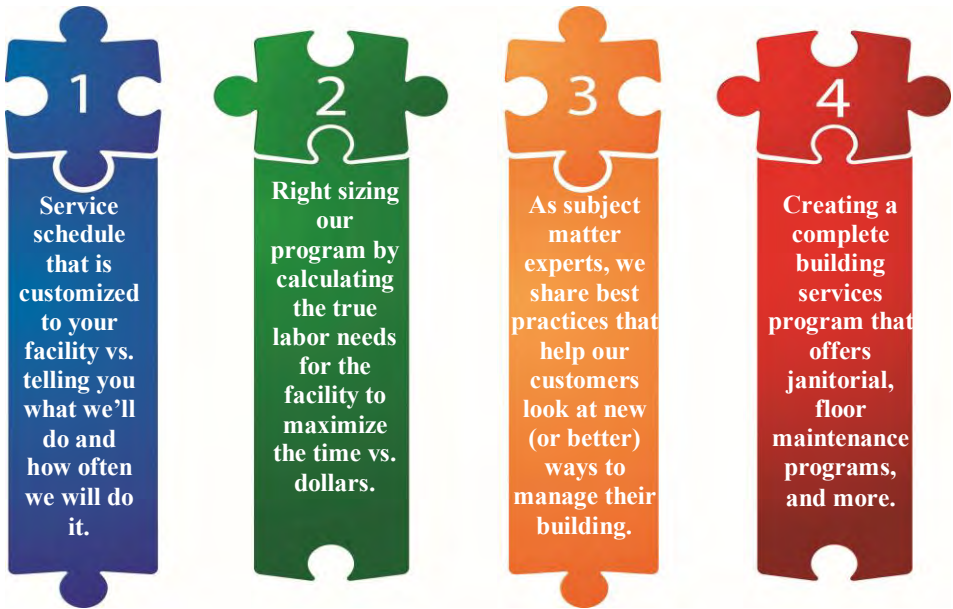
Monthly Rate	\$650.00
Service Frequency	2 X Week
Service Time	After 6:00 PM

Pricing Philosophy:

Provide our clients the maximum value available in the industry, utilizing aggressive cost control and operational excellence strategies.

Additional Services Requested

THE VANGUARD CLEANING SYSTEM PRICING PHILOSOPHY:



SERVICE SCHEDULE: PREPARED FOR Magna Water District

General Areas

Services performed each visit...

- Dust furniture, desks, tables, credenzas, and tops of cabinets
 - *Dust specific office equipment (computer screens, etc.) per client instructions*
 - *Papers and folders will not be moved unless specifically requested*
- Empty waste containers and remove trash/recycle to the designated area*
- Clean glass on entrance door and spot clean interior glass removing fingerprints and smudges
- Vacuum carpeted areas, paying attention to high-traffic areas and loose debris
- Dust mop ceramic and resilient floor areas and spot clean to remove spills and stains
- Return chairs, furniture, and waste containers to proper positions
- Lock designated office doors upon completion of cleaning
- Polish drinking fountains
- Clean and sanitize high touch points (light switches, door handles, push plates)

Services performed each week...

- Dust window ledges, tops of partitions and other low reach areas
- Dust and remove debris from metal entrance thresholds
- Clean and sanitize phones
- Detail vacuum carpeted areas
- Detail mop ceramic and resilient floors

Services performed each month...

- Dust high reach areas including shelves, ledges, vents, and HVAC grills
- Dust venetian blinds
- Remove cobwebs
- Clean baseboards, carpet edges and corners
- Vacuum upholstered furniture



*Client is responsible for supplies (trash liners, soap, toilet paper, hand towels, etc.). Purchase of these products can be arranged through Vanguard. Please see pricing sheet included in this proposal.

Client Initials/Date _____/_____ Vanguard Initials/Date _____/_____

SERVICE SCHEDULE: PREPARED FOR Magna Water District

Kitchen/Break Room Areas

Services performed each visit...

- Damp wipe table tops, counters, and front of cabinets
- Empty trash containers, transport garbage to the designated area*
- Damp wipe exterior and interior of microwave ovens, and sanitize door handle
- Vacuum carpeted areas or rugs
- Sweep or dust mop and damp mop resilient flooring to remove spills and stains
- Clean and sanitize sinks
- Wipe exterior of refrigerator and sanitize door handles

Services performed each month...

- Dust vents, and HVAC grills
- Remove cobwebs



*Client is responsible for supplies (trash liners, soap, toilet paper, hand towels, etc.). Purchase of these products can be arranged through Vanguard. Please see pricing sheet included in this proposal.

Client Initials/Date _____/_____ Vanguard Initials/Date _____/_____

SERVICE SCHEDULE: PREPARED FOR Magna Water District

Restroom Areas

Services performed each visit...

- Restock toilet paper, paper towels, hand soap, and other supplies*
- Empty trash containers , transport garbage to the designated area *
- Sweep or dust mop, and damp mop and sanitize ceramic and resilient floor surfaces
- Clean and sanitize sinks, counters, and restroom fixtures including toilet bowls, toilet seats, and urinals
- Clean and polish mirrors, glass and chrome
- Clean and sanitize high touch points (light switches, door handles, push plates)
- Dust window ledges and other low reach areas
- Dust tops of doors and partitions

Services performed each month...

- Dust high reach areas including partitions and HVAC vents
- Pour hot water down floor drains to prevent dried traps and sewer gas back ups
- Remove cobwebs



*Client is responsible for supplies (trash liners, soap, toilet paper, hand towels, etc.). Purchase of these products can be arranged through Vanguard. Please see pricing sheet included in this proposal.

Client Initials/Date _____/_____ Vanguard Initials/Date _____/_____

Contract Amendment



The undersigned hereby accepts changes in service provided by Keystone Group, LLC DBA Vanguard Cleaning Systems of Utah at the premises located at:

**Magna Water District – Main Building
8885 W. 3500 S.
Magna, UT 84044**

with the following terms:

1. Beginning **May 14, 2022**, the specific details of the scope-of- work changes and/or service schedule changes are as follows:
 - ✓ *Updated terms and scope*
 - ✓ *Updated pricing to reflect economy increase total*
2. The previously quoted contract price will change to **\$650.00** on the above-mentioned effective date. The price is not subject to increase for one year from the effective date of this Agreement absent substantial changes in occupancy, cleaning requirements, or changes in federal or state wages. Either Magna Water District ("Client") or Keystone Group, LLC DBA Vanguard Cleaning Systems of Utah ("Company") can cancel this Agreement by giving 30 days advance written notice of cancellation to the other party.
3. Client accepts that the services to be provided under the Service Schedule will be delegated by Company to an independently-owned Vanguard Cleaning Systems® franchisee or subcontractor (each, a "Service Provider"), which will provide the necessary equipment, crew and cleaning supplies at its expense. Client agrees to inform Company if dissatisfied with the Service Provider or the services.
4. Client shall allow Company fair treatment and reasonable time to correct deficient services, including absenteeism, without punitive action. Client shall issue a thirty (30) day probationary notice in which Company may rectify unacceptable service.
5. Client will be invoiced each month for that month's service on behalf of the franchised business or subcontractor, as applicable, with payment due by the 5th day of the following month. Payments not received by the 10th day of the month in which they are due are delinquent and subject to a service charge. Company may suspend services pending receipt of late payments, without liability. The Contract Price excludes any use tax; tax on sales, services or supplies; or any other such tax, which are payable by Client. Client will reimburse Company for any taxes paid by Company on Client's behalf. Company will remit amounts due the franchised business or subcontractor according to the applicable agreement.
6. Services are not provided on New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day, unless separate arrangements are made for an additional charge. The contract price is not pro-rated or reduced for non-performance of scheduled services on the noted holidays..
7. Client shall not hold Company responsible for lack of service due to inclement weather, natural disasters, major snow storms, power outages or any other catastrophe beyond Company's control.
8. Client agrees that during the term of this agreement, and for a period of no less than two (2) years from the effective date of its termination, Client will not employ or hire any employees, agents, or representatives of Vanguard or Vanguard's franchisees to perform cleaning services.

ACCEPTED:

Magna Water District – Main Building

Print Name / Title

Date Signed

Keystone Group, LLC DBA Vanguard Cleaning Systems of Utah

Shayne Polson/Brand Services Manager

Print Name / Title

Date Signed

VANGUARD CLEANING SYSTEMS

of UTAH

CONTRACTED SERVICES PROPOSAL

PREPARED FOR: Magna Water District Treatment Facility

QUOTED: June 2, 2022

June 2, 2022

Clint Dilley
Magna Water District - Treatment Facility
6750 W. 2820 South
Magna, UT 84044

Dear Clint,

Thank you for the opportunity to present the Vanguard Cleaning Systems® of Utah proposal to continue commercial cleaning services for Magna Water District at its facility in Magna.

The following pages contain a updated and detailed outline of the services we will provide to assure your facility is maintained at a standard both Magna Water District and Vanguard will be proud of.

Per our discussions, satisfying the points below will lead to a successful relationship between our two companies.

This is what we heard...

- ☒ **Offices** - General dusting including baseboards, blinds, and window
- ☒ **Rest Rooms** - Refill dispensers consistently and properly disinfect fixtures
- ☒ **Conference Room** - Fingerprints and Smudges on table

Please review the following pages and let me know if you have any questions for me as I would be happy to clarify any details within this proposal.

Please note: Vanguard's Agreement is a "Performance Agreement." It is not a long-term contract. It is our responsibility to EARN your business every month. Your agreement is cancellable with 30 days' notice if our Services do not live up to your expectations.

We are enthusiastic to earn your business and prove to you that we know what a real partnership is and we are confident you will not be disappointed in the results we will bring to that partnership. Thank you again for the opportunity and we look forward to working with Magna Water District in the future!

Best Regards,

Shayne Polson
Brand Services Manager
801-821-8009
spolson@vcsutah.com



VANGUARD CLEANING SYSTEMS: PRICING AND PROGRAM DETAILS



SITE(S): SERVICES QUOTED FOR

Magna Water District - Treatment Facility
6750 W 2820 South Magna, UT 84044

PROGRAM DETAILS AND PRICING

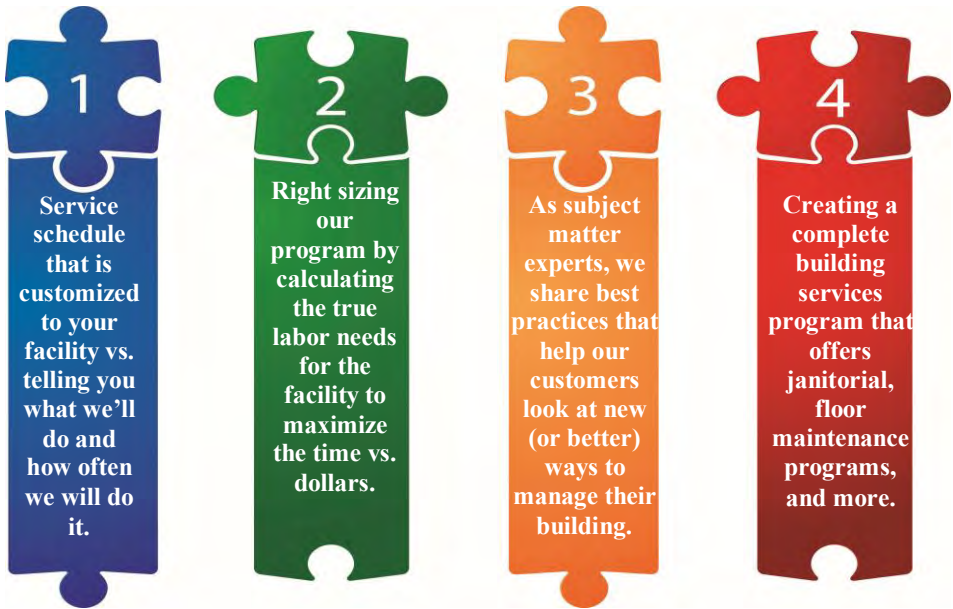
Monthly Rate	\$542.00
Service Frequency	1 X Week
Service Time	During regular business hours

Pricing Philosophy:

Provide our clients the maximum value available in the industry, utilizing aggressive cost control and operational excellence strategies.

Additional Services Requested

THE VANGUARD CLEANING SYSTEM PRICING PHILOSOPHY:



SERVICE SCHEDULE: PREPARED FOR Magna Water District

General Areas

Services performed each visit...

- Dust furniture, desks, tables *of offices*
 - *Dust specific office equipment (computer screens, etc.) per client instructions*
 - *Papers and folders will not be moved unless specifically requested*
- Empty waste containers and remove trash/recycle to the designated area*
- Clean entrance and interior glass removing fingerprints and smudges
- Vacuum carpeted areas, paying attention to high-traffic areas and loose debris
- Return chairs, furniture, and waste containers to proper positions
- Dust mop ceramic and resilient floor areas and spot clean to remove spills and stains
- Lock designated office doors upon completion of cleaning
- Polish drinking fountains

Services performed each week...

- Spot clean interior windows
- Spot clean waste receptacles
- Clean and sanitize high touch points (light switches, door handles, phones, push plates)
- Dust window ledges, tops of partitions and other low reach areas
- Dust and remove debris from metal entrance thresholds

Services performed each month...

- Dust high reach areas including shelves, ledges, vents, and HVAC grills
- Dust venetian blinds
- Clean baseboards, carpet edges and corners
- Vacuum upholstered furniture
- Spot clean walls/doors for marks and smudges
- Remove cobwebs



*Client is responsible for supplies (trash liners, soap, toilet paper, hand towels, etc.). Purchase of these products can be arranged through Vanguard. Please see pricing sheet included in this proposal.

Client Initials/Date _____/_____ Vanguard Initials/Date _____/_____

SERVICE SCHEDULE: PREPARED FOR Magna Water District

Kitchen/Break Room Areas

Services performed each visit...

- Damp wipe table tops and counters
- Empty trash containers, transport garbage to the designated area*
- Vacuum carpeted areas
- Sweep or dust mop and damp mop resilient flooring to remove spills and stains
- Clean and sanitize sinks
- Wipe exterior of refrigerator and sanitize door handles
- Damp wipe exterior and interior of microwave ovens, and sanitize door handle



*Client is responsible for supplies (trash liners, soap, toilet paper, hand towels, etc.). Purchase of these products can be arranged through Vanguard. Please see pricing sheet included in this proposal.

Client Initials/Date _____/_____ Vanguard Initials/Date _____/_____

SERVICE SCHEDULE: PREPARED FOR Magna Water District

Restroom Areas

Services performed each visit...

- Restock toilet paper, paper towels, hand soap, and other supplies*
- Empty trash containers , transport garbage to the designated area *
- Sweep or dust mop, and damp mop and sanitize ceramic and resilient floor surfaces
- Clean and sanitize sinks, counters, and restroom fixtures including toilet bowls, toilet seats, and urinals
- Clean and polish mirrors, glass and chrome
- Clean and sanitize high touch points (light switches, door handles, push plates)
- Dust tops of doors and partitions

Services performed each month...

- Dust high reach areas including ledges, partitions, and vents
- Pour hot water down floor drains to prevent dried traps and sewer gas back ups
- Remove cobwebs



*Client is responsible for supplies (trash liners, soap, toilet paper, hand towels, etc.). Purchase of these products can be arranged through Vanguard. Please see pricing sheet included in this proposal.

Client Initials/Date _____/_____ Vanguard Initials/Date _____/_____

Contract Amendment



The undersigned hereby accepts changes in service provided by Keystone Group, LLC DBA Vanguard Cleaning Systems of Utah at the premises located at:

**Magna Water District - Treatment Facility
6750 W. 2820 South
Magna, UT 84044**

with the following terms:

1. Beginning **May 14, 2022**, the specific details of the scope-of- work changes and/or service schedule changes are as follows:
 - ✓ *Updated terms and scope*
 - ✓ *Updated pricing to reflect economy increase total*
2. The previously quoted contract price will change to **\$542.00** on the above-mentioned effective date. The price is not subject to increase for one year from the effective date of this Agreement absent substantial changes in occupancy, cleaning requirements, or changes in federal or state wages. Either Magna Water District ("Client") or Keystone Group, LLC DBA Vanguard Cleaning Systems of Utah ("Company") can cancel this Agreement by giving 30 days advance written notice of cancellation to the other party.
3. Client accepts that the services to be provided under the Service Schedule will be delegated by Company to an independently-owned Vanguard Cleaning Systems® franchisee or subcontractor (each, a "Service Provider"), which will provide the necessary equipment, crew and cleaning supplies at its expense. Client agrees to inform Company if dissatisfied with the Service Provider or the services.
4. Client shall allow Company fair treatment and reasonable time to correct deficient services, including absenteeism, without punitive action. Client shall issue a thirty (30) day probationary notice in which Company may rectify unacceptable service.
5. Client will be invoiced each month for that month's service on behalf of the franchised business or subcontractor, as applicable, with payment due by the 5th day of the following month. Payments not received by the 10th day of the month in which they are due are delinquent and subject to a service charge. Company may suspend services pending receipt of late payments, without liability. The Contract Price excludes any use tax; tax on sales, services or supplies; or any other such tax, which are payable by Client. Client will reimburse Company for any taxes paid by Company on Client's behalf. Company will remit amounts due the franchised business or subcontractor according to the applicable agreement.
6. Services are not provided on New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day, unless separate arrangements are made for an additional charge. The contract price is not pro-rated or reduced for non-performance of scheduled services on the noted holidays..
7. Client shall not hold Company responsible for lack of service due to inclement weather, natural disasters, major snow storms, power outages or any other catastrophe beyond Company's control.
8. Client agrees that during the term of this agreement, and for a period of no less than two (2) years from the effective date of its termination, Client will not employ or hire any employees, agents, or representatives of Vanguard or Vanguard's franchisees to perform cleaning services.

ACCEPTED:

Magna Water District - Treatment Facility

Print Name / Title

Date Signed

Keystone Group, LLC DBA Vanguard Cleaning Systems of Utah

Shayne Polson/Brand Services Manager
Print Name / Title

Date Signed

VANGUARD CLEANING SYSTEMS

of UTAH

CONTRACTED SERVICES PROPOSAL

PREPARED FOR: Magna Water District Waste Water

QUOTED: June 2, 2022

June 2, 2022

Clint Dilley
Magna Water District – Waste Water
7660 W 2100 S
Magna, UT 84044

Dear Clint,

Thank you for the opportunity to present the Vanguard Cleaning Systems® of Utah proposal to continue commercial cleaning services for Magna Water District at its facility in Magna.

The following pages contain a updated and detailed outline of the services we will provide to assure your facility is maintained at a standard both Magna Water District and Vanguard will be proud of.

Per our discussions, satisfying the points below will lead to a successful relationship between our two companies.

This is what we heard...

- ☒ **Offices** - General dusting including baseboards, blinds, and window
- ☒ **Rest Rooms** - Refill dispensers consistently and properly disinfect fixtures
- ☒ **Conference Room** - Fingerprints and Smudges on table

Please review the following pages and let me know if you have any questions for me as I would be happy to clarify any details within this proposal.

Please note: Vanguard's Agreement is a "Performance Agreement." It is not a long-term contract. It is our responsibility to EARN your business every month. Your agreement is cancellable with 30 days' notice if our Services do not live up to your expectations.

We are enthusiastic to earn your business and prove to you that we know what a real partnership is and we are confident you will not be disappointed in the results we will bring to that partnership. Thank you again for the opportunity and we look forward to working with Magna Water District in the future!

Best Regards,

Shayne Polson
Brand Services Manager
801-821-8009
spolson@vcsutah.com



VANGUARD CLEANING SYSTEMS: PRICING AND PROGRAM DETAILS



SITE(S): SERVICES QUOTED FOR

Magna Water District – Waste Water
7660 W 2100 S
Magna, UT 84044

PROGRAM DETAILS AND PRICING

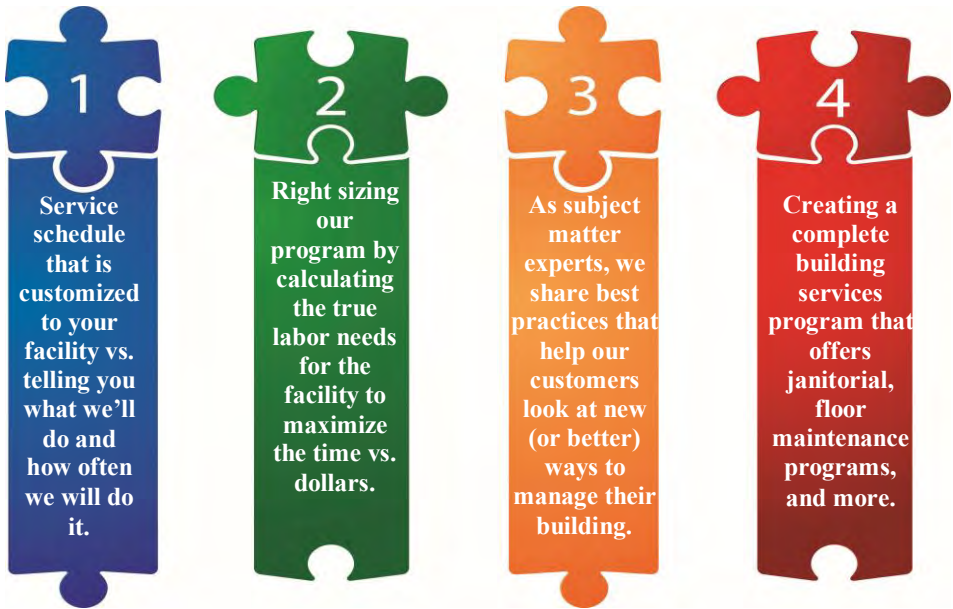
Monthly Rate	\$350.00
Service Frequency	1 X Week
Service Time	Finish before 4pm

Pricing Philosophy:

Provide our clients the maximum value available in the industry, utilizing aggressive cost control and operational excellence strategies.

Additional Services Requested

THE VANGUARD CLEANING SYSTEM PRICING PHILOSOPHY:



SERVICE SCHEDULE: PREPARED FOR Magna Water District

General Areas

Services performed each visit...

- Dust furniture, desks, tables *of offices*
 - *Dust specific office equipment (computer screens, etc.) per client instructions*
 - *Papers and folders will not be moved unless specifically requested*
- Empty waste containers and remove trash/recycle to the designated area*
- Clean entrance and spot clean interior glass removing fingerprints and smudges
- Vacuum carpeted areas
- Dust mop and damp mop ceramic and resilient floor areas.
- Return chairs, furniture, and waste containers to proper positions
- Lock designated office doors upon completion of cleaning
- Polish and sanitize drinking fountains
- Clean and sanitize high touch points (light switches, door handles, push plates)

Services performed each month...

- Dust high reach areas including shelves, ledges, vents, and HVAC grills
- Dust window ledges, tops of partitions and other low reach areas
- Dust venetian blinds
- Dust and remove debris from metal entrance thresholds
- Remove cobwebs
- Clean baseboards, carpet edges and corners
- Spot clean walls and doors with marks or smudges
- Spot clean waste receptacles
- Clean and sanitize phones
- Vacuum upholstered furniture



*Client is responsible for supplies (trash liners, soap, toilet paper, hand towels, etc.). Purchase of these products can be arranged through Vanguard. Please see pricing sheet included in this proposal.

Client Initials/Date _____/_____ Vanguard Initials/Date _____/_____

SERVICE SCHEDULE: PREPARED FOR Magna Water District

Kitchen/Break Room Areas

Services performed each visit...

- Damp wipe table tops and counters
- Empty trash containers, transport garbage to the designated area*
- Damp wipe exterior and interior of microwave ovens, and sanitize door handle
- Sweep or dust mop and damp mop resilient flooring to remove spills and stains
- Clean and sanitize sinks
- Wipe exterior of refrigerator and sanitize door handles
- Restock paper towels, hand soap, and other supplies*
- Dust window ledges, tops of partitions and other low reach areas
- Dust and remove debris from metal entrance thresholds

Services performed each month...

- Dust high reach areas including shelves, ledges, vents, and HVAC grills
- Remove cobwebs
- Clean baseboards and corners



*Client is responsible for supplies (trash liners, soap, toilet paper, hand towels, etc.). Purchase of these products can be arranged through Vanguard. Please see pricing sheet included in this proposal.

Client Initials/Date _____/_____ Vanguard Initials/Date _____/_____

SERVICE SCHEDULE: PREPARED FOR Magna Water District

Restroom Areas

Services performed each visit...

- Restock toilet paper, paper towels, hand soap, and other supplies*
- Empty trash containers , transport garbage to the designated area *
- Sweep or dust mop, and damp mop and sanitize ceramic and resilient floor surfaces
- Clean and sanitize sinks, counters, and restroom fixtures including toilet bowls, toilet seats, and urinals
- Clean and polish mirrors, glass and chrome
- Clean and sanitize high touch points (light switches, door handles, push plates)
- Dust window ledges and other low reach areas
- Dust tops of doors and partitions

Services performed each month...

- Dust high reach areas including shelves, ledges, and vents
- Pour hot water down floor drains to prevent dried traps and sewer gas back ups
- Remove cobwebs
- Clean baseboards and corners



*Client is responsible for supplies (trash liners, soap, toilet paper, hand towels, etc.). Purchase of these products can be arranged through Vanguard. Please see pricing sheet included in this proposal.

Client Initials/Date _____/_____ Vanguard Initials/Date _____/_____

Contract Amendment



The undersigned hereby accepts changes in service provided by Keystone Group, LLC DBA Vanguard Cleaning Systems of Utah at the premises located at:

**Magna Water District – Waste Water
7660 W 2100 S
Magna, UT 84044**

with the following terms:

- Beginning **May 14, 2022**, the specific details of the scope-of- work changes and/or service schedule changes are as follows:
 - ✓ *Updated terms and scope*
 - ✓ *Updated pricing to reflect economy increase total*
- The previously quoted contract price will change to **\$350.00** on the above-mentioned effective date. The price is not subject to increase for one year from the effective date of this Agreement absent substantial changes in occupancy, cleaning requirements, or changes in federal or state wages. Either Magna Water District ("Client") or Keystone Group, LLC DBA Vanguard Cleaning Systems of Utah ("Company") can cancel this Agreement by giving 30 days advance written notice of cancellation to the other party.
- Client accepts that the services to be provided under the Service Schedule will be delegated by Company to an independently-owned Vanguard Cleaning Systems® franchisee or subcontractor (each, a "Service Provider"), which will provide the necessary equipment, crew and cleaning supplies at its expense. Client agrees to inform Company if dissatisfied with the Service Provider or the services.
- Client shall allow Company fair treatment and reasonable time to correct deficient services, including absenteeism, without punitive action. Client shall issue a thirty (30) day probationary notice in which Company may rectify unacceptable service.
- Client will be invoiced each month for that month's service on behalf of the franchised business or subcontractor, as applicable, with payment due by the 5th day of the following month. Payments not received by the 10th day of the month in which they are due are delinquent and subject to a service charge. Company may suspend services pending receipt of late payments, without liability. The Contract Price excludes any use tax; tax on sales, services or supplies; or any other such tax, which are payable by Client. Client will reimburse Company for any taxes paid by Company on Client's behalf. Company will remit amounts due the franchised business or subcontractor according to the applicable agreement.
- Services are not provided on New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day, unless separate arrangements are made for an additional charge. The contract price is not pro-rated or reduced for non-performance of scheduled services on the noted holidays..
- Client shall not hold Company responsible for lack of service due to inclement weather, natural disasters, major snow storms, power outages or any other catastrophe beyond Company's control.
- Client agrees that during the term of this agreement, and for a period of no less than two (2) years from the effective date of its termination, Client will not employ or hire any employees, agents, or representatives of Vanguard or Vanguard's franchisees to perform cleaning services.

ACCEPTED:

Magna Water District– Waste Water

Print Name / Title

Date Signed

Keystone Group, LLC DBA Vanguard Cleaning Systems of Utah

Shayne Polson/Brand Services Manager

Print Name / Title

Date Signed

2021 CCR REPORT

Magna Water District

CONSUMER CONFIDENCE REPORT

2021



Spanish (Español)

Este informe contiene informacion muy importante sobre la calidad de su agua beber. Traduscalo o hable con alguien que lo entienda bien.

We are pleased to present this year's Annual Water Quality Report (Consumer Confidence Report) as required by the Safe Drinking Water Act (SDWA). This report is designed to provide details about where your water comes from, what it contains, and how it compares to standards set by regulatory agencies. This report is a snapshot of last year's water quality. We are committed to providing you with information because informed customers are our best allies.

Emergency Contact Information

Magna Water District is always exploring effective ways to notify customers in case of a boil order or other water-related emergency. Please sign up on our website for email or text alerts:

<https://www.magnawater.com/>

IS MY WATER SAFE?

YES! Your drinking water meets or exceeds the standards set by the Environmental Protection Agency (EPA), the Utah Department of Environmental Quality, and the Division of Drinking Water.

Where does my water come from?

Your water comes from 10 wells located in two well fields. Magna Water District owns the land around these wells and restricts any activity that could contaminate them. Additional water is purchased through a perpetual yearly contract with Jordan Valley Water Conservancy District, which provides a redundant supply source in case of emergencies.

Jordan Valley Water Conservancy District provides a portion of the water distributed by Magna Water District. Water quality reports for Jordan Valley Water can be found at: <https://jvwcd.org/water/wqrp.aspx>.

Do I need to take special precautions?

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Water Drinking Hotline (800-426-4791).

ARE THERE CONTAMINANTS IN MY DRINKING WATER?

All sources of drinking water contain some naturally occurring constituents. At low levels, these substances are generally not harmful in our drinking water. Some naturally occurring minerals may improve the taste of drinking water and have nutritional value at low levels.

To ensure that tap water is safe to drink, EPA prescribes regulations that limit the concentration of certain contaminants in water provided by public water systems. Types of contaminants include:

- 💧 **Microbial contaminants**, such as viruses and bacteria, that may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife;
- 💧 **Inorganic contaminants**, such as salts and metals, which can be naturally occurring or result from urban stormwater runoff, industrial, or domestic wastewater discharges, oil and gas production, mining, or farming;
- 💧 **Organic chemical contaminants**, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems;
- 💧 **Pesticides and herbicides**, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses;
- 💧 **Radioactive contaminants**, which can be naturally occurring or be the result of oil and gas production and mining activities.

Is my drinking water treated?

Magna Water District operates a state-of-the-art electrodialysis reversal (EDR) facility to remove perchlorate contamination and reduce naturally occurring arsenic. Your water is also treated by disinfection. Disinfection involves the addition of chlorine or other disinfectant to kill dangerous bacteria and microorganisms that may be in the water. Disinfection is considered one of the major public health advances of the 20th century.

HOW DO I MEASURE HOW SAFE THE WATER IS?

The maximum contaminant level or MCL's for drinking water are set at very stringent levels to protect public health. To understand the possible health effects described for EPA regulated constituents, a person would have to drink a half-gallon of water every day at the MCL level for a lifetime to have a one-in-a-million chance of having the described health effect.

Drinking Water Quality Data Tables

To ensure that tap water is safe to drink, EPA prescribes regulations which limit the contaminants in drinking water provided by public water systems. The tables below list all the drinking water contaminants that were detected in your drinking water.

Unless otherwise noted, the data presented in this table is from testing done in the calendar year of the report. The EPA and the State of Utah requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants do not vary significantly from year to year, or the system is not considered vulnerable to this type of contamination. As such, some of our data, though representative, may be more than one year old.

In this table you will find terms and abbreviations that might not be familiar to you. To help you better understand these terms, we have provided the definitions above the table.

DRINKING WATER QUALITY TABLES

Data collected from water delivered in 2021 and earlier.

NA - not applicable, NE - not established, ND - not detected,

MCL = maximum contaminant level, MCLG = maximum contaminant level goal

Parameter (units)	MCLG	MCL	Detect Average	Range		Sample Date	Violation	Notes / Typical Source
				Low	High			
Disinfectants and Disinfection By-Products								
(There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants)								
Haloacetic Acids (HAA5) (µg/L)	NA	60	10.0	1.0	22.7	2021	No	By-product of drinking water chlorination
TTHMs [Total Trihalomethanes] (µg/L)	NA	80	25.3	5.3	50.2	2021	No	By-product of drinking water disinfection
Other Organic Chemicals								
No other regulated organics were detected								
Primary Inorganic Chemicals								
Arsenic (µg/L)	0	10	6.7	6.1	7.0	2021	No	Erosion of natural deposits; Runoff from orchards; Runoff from glass and electronics production wastes
Nitrate [as Nitrogen] (mg/L)	10	10	1.0	NA	NA	2021	No	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
Lead (ppb)	4	90% of homes <15 ppb	All samples <15 ppb	NA	NA	2019	No	Corrosion of household plumbing systems, erosion of naturally occurring deposits.
Copper (ppm)	1.3	90% of homes <1.3 ppm	1 sample >1.3 ppm	NA	NA	2019	No	Corrosion of household plumbing systems, erosion of naturally occurring deposits.

DRINKING WATER QUALITY TABLES (continued)

Data collected from water delivered in 2021 and earlier.

NA - not applicable, NE - not established, ND - not detected,

MCL = maximum contaminant level, MCLG = maximum contaminant level goal

Parameter (units)	MCLG	MCL	Detect Average	Range		Sample Date	Violation	Notes / Typical Source
				Low	High			
Microorganisms								
E. coli (RTCR) - in the distribution system	0	0	0	NA	NA	2021	No	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
Total Coliform (RTCR)	0	All repeat samples are negative	0% (see note 1)	0%	0%	2021	No	MCL is for monthly compliance. All repeat samples were negative (see note 1). No violations were issued. Human and animal fecal waste; naturally occurring in the environment.
Note 1. A single residential sample tested positive for total coliform, but subsequent testing determined that the source of contamination was in the home and not from the water distribution system.								
Radionuclides								
Gross Alpha (pCi/L)	NE	15	<2.1	NA	NA	2017	No	Erosion of natural deposits;
Gross Beta (pCi/L)	0	50	8.6	NA	NA	2017	No	Erosion of natural deposits;
Radium 228 (pCi/L)	NE	NE	<0.29	NA	NA	2017	No	Erosion of natural deposits;

DRINKING WATER QUALITY TABLES (continued)

Data collected from water delivered in 2021 and earlier.

NA - not applicable, NE - not established, ND - not detected,

MCL = maximum contaminant level, MCLG = maximum contaminant level goal

Parameter (units)	MCLG	MCL	Detect Average	Range		Sample Date	Violation	Notes / Typical Source
				Low	High			
Secondary Inorganics								
EPA recommends secondary standards to water systems but does not require systems to comply with the standard.								
Odor (0-5 Scale)	3	NE	2	NA	NA	2018	No	Corrosion of household plumbing systems, erosion of naturally occurring deposits.
Color (Color Units)	15	NE	5	NA	NA	2018	No	Corrosion of household plumbing systems, erosion of naturally occurring deposits.
pH (pH Units)	6.5-8.5	NE	7.7	NA	NA	2018	No	Naturally present in the environment
Total Dissolved Solids (TDS)	500	2000	641	536	740	2021	No	Naturally occurring substances
Unregulated Constituents								
Hardness	60-120	NE	115	97.9	135	2021	No	Naturally occurring minerals – calcium and magnesium
Trichlorotrifluoroethane [Freon 113] (µg/L)	NE	NE (CA has set a public health goal of 4,000)	6.7	NA	NA	2021	No	Refrigerant, solvent, and aerosol propellant.

ADDITIONAL INFORMATION

Additional Information for Lead

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing.

Magna Water District is responsible for providing high quality drinking water but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking.

If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Additional Information for Arsenic

While your drinking water meets EPA's standard for arsenic, it does contain low levels of arsenic. EPA's water quality standard balances the current understanding of arsenic's possible health effects against the costs of removing arsenic from drinking water.

Magna Water District can remove more arsenic from the water, beyond what the EPA requires, but the cost for additional treatment would be overly burdensome to Magna residents. EPA continues to research the health effects of low levels of arsenic which is a mineral known to cause cancer in humans at high concentrations and is linked to other health effects such as skin damage and circulatory problems.

RESOLUTION
2022-02
ADJUSTING 2022
BUDGET

RESOLUTION NO. 2022-02

A Resolution Adjusting Revenues Budgeted in the District's 2022 Budget

WHEREAS Magna Water District adopted its 2022 calendar year Budget on December 9, 2021: and

WHEREAS the property tax revenues for the District in the District's original 2022 budget were estimated to be \$1,492,039 for the water system, \$1,537,050 for the sewer system and \$441,562 for the secondary water system: and

WHEREAS the property tax revenues are now more accurately projected to be \$1,363,953 for the water system, \$1,588,063 for the sewer system, and \$544,866 for the secondary water system; an overall projected property tax revenue total of \$3,496,882; and

WHEREAS this net overall increase of \$26,231 in anticipated property tax revenue permits a corresponding increase in revenues budgeted for water and sewer impact fees of \$77,073, and a decrease in revenues budgeted from secondary contributed capital of \$103,304; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of the District to make these revenue adjustments in the District's 2022 Budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Magna Water District, that, in accordance with U.C.A. §17B-1-622, the District hereby adjusts the District's 2022 Budget as follows:

1. The projected revenues from property taxes for the water system are hereby decreased by \$128,086 to \$1,363,953 and the revenues projected from water impact fees are hereby increased by a corresponding amount of \$128,086 to \$1,928,086, as shown on the attached budget form.
2. The projected property taxes for the sewer system are hereby increased by \$51,013 to \$1,588,063 and the revenues projected from sewer impact fees are hereby decreased by a corresponding amount of \$51,013 to \$748,987, as shown on the attached budget form.
3. The projected property taxes for the secondary system are hereby increased by \$103,304 to \$544,866 and the revenues projected from secondary contributed capital decreased by a corresponding amount of \$103,304 to \$46,696, as shown on the attached budget form.

ADOPTED AND APPROVED on this 16th day of June 2022.

MAGNA WATER DISTRICT

By:

Mick Sudbury, Chairman
Board of Trustees

ATTEST:

LeIsle Fitzgerald, Board Clerk

BUDGET SUMMARY 2022

HIGHLIGHTED AREAS ARE CHANGES
FROM ORIGINALLY ADOPTED AMOUNTS
ON 12.09.2021

	2020 ACTUAL	2020 BUDGET	2021 ESTIMATED YEAR END	2021 BUDGET	2022 AMENDED 06.16.2022
OPERATING REVENUES:					
WATER SALES	\$ 4,679,511	\$ 4,180,000	\$ 4,624,878	\$ 4,710,000	\$ 4,910,000
SEWER SERVICE CHARGES	\$ 3,732,973	\$ 3,660,000	\$ 3,867,112	\$ 3,700,000	\$ 4,050,000
CONNECTION FEES & OTHER INCOME	\$ 108,931	\$ 107,600	\$ 414,695	\$ 181,200	\$ 370,600
INSPECTION REVENUE	\$ 708,396	\$ 132,000	\$ 282,945	\$ 485,000	\$ 380,000
ENGINEERING REVENUE	\$ 176,366	\$ 10,000	\$ 99,249	\$ 100,000	\$ 100,000
NON RESIDENT FEE IN LIEU OF PR	\$ 53,707	\$ 50,000	\$ 53,707	\$ 50,000	\$ 50,000
OTHER OPERATING INCOME	\$ 114,694	\$ 40,100	\$ 250,839	\$ 40,100	\$ 60,100
GRANT OPERATING REVENUE	\$ -	\$ 70,000	\$ -	\$ 70,000	\$ 70,000
INDUSTRY COST SHARE INCOME	\$ 187,754	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
TOTAL OPERATING REVENUE	\$ 9,762,332	\$ 8,429,700	\$ 9,773,425	\$ 9,516,300	\$ 10,170,700
PROPERTY TAX REVENUE					
PROPERTY TAX (CERTIFIED RATE)	\$ 3,897,685	\$ 3,202,249	\$ 1,123,073	\$ 2,895,351	\$ 3,496,882
MOTOR VEHICLE					\$ 219,000
PP, DEL, TAX, INTEREST					\$ 129,000
TAX INCREMENT FOR RDA	\$ 746,089	\$ 175,000	\$ 755,000	\$ 545,000	\$ 755,000
PROPERTY TAXES COLLECT FOR 2023					\$ (1,702,348)
ADD COLLECTED TAXES FOR 2022 PAYMENTS					\$ 1,711,976
TOTAL PROPERTY TAX REVENUE	\$ 4,643,774	\$ 3,377,249	\$ 1,878,073	\$ 3,440,351	\$ 4,609,510
NON-OPERATING REVENUE					
BUY-IN REVENUE	\$ 342,560	\$ 80,000	\$ 1,050,480	\$ 175,000	\$ 770,000
GAIN/LOSS ON SALE OF ASSETS	\$ (6,836)	\$ 8,000	\$ 87,403	\$ 7,500	\$ 10,000
INTEREST INCOME INVESTMENTS	\$ 303,021	\$ 500,000	\$ 124,589	\$ 320,000	\$ 100,000
FEES (DELINQUENT ACCTS)	\$ 2,555	\$ 5,000	\$ 4,576	\$ 5,000	\$ 4,500
OTHER NON-OPER INCOME	\$ 41,804	\$ 1,100	\$ 10,793	\$ 8,900	\$ 8,900
TOTAL NON-OPERATING INCOME	\$ 683,104	\$ 594,100	\$ 1,277,841	\$ 516,400	\$ 893,400
TOTAL REVENUES	\$ 15,089,210	\$ 12,401,049	\$ 12,929,339	\$ 13,473,051	\$ 15,673,610
OPERATING EXPENSES					
SALARIES	\$ 1,962,795	\$ 2,108,000	\$ 1,956,976	\$ 2,172,000	\$ 2,233,000
PAYROLL TAXES - EMPLOYER	\$ 160,393	\$ 334,000	\$ 169,011	\$ 324,000	\$ 216,000
BENEFITS	\$ 1,254,778	\$ 1,416,000	\$ 1,376,299	\$ 1,366,000	\$ 1,425,000
LEASE EXPENSE	\$ 12,488	\$ 60,000	\$ 15,003	\$ 60,000	\$ 33,000
UTILITIES	\$ 897,839	\$ 768,300	\$ 846,402	\$ 977,200	\$ 1,029,900
MATERIALS and SUPPLIES	\$ 2,201,307	\$ 3,021,950	\$ 2,171,829	\$ 3,184,450	\$ 2,800,850
CONTRACTUAL SERVICES	\$ 595,892	\$ 869,000	\$ 418,627	\$ 604,000	\$ 639,800
BANKING FEES	\$ 109,608	\$ 100,000	\$ 100,512	\$ 100,000	\$ 105,000
OTHER NON-OPERATING EXPENSE	\$ 22,597	\$ 49,000	\$ 8,487	\$ 57,000	\$ 54,000
TOTAL OPERATING EXPENSES	\$ 7,217,697	\$ 8,726,250	\$ 7,063,146	\$ 8,844,650	\$ 8,536,550
DEPRECIATION & AMORTIZATION	\$ 3,796,790	\$ 4,250,000	\$ 4,280,004	\$ 4,290,000	\$ 4,360,000
RDA TAX INCREMENT	\$ 746,089	\$ 175,000	\$ 755,000	\$ 545,000	\$ 755,000
	\$ 4,542,879	\$ 4,425,000	\$ 5,035,004	\$ 4,835,000	\$ 5,115,000
DEBT SERVICE					
2013 GO Bond P & I PMTS	\$ 700,212	\$ 701,000	\$ 701,000	\$ 716,000	\$ 700,000
2017 GO Bond	\$ 944,748	\$ 947,000	\$ 945,001	\$ 970,000	\$ 948,000
2019 GO Bond	\$ 536,322	\$ 523,000	\$ 527,050	\$ 535,100	\$ 523,000
2007C Revenue Bond	\$ 291,840	\$ 292,000	\$ 293,000	\$ 296,000	\$ 292,500
Capitilized Lease Payments	\$ 14,335	\$ 13,500	\$ 104,069	\$ 107,833	\$ 94,033
2003 Water Resource Loan Pmt	\$ 53,237	\$ 53,417	\$ 53,820	\$ 53,701	\$ 53,301
TOTAL DEBT SERVICE	\$ 2,540,694	\$ 2,529,917	\$ 2,623,940	\$ 2,678,634	\$ 2,610,834
TOTAL EXPENSES	\$ 14,301,270	\$ 15,681,167	\$ 14,722,090	\$ 16,358,284	\$ 16,262,384
NET REVENUES INCL DEPRECIATION	\$ 787,940	\$ (3,280,118)	\$ (1,792,751)	\$ (2,885,233)	\$ (588,774)
ADD BACK DEPRECIATION	\$ 3,796,790	\$ 4,250,000	\$ 4,280,004	\$ 4,290,000	\$ 4,360,000
NET OPERATING REVENUES AVAILABLE FOR EQUIPMENT PURCHASES AND INFRASTRUCTURE IMPROVEMENTS/ADDITIONS	\$ 4,584,730	\$ 969,882	\$ 2,487,253	\$ 1,404,767	\$ 3,771,226

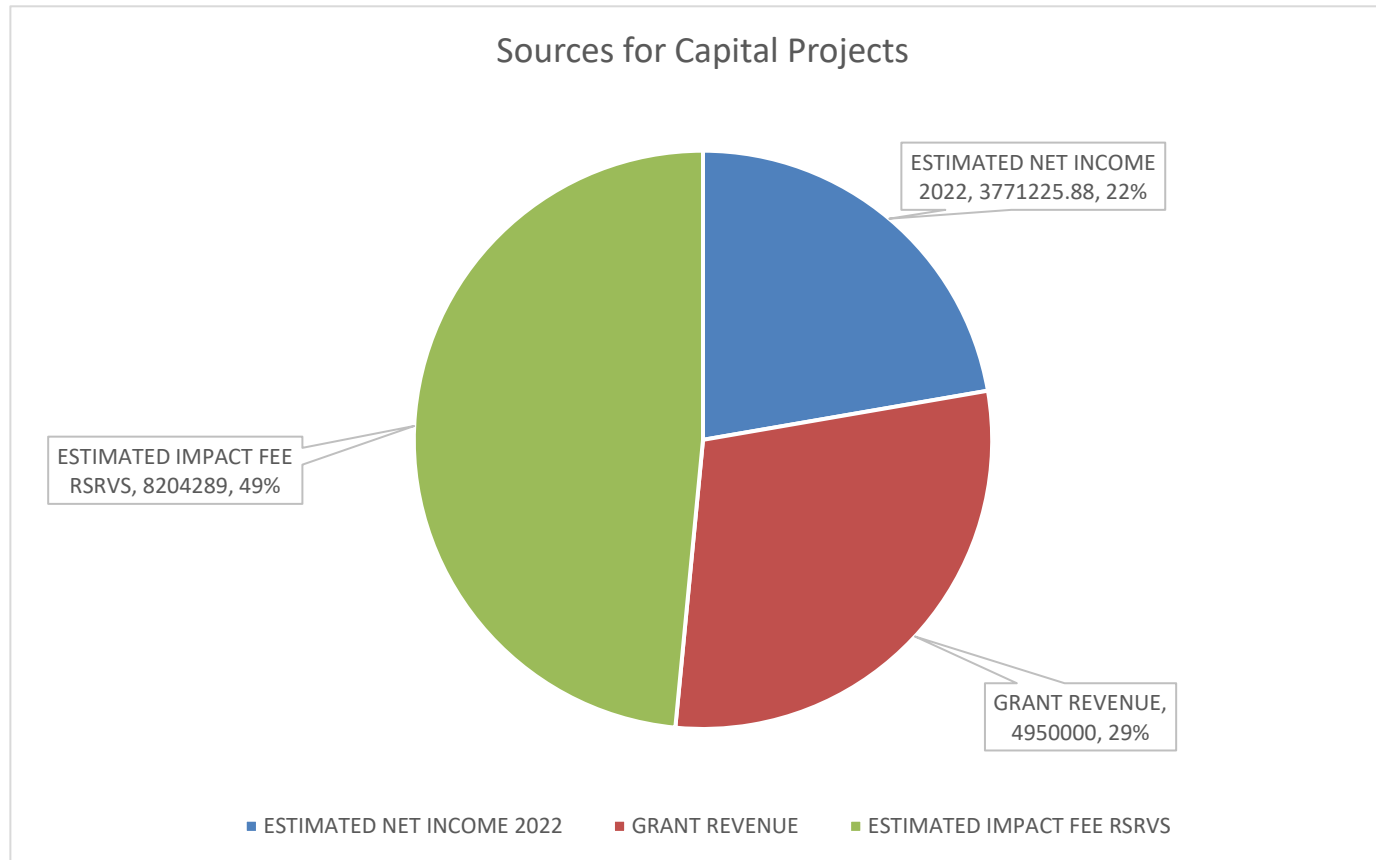
The overall budgeted net income from 12.09.2021 to the 2022 budget has not changed. However, this Budget Summary shows an increase of \$26,231, due to the revenue categories amended being from an operating revenue to non-operating revenues . The non-operating revenues are not shown on this Budget Summary.

BUDGET SUMMARY 2022

CAPITAL SOURCES AND OUTLAYS SUMMARY

BUDGET AVAILABLE AT 10/31/2021 (UNRESTRICTED RESERVES)	\$	9,897,528	**
CAPITAL FUND SOURCES			
ESTIMATED NET INCOME 2022	\$	3,771,226	
GRANT REVENUE	\$	4,950,000	
ESTIMATED IMPACT FEE RESERVES	\$	8,204,289	
TOTAL CAPITAL FUND SOURCES	\$		16,925,515
CAPITAL FUND USES			
CARRYOVER PROJECTS AT 10/31/2021	\$	2,699,468	
PROPOSED NEW PROJECTS FOR 2022	\$	24,123,575	
TOTAL CAPITAL FUND USES	\$		(26,823,043)
BALANCED BUDGET	\$		(0)
** WOULD NOT RECOMMEND USING THIS OUT OF RESERVES, THE RATE STUDY CALLS FOR A NEW LOAN IN 2021 & 2023			

ESTIMATED NET INCOME 2022	3771226
GRANT REVENUE	4950000
ESTIMATED IMPACT FEE RSRVS	8204289
CARRYOVER PROJECTS AT 10/31/2021	2699468
PROPOSED NEW PROJECTS FOR 2022	24123575



MAGNA WATER DISTRICT AMENDED 2022 BUDGET

RECAP OF ALL DIVISIONS

(REVENUES) & EXPENSES	2020	2020	2021 ESTIMATED	2021	2022
TOTAL DIVISIONS	ACTUAL	BUDGET	YEAR END	BUDGET	AMENDED 06.16.2022
TOTAL INCOME	\$ (21,742,429.00)	\$ (14,571,049.00)	\$ (17,412,359.00)	\$ (15,843,051.00)	\$ (18,987,751.00)
TOTAL EXPENSES	\$ 10,882,282.00	\$ 12,827,250.00	\$ 11,234,151.00	\$ 12,977,650.00	\$ 12,737,550.00
TOTAL BOND and LOANS and BANKING FEES	\$ 1,705,468.00	\$ 1,139,800.00	\$ 1,626,835.00	\$ 1,475,315.00	\$ 1,619,515.00
COMBINED REVENUE OVER EXPENDITURES	\$ (9,154,679.00)	\$ (603,999.00)	\$ (4,551,373.00)	\$ (1,390,086.00)	\$ (4,630,686.00)

ADOPTED CAPITAL FACILITY PROJECT

TOTAL DIVISIONS	Existing	Future	Reserves	Bond Fund	Total
WATER DIVISION	\$ 2,221,315.00	\$ 6,157,660.00	\$ -	\$ 3,960,000.00	\$ 12,338,975.00
SEWER DIVISION	\$ 3,790,495.00	\$ 4,002,505.00	\$ -	\$ 990,000.00	\$ 8,783,000.00
ADMINISTRATION DIVISION	\$ 71,600.00	\$ -	\$ -	\$ -	\$ 71,600.00
SECONDARY WATER DIVISION	\$ 811,783.00	\$ 1,251,500.00	\$ 866,717.00	\$ -	\$ 2,930,000.00
COMBINED TOTAL CAPITAL ACQUISITIONS FOR YEAR ENDING DECEMBER 31, 2022	\$ 6,895,193.00	\$ 11,411,665.00	\$ 866,717.00	\$ 4,950,000.00	\$ 24,123,575.00

(INCREASE)/DECREASE COMPARISON 2021 TO 2022 BUDGET	2021 Budget	2022 Budget	Difference	% difference (inc)/dec
TOTAL INCOME	\$ (15,843,051.00)	\$ (18,987,751.00)	\$ 3,144,700.00	-19.85%
TOTAL EXPENSES	\$ 12,977,650.00	\$ 12,737,550.00	\$ 240,100.00	1.85%
TOTAL BOND and LOANS and BANKING FEES	\$ 1,475,315.00	\$ 1,619,515.00	\$ (144,200.00)	-9.77%
COMBINED (REVENUE) OVER EXPENSES	\$ (1,390,086.00)	\$ (4,630,686.00)	\$ 3,240,600.00	

PRIOR YEARS ACTUAL	2020	2019	2018	2017	2016
TOTAL INCOME	\$ (21,742,429.00)	\$ (14,033,156.14)	\$ (13,437,042.49)	\$ (11,455,523.16)	\$ (10,765,776.06)
TOTAL EXPENSES	\$ 10,882,282.00	\$ 9,346,416.65	\$ 8,954,707.68	\$ 8,824,961.25	\$ 8,519,352.48
TOTAL BOND and LOANS and BANKING FEES	\$ 1,705,468.00	\$ 1,443,956.38	\$ 984,354.97	\$ 582,832.97	\$ 524,742.26
COMBINED (REVENUE) OVER EXPENSES	\$ (9,154,679.00)	\$ (3,242,783.11)	\$ (3,497,979.84)	\$ (2,047,728.94)	\$ (1,721,681.32)

PRIOR YEARS ACTUAL	2015	2014	2013	2012	2011
TOTAL INCOME	\$ (12,442,718.77)	\$ (9,778,515.59)	\$ (9,445,667.02)	\$ (9,947,432.20)	\$ (9,363,658.58)
TOTAL EXPENSES	\$ 8,158,637.64	\$ 8,331,085.45	\$ 7,677,162.98	\$ 7,204,077.64	\$ 6,946,679.37
TOTAL BOND and LOANS and BANKING FEES	\$ 439,668.69	\$ 447,870.41	\$ 723,311.48	\$ 544,255.97	\$ 606,057.82
COMBINED (REVENUE) OVER EXPENSES	\$ (3,844,412.44)	\$ (999,559.73)	\$ (1,045,192.56)	\$ (2,199,098.59)	\$ (1,810,921.39)

PRIOR YEARS ACTUAL	2010
TOTAL INCOME	\$ (10,277,377.47)
TOTAL EXPENSES	\$ 6,613,984.24
TOTAL BOND and LOANS and BANKING FEES	\$ 673,615.51
COMBINED (REVENUE) OVER EXPENSES	\$ (2,989,777.72)

SUM OF ALL DIVISIONS

	2020 ACTUAL	2020 BUDGET	2021 ESTIMATED YEAR END	2021 BUDGET	2022 ADOPTED 06.16.2022
SERVICE CHARGES INCOME	\$ (8,285,995.00)	\$ (7,720,000.00)	\$ (8,449,435.00)	\$ (8,280,000.00)	\$ (8,960,000.00)
FLUORIDE SALES	\$ (126,489.00)	\$ (120,000.00)	\$ (42,555.00)	\$ (130,000.00)	\$ -
METER SET INCOME	\$ (106,370.00)	\$ (107,000.00)	\$ (414,595.00)	\$ (180,000.00)	\$ (370,000.00)
INSPECTION REVENUE	\$ (708,396.00)	\$ (132,000.00)	\$ (282,945.00)	\$ (485,000.00)	\$ (380,000.00)
BUY IN REVENUE	\$ (342,560.00)	\$ (80,000.00)	\$ (1,050,480.00)	\$ (175,000.00)	\$ (770,000.00)
IMPACT FEE REVENUE	\$ (3,784,171.00)	\$ (1,450,000.00)	\$ (3,763,020.00)	\$ (1,650,000.00)	\$ (2,677,073.00)
INCOME CONTRIBUTED CAPITAL	\$ (2,869,048.00)	\$ (720,000.00)	\$ (720,000.00)	\$ (720,000.00)	\$ (646,696.00)
AVAILABILITY LETTERS	\$ (2,561.00)	\$ (600.00)	\$ (100.00)	\$ (1,200.00)	\$ (600.00)
METER TAMPERING FEES	\$ (55.00)	\$ (500.00)	\$ (400.00)	\$ (500.00)	\$ (500.00)
FEES (DELINQUENT ACCTS)	\$ (2,500.00)	\$ (4,500.00)	\$ (4,176.00)	\$ (4,500.00)	\$ (4,000.00)
OTHER OPERATING INCOME	\$ (114,684.00)	\$ (40,100.00)	\$ (250,839.00)	\$ (40,100.00)	\$ (60,100.00)
ENGINEERING REVENUE - SUBDIVISIONS	\$ (176,366.00)	\$ (10,000.00)	\$ (99,249.00)	\$ (100,000.00)	\$ (100,000.00)
NON RESIDENT FEE INCOME	\$ (53,707.00)	\$ (50,000.00)	\$ (53,707.00)	\$ (50,000.00)	\$ (50,000.00)
SECONDARY SYS MONITARY VALUE	\$ -	\$ -	\$ -	\$ -	\$ -
SUBSIDY FROM CULINARY TO SECONDARY	\$ (10.00)	\$ -	\$ -	\$ -	\$ -
PROPERTY TAX REVENUE (CERTIFIED RATE)	\$ (4,643,774.00)	\$ (3,377,249.00)	\$ (1,878,073.00)	\$ (3,440,351.00)	\$ (3,496,882.00)
PROPERTY TAX REVENUE (CDRA INCREMENT)	\$ -	\$ -	\$ -	\$ -	\$ (755,000.00)
PROPERTY TAX REVENUE (MV REVENUE)	\$ -	\$ -	\$ -	\$ -	\$ (219,000.00)
PROPERTY TAX REVENUE (MISC REDEMPTIONS, ETC)	\$ -	\$ -	\$ -	\$ -	\$ (129,000.00)
GAIN ON SALE OF ASSETS	\$ 6,836.00	\$ (8,000.00)	\$ (87,403.00)	\$ (7,500.00)	\$ (10,000.00)
INDUSTRY COST SHARE INCOME	\$ (187,754.00)	\$ (180,000.00)	\$ (180,000.00)	\$ (180,000.00)	\$ (180,000.00)
OTHER NON-OPERATING INCOM	\$ (41,804.00)	\$ (1,100.00)	\$ (10,793.00)	\$ (8,900.00)	\$ (8,900.00)
GRANT MONIES JWCD CONSERVATIO	\$ -	\$ (70,000.00)	\$ -	\$ (70,000.00)	\$ (70,000.00)
INTEREST INCOME-INVESTMS	\$ (303,021.00)	\$ (500,000.00)	\$ (124,589.00)	\$ (320,000.00)	\$ (100,000.00)
RECORD SALES (GRAMA)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL INCOME	\$ (21,742,429.00)	\$ (14,571,049.00)	\$ (17,412,359.00)	\$ (15,843,051.00)	\$ (18,987,751.00)
SALARIES AND BENEFITS:					
SALARIES	\$ 1,962,795.00	\$ 2,108,000.00	\$ 1,956,976.00	\$ 2,172,000.00	\$ 2,233,000.00
PAYROLL TAXES	\$ 160,393.00	\$ 334,000.00	\$ 169,011.00	\$ 324,000.00	\$ 216,000.00
EMPLOYEE FRINGE BENEFITS	\$ 1,254,778.00	\$ 1,416,000.00	\$ 1,376,299.00	\$ 1,366,000.00	\$ 1,425,000.00
TOTAL SALARIES AND BENEFITS	\$ 3,377,966.00	\$ 3,858,000.00	\$ 3,502,286.00	\$ 3,862,000.00	\$ 3,874,000.00
LEGAL EXPENSE	\$ 72,353.00	\$ 120,000.00	\$ 48,497.00	\$ 100,000.00	\$ 80,000.00
ACCOUNTING AND AUDITING	\$ 12,500.00	\$ 25,000.00	\$ 16,667.00	\$ 25,000.00	\$ 25,000.00
PAYROLL PROCESSING SERVICE	\$ 7,406.00	\$ 8,000.00	\$ 6,101.00	\$ 10,000.00	\$ 1,800.00
HUMAN RESOURCES	\$ 680.00	\$ 15,000.00	\$ -	\$ -	\$ -
ENGINEERING EXP - SUBDIVISIONS	\$ 23,575.00	\$ 15,000.00	\$ 1,913.00	\$ 15,000.00	\$ 15,000.00
OVERALL ENGINEERING COSTS	\$ 412,453.00	\$ 610,000.00	\$ 303,642.00	\$ 375,000.00	\$ 431,000.00
GENERAL ENGINEERING	\$ 412,453.00	\$ 495,000.00	\$ 277,798.00	\$ 345,000.00	\$ -
GIS SERVICES	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 55,000.00
EPIC ENGINEERING	\$ -	\$ -	\$ -	\$ -	\$ 56,000.00
BOWEN COLLINS	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
STANTEC CONSULTING	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
SCADA SYSTEM (DIST) 2022 Upgrade Study	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00
SKM AERATION PROGRAMMING UPGRADE	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
SOLIDS HANDLING TANK LOCATION STUDY	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00
WWTP PRESS BLDG MODIFICATIONS & ELECTRICAL	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
REPURPOSE BIOBROX BLDG STUDY	\$ -	\$ -	\$ -	\$ -	\$ 35,000.00
SECONDARY WATER LINE EXTENSION STUDY	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00
EXPANSION OF SHALLOW WELLS STUDY	\$ -	\$ 75,000.00	\$ -	\$ -	\$ -
ZONE 3 SECONDARY WATER RESERVOIR STUDY	\$ -	\$ 30,000.00	\$ 1,127.00	\$ 30,000.00	\$ -
DATA PROCESSING	\$ 10,890.00	\$ 22,000.00	\$ 9,493.00	\$ 20,000.00	\$ 15,000.00
DATA PROC.MAINT. SERVICE	\$ 30,035.00	\$ 30,000.00	\$ 30,471.00	\$ 35,000.00	\$ 31,000.00
OTHER CONTRACTUAL SERVICE	\$ 26,000.00	\$ 24,000.00	\$ 26,560.00	\$ 24,000.00	\$ 24,000.00
OFFICE RUGS & TOILETRIES	\$ 673.00	\$ 2,300.00	\$ 810.00	\$ 1,200.00	\$ 1,200.00
ELECTRONIC ARCHIVING	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
MAINTENANCE CONTRACTS	\$ 2,930.00	\$ 2,000.00	\$ 3,818.00	\$ 2,000.00	\$ 7,000.00
EQUIPMENT LEASE EXPENSE	\$ 12,488.00	\$ 60,000.00	\$ 15,003.00	\$ 60,000.00	\$ 33,000.00
JANITORIAL	\$ 13,318.00	\$ 14,700.00	\$ 14,410.00	\$ 16,200.00	\$ 15,700.00
LAB & TESTING	\$ 63,076.00	\$ 70,000.00	\$ 62,786.00	\$ 74,000.00	\$ 71,000.00
INSPECTION EXPENSE	\$ 239,256.00	\$ 58,000.00	\$ 57,269.00	\$ 140,000.00	\$ 65,000.00
WATER PURCHASED	\$ 325,509.00	\$ 389,000.00	\$ 291,916.00	\$ 389,000.00	\$ 330,000.00
REPAIRS AND MAINTENANCE	\$ 958,472.00	\$ 1,758,000.00	\$ 989,201.00	\$ 1,783,000.00	\$ 1,525,000.00
UNIFORMS AND LINEN	\$ 25,926.00	\$ 28,000.00	\$ 30,717.00	\$ 30,000.00	\$ 32,000.00
FIRST AID & SAFETY	\$ 2,638.00	\$ -	\$ 1,510.00	\$ 14,800.00	\$ 4,000.00
WVC STORMWATER UTILITY BILLING	\$ 862.00	\$ 1,300.00	\$ 974.00	\$ 1,000.00	\$ 1,000.00
GARBAGE COLLECTION	\$ 34,390.00	\$ 38,000.00	\$ 26,465.00	\$ 38,000.00	\$ 38,000.00
OFFICE SUPPLIES	\$ 28,496.00	\$ 31,000.00	\$ 23,822.00	\$ 33,000.00	\$ 19,000.00
OFFICE EQUIPMENT	\$ 8,114.00	\$ 12,000.00	\$ 5,896.00	\$ 12,000.00	\$ 11,000.00
POSTAGE/3RD PARTY BILLING PROCESS	\$ 48,739.00	\$ 50,000.00	\$ 64,925.00	\$ 50,000.00	\$ 68,000.00
QUESTAR GAS	\$ 54,478.00	\$ 59,200.00	\$ 55,216.00	\$ 63,000.00	\$ 63,200.00
ROCKY MOUNTAIN POWER	\$ 750,013.00	\$ 607,000.00	\$ 708,377.00	\$ 806,000.00	\$ 845,000.00
CHEMICALS	\$ 219,138.00	\$ 173,000.00	\$ 244,596.00	\$ 245,000.00	\$ 264,000.00
TELEPHONE/DATA SERVICES	\$ 41,119.00	\$ 47,200.00	\$ 38,241.00	\$ 50,200.00	\$ 43,200.00
PERFORMANCE & EVALUATION	\$ -	\$ 8,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,200.00
CELLULAR - PHONES SERVICE	\$ 16,977.00	\$ 15,600.00	\$ 17,129.00	\$ 19,000.00	\$ 40,500.00
SAFETY TRAINING PROGRAM	\$ -	\$ 4,000.00	\$ -	\$ 8,000.00	\$ 5,000.00
DEPRECIATION	\$ 3,796,790.00	\$ 4,250,000.00	\$ 4,280,004.00	\$ 4,290,000.00	\$ 4,360,000.00

**MAGNA WATER DISTRICT
2022 AMENDED BUDGET - 06.16.2022**

	2020 ACTUAL	2020 BUDGET	2021 ESTIMATED YEAR END	2021 BUDGET	2022 AMENDED 06.16.2022
VEHICLE/EQUIPMENT GAS & REPAIR	\$ 74,659.00	\$ 100,000.00	\$ 147,027.00	\$ 87,000.00	\$ 98,200.00
CONSERVATION	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 2,500.00
WEB DEVELOPMENT	\$ 798.00	\$ 10,000.00	\$ 666.00	\$ 1,500.00	\$ 1,000.00
TRAINING	\$ 17,970.00	\$ 58,000.00	\$ 21,720.00	\$ 33,000.00	\$ 35,000.00
DUES, MEMBERSHIPS	\$ 17,376.00	\$ 25,700.00	\$ 21,480.00	\$ 26,500.00	\$ 24,500.00
BAD DEBTS	\$ 26,935.00	\$ 21,000.00	\$ 9,901.00	\$ 21,000.00	\$ 17,500.00
INSURANCE	\$ 116,219.00	\$ 173,000.00	\$ 147,843.00	\$ 173,000.00	\$ 167,000.00
ADVERTISING & PUBLIC RELA	\$ 1,525.00	\$ 3,000.00	\$ 2,956.00	\$ 10,000.00	\$ 4,000.00
MISC. OPERATING EXPENSE	\$ 9,486.00	\$ 17,200.00	\$ 15,634.00	\$ 17,200.00	\$ 17,000.00
CASH SHORTAGE/OVERAGE	\$ 54.00	\$ 50.00	\$ (74.00)	\$ 50.00	\$ 50.00
TOTAL OPER EXPENDITURES & SALARIES	\$ 10,882,282.00	\$ 12,827,250.00	\$ 11,234,151.00	\$ 12,977,650.00	\$ 12,728,550.00
CDRA PROPERTY TAX EXPENSE	\$ 746,089.00	\$ 175,000.00	\$ 755,000.00	\$ 545,000.00	\$ 755,000.00
BANK SERVICE FEES	\$ 109,608.00	\$ 100,000.00	\$ 100,512.00	\$ 100,000.00	\$ 105,000.00
AMORTIZ OF PREMIUM DISC 2013	\$ (16,997.00)	\$ (17,200.00)	\$ (16,997.00)	\$ (17,200.00)	\$ (17,200.00)
AMORTIZ OF PREMIUM DISC 2017	\$ (43,470.00)	\$ (43,800.00)	\$ (43,470.00)	\$ (43,685.00)	\$ (43,685.00)
AMORTIZ OF PREMIUM DISC 2019	\$ (35,136.00)	\$ (35,200.00)	\$ (35,136.00)	\$ (35,200.00)	\$ (35,200.00)
LEASE INTERST EXPENSE	\$ 14,335.00	\$ 13,500.00	\$ 6,069.00	\$ 19,500.00	\$ 5,700.00
INTEREST EXP 2007 REV BOND	\$ 72,840.00	\$ 73,000.00	\$ 70,000.00	\$ 70,000.00	\$ 66,500.00
INTEREST EXP 2013 BOND 48.22%	\$ 130,212.00	\$ 131,000.00	\$ 121,000.00	\$ 121,000.00	\$ 105,000.00
INTEREST EXPENSE ON 2017 GO BOND	\$ 424,748.00	\$ 427,000.00	\$ 405,000.00	\$ 405,000.00	\$ 383,000.00
INTEREST EXPENSE ON 2019 GO BOND	\$ 276,322.00	\$ 263,000.00	\$ 252,050.00	\$ 250,100.00	\$ 238,000.00
INTEREST EXPENSE WATER RESOURCE LOAN	\$ 4,320.00	\$ 4,500.00	\$ 4,320.00	\$ 3,800.00	\$ 3,400.00
OTHER NON-OPERATING EXPNS	\$ 22,597.00	\$ 49,000.00	\$ 8,487.00	\$ 57,000.00	\$ 54,000.00
TOTAL NON OPERATING (REV) & EXP	\$ 1,705,468.00	\$ 1,139,800.00	\$ 1,626,835.00	\$ 1,475,315.00	\$ 1,619,515.00
NET REVENUE OVER EXPENDITURES	\$ (9,154,679.00)	\$ (603,999.00)	\$ (4,551,373.00)	\$ (1,390,086.00)	\$ (4,639,686.00)

Cash Flow Projection
Amended 2022 Budget 06.16.2022

Projected 2022 Ending Net Income	\$ 4,630,686.00
	<u>\$ -</u>
Subtotal	<u>\$ 4,630,686.00</u>
Non-cash revenue - 2013 amort bond premium	\$ (17,200.00)
Non-cash revenue - 2017 amort bond premium	\$ (43,685.00)
Non-cash revenue - 2019 amort bond premium	\$ (35,200.00)
Back Out budgeted taxes in 2021	<u>\$ (3,496,882.00)</u>
Add Back O & M amount of 2022 taxes	\$ 1,209,143.00
Add back 2021 coll prin Bond pmts 2022	\$ 1,711,976.00
Add back 2022 coll prin Bond pmts for 2022 on 2019 Bond	\$ 559,160.02
Add Back Funded Depreciation	\$ 4,360,000.00
Back Out Impact Fees (Capital Facilities Plan only)	<u>\$ (2,677,073.00)</u>
Back Out contributed Capital	<u>\$ (646,696.00)</u>
Bond Principal Payments	
2013 GO Bond	\$ (595,000.00)
2017 GO Bond	\$ (565,000.00)
2019 GO Bond	\$ (285,000.00)
2007C Revenue Bond	\$ (226,000.00)
Capitized Lease Payments	\$ (88,333.00)
2003 Water Resource Loan Pmt	\$ (49,901.00)
	<u></u>
Estimated Cash Available Cap Acq	<u><u>\$ 3,744,995.02</u></u>

**District Capital Facility Improvements
for the Year Ending December 31, 2022**

	Existing	Future	Reserves	Bonding/Grant	Total
WATER DIVISION					
EDR Fuse Shed	\$ 8,000.00			\$	8,000.00
American Eagle v90m Mobile Oil Skid	\$ 8,500.00			\$	8,500.00
Cat Front Forks and Quick Disconnect & Bucket	\$ 12,475.00			\$	12,475.00
Meter Replacement Program (approx 800 5/8's meters)	\$ 250,000.00			\$	250,000.00
Garage & Material Storage Building & Office Parking Lot (Construction)	\$ 150,000.00			\$	150,000.00
2022 Culinary Waterline Replacement/Upgrade Project	\$ 1,350,000.00			\$	1,350,000.00
Zone 3 Booster Station Pump Upgrade (CM & Construction)	\$ 148,500.00	\$ 301,500.00		\$	450,000.00
Haynes Well #2 - Rehabilitation	\$ 118,800.00	\$ 81,200.00		\$	200,000.00
Wellfield Rehabilitation	\$ 47,520.00	\$ 32,480.00		\$	80,000.00
Haynes Well #8 - Replacement (Design Only)	\$ 47,520.00	\$ 32,480.00		\$	80,000.00
Development Waterline Replacement/Cost Share		\$ 70,000.00		\$	70,000.00
Fencing for Future Secondary Reservoir	\$ 70,000.00			\$	70,000.00
Water Reuse (Construction & CMS) 12,000,000 x 80%		\$ 5,640,000.00		\$ 3,960,000.00	\$ 9,600,000.00
Scissor Lift	\$ 10,000.00			\$	10,000.00
SEWER DIVISION					
Influent Lift Station (design & construction)	\$ 2,458,750.00	\$ 1,041,250.00		\$	3,500,000.00
Wastewater Reuse (construction & CMS)\$12,000,000 x 20%	\$ 696,000.00	\$ 714,000.00		\$ 990,000.00	\$ 2,400,000.00
West Side Collection Project 1B (design)		\$ 100,000.00		\$	100,000.00
West Side Collection Project 1B (Construction & CMS)		\$ 2,000,000.00		\$	2,000,000.00
West Side Collection Project 4 (design)	\$ 2,745.00	\$ 147,255.00		\$	150,000.00
Sewer Collections Repair & Replacement Projects	\$ 580,000.00			\$	580,000.00
Utility Cart Purchase	\$ 18,000.00			\$	18,000.00
2000 Gallon Concrete Fuel Tank set in place on concrete pad	\$ 35,000.00			\$	35,000.00
ADMINISTRATION DIVISION					
Upgrade Fire Walls & One Server Cyber Security Recommendations	\$ 31,000.00			\$	31,000.00
Ballistic Glass for Drive Up Window	\$ 15,000.00			\$	15,000.00
Replacement of Office & Board Room Chairs	\$ 15,600.00			\$	15,600.00
Concrete Repairs at Main Office Parking Areas	\$ 10,000.00			\$	10,000.00
SECONDARY WATER DIVISION					
Zone 3 Reservoir Property	\$ 133,283.00		\$ 866,717.00	\$	1,000,000.00
Zone 3 Reservoir (design)		\$ 280,000.00		\$	280,000.00
Material Haul	\$ 200,000.00			\$	200,000.00
Zone 3 Booster Pump Station (CM & Construction)	\$ 478,500.00	\$ 971,500.00		\$	1,450,000.00
	\$ 6,895,193.00	\$ 11,411,665.00	\$ 866,717.00	\$ 4,950,000.00	\$ 24,123,575.00

**MAGNA WATER DISTRICT
2022 AMENDED BUDGET 06.16.2022**

WATER DIVISION

	2020 ACTUAL	2020 BUDGET	2021 ESTIMATED YEAR END	2021 BUDGET	2022 AMENDED 06.16.2022
<u>WATER REVENUE</u>					
WATER SALES	\$ (4,302,295.00)	\$ (3,800,000.00)	\$ (4,345,184.00)	\$ (4,300,000.00)	\$ (4,610,000.00)
FLUORIDE SALES	\$ (126,489.00)	\$ (120,000.00)	\$ (42,555.00)	\$ (130,000.00)	\$ -
WATER METER SET	\$ (112,471.00)	\$ (100,000.00)	\$ (206,957.00)	\$ (170,000.00)	\$ (170,000.00)
WATER INSPECTION	\$ (259,841.00)	\$ (50,000.00)	\$ (66,480.00)	\$ (230,000.00)	\$ (150,000.00)
WATER BUY-IN	\$ (159,900.00)	\$ (30,000.00)	\$ (352,292.00)	\$ (75,000.00)	\$ (250,000.00)
WATER IMPACT FEE	\$ (1,852,493.00)	\$ (600,000.00)	\$ (2,282,927.00)	\$ (800,000.00)	\$ (1,928,086.00)
INCOME CONTRIBUTED CAPITAL	\$ (1,050,895.00)	\$ (300,000.00)	\$ (300,000.00)	\$ (300,000.00)	\$ (300,000.00)
WATER LETTER	\$ (180.00)	\$ (500.00)	\$ -	\$ (500.00)	\$ (500.00)
METER TAMPERING FEE	\$ (55.00)	\$ (500.00)	\$ (400.00)	\$ (500.00)	\$ (500.00)
FEES (DELINQUENT ACCTS)	\$ (2,500.00)	\$ (4,500.00)	\$ (4,176.00)	\$ (4,500.00)	\$ (4,000.00)
OTHER OPER. INCOME-WATER	\$ (114,684.00)	\$ (40,000.00)	\$ (250,739.00)	\$ (40,000.00)	\$ (60,000.00)
PROPERTY TAX REVENUE 42.99% (CERTIFIED RATE)	\$ (2,051,731.00)	\$ (1,332,034.00)	\$ (1,462,253.00)	\$ (1,462,253.00)	\$ (1,363,953.00)
PROPERTY TAX REVENUE (CDRA INCREMENT)	\$ -	\$ -	\$ -	\$ -	\$ (340,000.00)
PROPERTY TAX REVENUE (MV REVENUE)	\$ -	\$ -	\$ -	\$ -	\$ (98,000.00)
PROPERTY TAX REVENUE (MISC REDEMPTIONS, ETC)	\$ -	\$ -	\$ -	\$ -	\$ (58,000.00)
GAIN ON SALE OF ASSETS	\$ 11,451.00	\$ (2,000.00)	\$ (33,265.00)	\$ (2,000.00)	\$ (2,000.00)
INDUSTRY COST SHARE INCOME	\$ (187,754.00)	\$ (180,000.00)	\$ (180,000.00)	\$ (180,000.00)	\$ (180,000.00)
OTHER NON-OPERATING INCOM	\$ (672.00)	\$ (100.00)	\$ (2,331.00)	\$ (100.00)	\$ (100.00)
GRANT MONIES JWCD CONSERVATION	\$ -	\$ (35,000.00)	\$ -	\$ (35,000.00)	\$ (35,000.00)
TOTAL WATER REVENUE	\$ (10,210,509.00)	\$ (6,594,634.00)	\$ (9,529,559.00)	\$ (7,729,853.00)	\$ (9,550,139.00)

WATER EXPENDITURES

SALARIES AND BENEFITS:

SALARIES - WATER	\$ 545,255.00	\$ 657,000.00	\$ 649,123.00	\$ 657,000.00	\$ 790,000.00
PAYROLL TAXES	\$ 47,420.00	\$ 115,000.00	\$ 56,655.00	\$ 115,000.00	\$ 75,000.00
EMPLOYEE FRINGE BENEFITS	\$ 231,008.00	\$ 373,000.00	\$ 294,471.00	\$ 373,000.00	\$ 362,000.00

TOTAL SALARIES AND BENEFITS

\$ 823,683.00	\$ 1,145,000.00	\$ 1,000,249.00	\$ 1,145,000.00	\$ 1,227,000.00
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ENGINEERING STUDIES:

OVERALL ENGINEERING COSTS	84,057.00	110,000.00	1,303.00	150,000.00	160,000.00
GENERAL ENGINEERING	84,057.00	110,000.00	1,303.00	150,000.00	-
GIS SERVICES	-	-	-	-	30,000.00
EPIC ENGINEERING	-	-	-	-	25,000.00
BOWEN COLLINS	-	-	-	-	50,000.00
STANTEC CONSULTING	-	-	-	-	25,000.00
SCADA SYSTEM (DIST) 2022 Upgrade Study	-	-	-	-	30,000.00
MAINTENANCE CONTRACTS	2,930.00	2,000.00	3,818.00	2,000.00	7,000.00
EQUIPMENT LEASE EXPENSE	12,488.00	35,000.00	15,003.00	35,000.00	30,000.00
JANITORIAL EDR	4,673.00	5,600.00	4,896.00	5,600.00	5,200.00
WATER LAB & TESTING	22,898.00	25,000.00	16,974.00	27,000.00	22,000.00
FIRST AID & SAFETY	850.00	-	435.00	6,000.00	1,000.00
OTHER CONTRACTUAL SERVICE	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00
INSPECTION EXPENSE	94,729.00	25,000.00	15,375.00	55,000.00	20,000.00
WATER PURCHASED	325,509.00	389,000.00	291,916.00	389,000.00	330,000.00
TOTAL REPAIRS & MAINTENANCE - WATER MEMO	314,367.00	618,000.00	369,496.00	603,000.00	450,000.00
REPAIRS MAINTENANCE-WATER	314,367.00	543,000.00	369,496.00	516,000.00	405,000.00
VALVE REPLACEMENT (8950 W 3100 S 10")	-	75,000.00	-	75,000.00	30,000.00
HAYNES WELL FIELD SECURITY SYSTEM	-	-	-	12,000.00	15,000.00
UNIFORMS AND LINEN WATER	9,532.00	13,000.00	12,743.00	10,000.00	14,000.00
WVC STORMWATER UTILITY BILLING	862.00	1,300.00	974.00	1,000.00	1,000.00
GARBAGE COLLECTION	6,204.00	6,000.00	4,760.00	6,000.00	6,000.00
OFFICE SUPPLIES	2,716.00	1,500.00	2,103.00	3,500.00	3,000.00
OFFICE EQUIPMENT	4,532.00	6,000.00	3,643.00	6,000.00	5,000.00
QUESTAR GAS	24,395.00	24,000.00	26,835.00	24,000.00	30,000.00
ROCKY MOUNTAIN POWER	469,037.00	435,000.00	410,755.00	500,000.00	515,000.00
CHEMICALS WATER PLANT	53,882.00	48,000.00	76,684.00	65,000.00	80,000.00
TELEPHONE/DATA SERVICES	4,546.00	5,200.00	5,054.00	5,200.00	5,200.00
PERFORMANCE & EVALUATION	-	1,000.00	6,000.00	6,000.00	6,000.00
CELLULAR - PHONES SERVICE	4,429.00	4,800.00	2,932.00	4,800.00	14,500.00
SAFETY TRAINING PROGRAM	-	-	-	4,000.00	2,000.00
DEPRECIATION-WATER UTILITY	1,914,793.00	2,000,000.00	2,000,004.00	2,040,000.00	2,080,000.00
VEHICLE/EQUIPMENT GAS & REPAIR	41,985.00	53,000.00	104,289.00	45,000.00	53,000.00
CONSERVATION	-	4,000.00	-	4,000.00	2,500.00
TRAINING	9,988.00	35,000.00	6,467.00	18,000.00	10,000.00
DUES, MEMBERSHIPS	4,972.00	6,200.00	5,099.00	7,000.00	6,000.00
BAD DEBTS	24,520.00	15,000.00	9,882.00	15,000.00	15,000.00
INSURANCE	55,163.00	85,000.00	63,717.00	85,000.00	70,000.00

MAGNA WATER DISTRICT
2022 AMENDED BUDGET 06.16.2022

WATER DIVISION

	2020 ACTUAL	2020 BUDGET	2021 ESTIMATED YEAR END	2021 BUDGET	2022 AMENDED 06.16.2022
MISC. OPERATING EXPENSE	\$ 1,939.00	\$ 5,000.00	\$ 5,979.00	\$ 5,000.00	\$ 5,000.00
EDR MAINTENANCE	\$ 196,137.00	\$ 400,000.00	\$ 158,569.00	\$ 400,000.00	\$ 300,000.00
EDR CHEMICALS	\$ 27,259.00	\$ 25,000.00	\$ 29,633.00	\$ 30,000.00	\$ 34,000.00
EDR SAMPLING	\$ 4,599.00	\$ 5,000.00	\$ 2,987.00	\$ 7,000.00	\$ 4,000.00
TOTAL OPER EXPENDITURES & SALARIES	\$ 4,559,674.00	\$ 5,545,600.00	\$ 4,670,574.00	\$ 5,721,100.00	\$ 5,525,400.00
NON OPERATING & BONDING EXPENSES:					
CDRA PROPERTY TAX EXPENSE	\$ 334,024.00	\$ 100,000.00	\$ 340,000.00	\$ 250,000.00	\$ 340,000.00
AMORTIZ OF PREMIUM DISC 2013	\$ (8,196.00)	\$ (8,200.00)	\$ (8,196.00)	\$ (8,200.00)	\$ (8,200.00)
AMORT OF PREMIUM DISC 2017	\$ (13,728.00)	\$ (13,800.00)	\$ (13,728.00)	\$ (13,800.00)	\$ (13,800.00)
2019 GO BOND PREMIUM AMORT	\$ (11,096.00)	\$ (11,100.00)	\$ (11,096.00)	\$ (11,100.00)	\$ (11,100.00)
LEASE INTERST EXPENSE	\$ 6,371.00	\$ 4,000.00	\$ 3,030.00	\$ 10,000.00	\$ 3,000.00
INTEREST EXP 2007 REV BOND	\$ 72,840.00	\$ 73,000.00	\$ 70,000.00	\$ 70,000.00	\$ 66,500.00
INTEREST EXP 2013 BOND 48.22%	\$ 62,788.00	\$ 63,000.00	\$ 60,000.00	\$ 60,000.00	\$ 51,000.00
INTEREST EXPENSE 2017 GO BOND	\$ 134,135.00	\$ 135,000.00	\$ 128,000.00	\$ 128,000.00	\$ 121,000.00
INTEREST EXP FOR 2019 BOND	\$ 87,262.00	\$ 83,000.00	\$ 80,000.00	\$ 79,000.00	\$ 75,000.00
OTHER NON-OPERATING EXPNS	\$ 1,080.00	\$ 2,000.00	\$ 1,999.00	\$ 2,000.00	\$ 2,000.00
TOTAL NON OPERATING (REV) & EXP	\$ 665,480.00	\$ 426,900.00	\$ 650,009.00	\$ 565,900.00	\$ 625,400.00
NET REVENUE OVER EXPENDITURES	\$ (4,985,355.00)	\$ (622,134.00)	\$ (4,208,976.00)	\$ (1,442,853.00)	\$ (3,399,339.00)

Cash Flow Projection
Water Amended 2022 Budget 06.16.2022

WATER DIVISION

Projected 2022 Ending Net Income	\$ 3,399,339.00
Less Administrative Portion	\$ (1,049,655.04)
Subtotal	\$ 2,349,683.97
Non-cash revenue - 2013 amort bond premium	\$ (8,200.00)
Non-cash revenue - 2017 amort bond premium	\$ (13,800.00)
Non-cash revenue - 2019 amort bond premium	\$ (11,100.00)
Back Out budgeted taxes in 2021	\$ (1,363,953.00)
Add Back O & M amount of 2022 taxes	\$ 659,175.00
Add back 2021 coll prin Bond pmts 2022	\$ 660,091.00
Add back 2022 coll prin Bond pmts for 2022 on 2019 Bond	\$ 176,583.00
Add Back Funded Depreciation	\$ 2,080,000.00
Administration Portion of Depr	\$ 134,310.00
Back Out Impact Fees (Capital Facilities Plan only)	\$ (1,928,086.00)
Back Out contributed Capital	\$ (300,000.00)
EDR Membrane Replacement Fund	
\$6,000,000(industry cont \$1,500,000/10 years	
Bond Principal Payments	
2013 GO Bond	\$ (286,909.00)
2017 GO Bond	\$ (178,427.00)
2019 GO Bond	\$ (90,003.00)
2007C Revenue Bond	\$ (226,000.00)
Capitized Lease Payments	\$ (24,200.00)
Portion of Admin Cap Lease Pmts (\$15,933 X .4477)	\$ (7,133.00)
Estimated Cash Available Cap Acq	\$ 1,622,031.97

**District Water Capital Facility Improvements
for the Year Ending December 31, 2022**

WATER DIVISION	Existing	Future	Reserves	Bonding/Grant	Total
EDR Fuse Shed	\$ 8,000.00			\$	8,000.00
American Eagle v90m Mobile Oil Skid	\$ 8,500.00			\$	8,500.00
Cat Front Forks and Quick Disconnect & Bucket	\$ 12,475.00			\$	12,475.00
Meter Replacement Program (approx 800 5/8's meters)	\$ 250,000.00			\$	250,000.00
Garage & Material Storage Building & Office Parking Lot (Construction)	\$ 150,000.00			\$	150,000.00
2022 Culinary Waterline Replacement/Upgrade Project	\$ 1,350,000.00			\$	1,350,000.00
Zone 3 Booster Station Pump Upgrade (CM & Construction)	\$ 148,500.00	\$ 301,500.00		\$	450,000.00
Haynes Well #2 - Rehabilitation	\$ 118,800.00	\$ 81,200.00		\$	200,000.00
Wellfield Rehabilitation	\$ 47,520.00	\$ 32,480.00		\$	80,000.00
Haynes Well #8 - Replacement (Design Only)	\$ 47,520.00	\$ 32,480.00		\$	80,000.00
Development Waterline Replacement/Cost Share		\$ 70,000.00		\$	70,000.00
Fencing for Future Secondary Reservoir	\$ 70,000.00			\$	70,000.00
Water Reuse (Construction & CMS) 12,000,000 x 80%		\$ 5,640,000.00		\$ 3,960,000.00	\$ 9,600,000.00
Scissor Lift	\$ 10,000.00			\$	10,000.00
General Administrative Capital Facilities Projects (\$71,600 * .4477)	\$ 32,055.00			\$	32,055.00
Totals	\$ 2,253,370.00	\$ 6,157,660.00	\$ -	\$ 3,960,000.00	\$ 12,371,030.00

**MAGNA WATER DISTRICT
2022 AMENDED BUDGET 06.16.2022**

SEWER DIVISION

	2020 ACTUAL	2020 BUDGET	2021 ESTIMATED YEAR END	2021 BUDGET	2022 AMENDED 06.16.2022
<u>SEWER REVENUE</u>					
SEWER SERVICE CHARGES	\$ (3,732,973.00)	\$ (3,660,000.00)	\$ (3,867,112.00)	\$ (3,700,000.00)	\$ (4,050,000.00)
SEWER INSPECTION	\$ (406,416.00)	\$ (75,000.00)	\$ (165,508.00)	\$ (230,000.00)	\$ (180,000.00)
SEWER BUY-IN	\$ (182,660.00)	\$ (50,000.00)	\$ (698,188.00)	\$ (100,000.00)	\$ (520,000.00)
SEWER IMPACT FEE	\$ (1,443,336.00)	\$ (600,000.00)	\$ (1,326,669.00)	\$ (600,000.00)	\$ (748,987.00)
INCOME CONTRIBUTED CAPITAL	\$ (896,390.00)	\$ (300,000.00)	\$ (300,000.00)	\$ (300,000.00)	\$ (300,000.00)
SEWER LETTER	\$ (90.00)	\$ (100.00)	\$ (100.00)	\$ (100.00)	\$ (100.00)
OTHER OPER. INCOME-SEWER	\$ -	\$ (100.00)	\$ (100.00)	\$ (100.00)	\$ (100.00)
PROPERTY TAX REVENUE 44.29% (CERTIFIED RATE)	\$ (2,195,628.00)	\$ (1,560,698.00)	\$ (318,492.00)	\$ (1,516,236.00)	\$ (1,588,063.00)
PROPERTY TAX REVENUE (CDRA INCREMENT)	\$ -	\$ -	\$ -	\$ -	\$ (350,000.00)
PROPERTY TAX REVENUE (MV REVENUE)	\$ -	\$ -	\$ -	\$ -	\$ (102,000.00)
PROPERTY TAX REVENUE (MISC REDEMPTIONS, ETC)	\$ -	\$ -	\$ -	\$ -	\$ (60,000.00)
GAIN ON SALE OF ASSETS	\$ 11,451.00	\$ (4,000.00)	\$ (33,657.00)	\$ (4,000.00)	\$ (6,000.00)
OTHER NON-OPERATING INCOM	\$ (600.00)	\$ -	\$ (1,046.00)	\$ (800.00)	\$ (800.00)
TOTAL SEWER REVENUE	\$ (8,846,642.00)	\$ (6,249,898.00)	\$ (6,710,872.00)	\$ (6,451,236.00)	\$ (7,906,050.00)
<u>SEWER EXPENDITURES</u>					
SALARIES - SEWER	\$ 644,518.00	\$ 666,000.00	\$ 527,405.00	\$ 690,000.00	\$ 615,000.00
PAYROLL TAXES	\$ 55,060.00	\$ 134,000.00	\$ 48,642.00	\$ 134,000.00	\$ 68,000.00
EMPLOYEE FRINGE BENEFITS	\$ 268,641.00	\$ 343,000.00	\$ 253,393.00	\$ 343,000.00	\$ 315,000.00
TOTAL SALARIES AND BENEFITS	\$ 968,219.00	\$ 1,143,000.00	\$ 829,440.00	\$ 1,167,000.00	\$ 998,000.00
OVERALL ENGINEERING COSTS	\$ 99,829.00	\$ 50,000.00	\$ 150,461.00	\$ 20,000.00	\$ 225,000.00
GENERAL ENGINEERING	\$ 99,829.00	\$ 50,000.00	\$ 150,461.00	\$ 20,000.00	\$ -
STANTEC ENGINEERS	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
EPIC ENGINEERING	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
GIS SERVICES	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
SKM AERATION PROGRAMMING UPGRADE	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
SOLIDS HANDLING TANK LOCATION STUDY	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00
WWTP PRESS BLDG MODIFICATIONS & ELECTRICAL	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
REPURPOSE BIOBROX BLDG STUDY	\$ -	\$ -	\$ -	\$ -	\$ 35,000.00
EQUIPMENT LEASE EXPENSE	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 3,000.00
JANITORIAL WWTP ADMIN	\$ 2,443.00	\$ 2,600.00	\$ 2,220.00	\$ 2,600.00	\$ 2,500.00
SEWER LAB & TESTING	\$ 35,579.00	\$ 40,000.00	\$ 42,825.00	\$ 40,000.00	\$ 45,000.00
FIRST AID & SAFETY	\$ 1,378.00	\$ -	\$ 624.00	\$ 4,000.00	\$ 1,000.00
OTHER CONTRACTUAL SERVICE	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
INSPECTION EXPENSE	\$ 109,398.00	\$ 25,000.00	\$ 33,868.00	\$ 65,000.00	\$ 35,000.00
REPAIRS MAINTENANCE-SEWER	\$ 373,548.00	\$ 600,000.00	\$ 394,469.00	\$ 600,000.00	\$ 500,000.00
SLUDGE REMOVAL	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00
UNIFORMS AND LINEN SEWER	\$ 16,394.00	\$ 15,000.00	\$ 17,974.00	\$ 20,000.00	\$ 18,000.00
GARBAGE COLLECTION	\$ 28,186.00	\$ 32,000.00	\$ 21,705.00	\$ 32,000.00	\$ 32,000.00
OFFICE SUPPLIES	\$ 4,398.00	\$ 4,500.00	\$ 5,177.00	\$ 4,500.00	\$ 5,000.00
OFFICE EQUIPMENT	\$ 3,582.00	\$ 6,000.00	\$ 2,253.00	\$ 6,000.00	\$ 6,000.00
QUESTAR GAS	\$ 27,681.00	\$ 32,000.00	\$ 25,636.00	\$ 35,000.00	\$ 30,000.00
ROCKY MTN POWER	\$ 255,056.00	\$ 145,000.00	\$ 270,718.00	\$ 275,000.00	\$ 300,000.00
CHEMICALS - SEWER	\$ 137,997.00	\$ 100,000.00	\$ 138,279.00	\$ 150,000.00	\$ 150,000.00
TELEPHONE/DATA SERVICES	\$ 8,783.00	\$ 10,000.00	\$ 9,331.00	\$ 10,000.00	\$ 10,000.00
PERFORMANCE & EVALUATION	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 7,200.00
CELLULAR - PHONES SERVICE	\$ 8,738.00	\$ 4,800.00	\$ 10,185.00	\$ 4,800.00	\$ 17,000.00
SAFETY TRAINING PROGRAM	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 2,000.00
DEPRECIATION-SEWER UTILITY	\$ 1,241,523.00	\$ 1,500,000.00	\$ 1,500,000.00	\$ 1,500,000.00	\$ 1,650,000.00
VEHICLE/EQUIP GAS & REPAIRS	\$ 31,400.00	\$ 45,000.00	\$ 38,485.00	\$ 40,000.00	\$ 40,000.00
TRAINING	\$ 5,088.00	\$ 18,000.00	\$ 7,834.00	\$ 10,000.00	\$ 10,000.00
DUES, MEMBERSHIPS	\$ 2,295.00	\$ 4,500.00	\$ 683.00	\$ 4,500.00	\$ 1,500.00
BAD DEBTS	\$ 2,368.00	\$ 5,000.00	\$ 7.00	\$ 5,000.00	\$ 2,000.00
INSURANCE	\$ 54,165.00	\$ 75,000.00	\$ 74,316.00	\$ 75,000.00	\$ 85,000.00
MISC. OPERATING EXPENSE	\$ 1,579.00	\$ 7,000.00	\$ 3,856.00	\$ 7,000.00	\$ 5,000.00
TOTAL OPERATING EXPENDITURES & SALARIES	\$ 3,431,627.00	\$ 3,909,400.00	\$ 3,597,346.00	\$ 4,125,800.00	\$ 4,292,200.00
<u>NON OPERATING & BONDING EXPENSES:</u>					
CDRA PROPERTY TAX EXPENSE	\$ 347,528.00	\$ 50,000.00	\$ 350,000.00	\$ 250,000.00	\$ 350,000.00
AMORT ON 2013 BOND PREMIUM	\$ (8,801.00)	\$ (9,000.00)	\$ (8,801.00)	\$ (9,000.00)	\$ (9,000.00)
AMORT ON 2017 BOND PREMIUM	\$ (18,857.00)	\$ (19,000.00)	\$ (18,857.00)	\$ (19,000.00)	\$ (19,000.00)
AMORT ON 2019 BOND PREMIUM	\$ (15,242.00)	\$ (15,300.00)	\$ (15,242.00)	\$ (15,300.00)	\$ (15,300.00)
LEASE INTERST EXPENSE	\$ 6,371.00	\$ 7,000.00	\$ 2,018.00	\$ 7,000.00	\$ 1,600.00
INTEREST EXP 2013 BOND 51.78%	\$ 67,424.00	\$ 68,000.00	\$ 61,000.00	\$ 61,000.00	\$ 54,000.00
INTEREST EXP 2017 BOND	\$ 184,256.00	\$ 185,000.00	\$ 175,000.00	\$ 175,000.00	\$ 166,000.00
INTEREST EXP 2019 BOND	\$ 119,869.00	\$ 114,000.00	\$ 109,050.00	\$ 108,100.00	\$ 103,000.00
OTHER NON-OPER EXPNS/NO FAULT RESERVE	\$ 10,230.00	\$ 40,000.00	\$ 1,462.00	\$ 40,000.00	\$ 40,000.00
TOTAL NON OPERATING (REV) & EXP	\$ 692,778.00	\$ 420,700.00	\$ 655,630.00	\$ 597,800.00	\$ 671,300.00
NET REVENUE OVER EXPENDITURES	\$ (4,722,237.00)	\$ (1,919,798.00)	\$ (2,457,896.00)	\$ (1,727,636.00)	\$ (2,942,550.00)

Cash Flow Projection
Sewer Amended 2022 Budget 06.16.2022

SEWER DIVISION

Projected 2022 Ending Net Income	\$ 2,942,550.00
Less Administrative Portion	\$ (1,092,091.39)
Subtotal	\$ 1,850,458.61
Non-cash premium on 2013 Bond	\$ (9,000.00)
Non-cash premium on 2017 Bond	\$ (19,000.00)
Non-cash premium on 2019 Bond	\$ (15,300.00)
Back Out budgeted taxes in 2021	\$ (1,588,063.00)
Add Back O & M amount of 2022 taxes	\$ 496,098.00
Add back 2021 coll prin Bond pmts 2022	\$ 802,954.00
Add back 2022 coll prin Bond pmts for 2022 on 2019 Bond	\$ 242,564.00
Add Back Funded Depreciation	\$ 1,650,000.00
Administration Portion Depr	\$ 139,740.00
Back Out Impact Fees (Capital Facilities Projects only)	\$ (748,987.00)
Back Out contributed Capital	\$ (300,000.00)
Bond Principal Payments	
2013 GO Bond Payment	\$ (308,091.00)
2017 GO Bond Payment	\$ (245,097.00)
2019 GO Bond Payment	\$ (123,633.00)
Capital Lease Payments - Includes adding Chevy 1-ton Truck for Collections Crew	\$ (48,200.00)
Portion of Administrative Capital Lease Pmts (\$15,933 X .4658)	\$ (7,422.00)
Estimated Cash Available for Capital Acquisitions	\$ 1,769,021.61

**District Sewer Capital Facility Improvements
for the Year Ending December 31, 2022**

SEWER DIVISION

	Existing	Future	Reserves	Bond Funds/Grants	Total
Influent Lift Station (design & construction)	\$ 2,458,750.00	\$ 1,041,250.00			\$ 3,500,000.00
Wastewater Reuse (construction & CMS)\$12,000,000 x 20%	\$ 696,000.00	\$ 714,000.00		\$ 990,000.00	\$ 2,400,000.00
West Side Collection Project 1B (design)		\$ 100,000.00			\$ 100,000.00
West Side Collection Project 1B (Construction & CMS)		\$ 2,000,000.00			\$ 2,000,000.00
West Side Collection Project 4 (design)	\$ 2,745.00	\$ 147,255.00			\$ 150,000.00
Sewer Collections Repair & Replacement Projects	\$ 580,000.00				\$ 580,000.00
Utility Cart Purchase	\$ 18,000.00				\$ 18,000.00
2000 Gallon Concrete Fuel Tank set in place on concrete pad	\$ 35,000.00				\$ 35,000.00
General Administrative Capital Facilities Budget (\$71,600 * .4658)	\$ 33,352.00				\$ 33,352.00
Totals	\$ 3,823,847.00	\$ 4,002,505.00	\$ -	\$ 990,000.00	\$ 8,816,352.00

MAGNA WATER DISTRICT
2022 AMENDED BUDGET 06.16.2022

ADMINISTRATION DIVISION

	2020 ACTUAL	2020 BUDGET	2021 ESTIMATED YEAR END	2021 BUDGET	2022 AMENDED 06.16.2022
<u>ADMINISTRATION REVENUE</u>					
ENGINEERING REVENUE - SUBDIVIS	\$ (176,366.00)	\$ (10,000.00)	\$ (99,249.00)	\$ (100,000.00)	\$ (100,000.00)
NON RESIDENT FEES	\$ (53,707.00)	\$ (50,000.00)	\$ (53,707.00)	\$ (50,000.00)	\$ (50,000.00)
INTEREST INCOME-INVESTMS	\$ (303,021.00)	\$ (500,000.00)	\$ (124,589.00)	\$ (320,000.00)	\$ (100,000.00)
GAIN ON SALE OF ASSETS	\$ 2,863.00	\$ (1,000.00)	\$ (8,298.00)	\$ (500.00)	\$ (1,000.00)
OTHER NON-OPERATING INCOM	\$ (40,532.00)	\$ (1,000.00)	\$ (7,416.00)	\$ (8,000.00)	\$ (8,000.00)
RECORD SALES (GRAMA)	\$	\$ -			
TOTAL ADMIN REVENUE	\$ (570,763.00)	\$ (562,000.00)	\$ (293,259.00)	\$ (478,500.00)	\$ (259,000.00)
<u>ADMINISTRATION EXPENDITURES</u>					
SALARIES AND BENEFITS:					
TRUSTEE COMPENSATION	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
SALARIES-OFFICE	\$ 217,802.00	\$ 180,000.00	\$ 201,733.00	\$ 180,000.00	\$ 213,000.00
SALARIES - MANAGEMENT	\$ 540,220.00	\$ 590,000.00	\$ 563,715.00	\$ 630,000.00	\$ 600,000.00
OFFICE - PAYROLL TAXES	\$ 12,325.00	\$ 30,000.00	\$ 15,118.00	\$ 20,000.00	\$ 18,000.00
MANAGEMENT - PR TAXES	\$ 45,588.00	\$ 55,000.00	\$ 48,596.00	\$ 55,000.00	\$ 55,000.00
FRINGE BENEFITS - OFFICE	\$ 102,947.00	\$ 125,000.00	\$ 113,294.00	\$ 125,000.00	\$ 123,000.00
OPEB EXPENSE	\$ 469,002.00	\$ 150,000.00	\$ 400,000.00	\$ 100,000.00	\$ 300,000.00
MANAGEMENT FRINGE BENEFITS	\$ 183,180.00	\$ 425,000.00	\$ 315,141.00	\$ 425,000.00	\$ 325,000.00
TOTAL SALARIES AND BENEFITS	\$ 1,586,064.00	\$ 1,570,000.00	\$ 1,672,597.00	\$ 1,550,000.00	\$ 1,649,000.00
LEGAL EXPENSE	\$ 72,353.00	\$ 120,000.00	\$ 48,497.00	\$ 100,000.00	\$ 80,000.00
PAYROLL PROCESSING SERVICE	\$ 7,406.00	\$ 8,000.00	\$ 6,101.00	\$ 10,000.00	\$ 1,800.00
ACCOUNTING AND AUDITING	\$ 12,500.00	\$ 25,000.00	\$ 16,667.00	\$ 25,000.00	\$ 25,000.00
HUMAN RESOURCES	\$ 680.00	\$ 15,000.00	\$ -	\$ -	\$ -
ENGINEERING SERVICES:	\$ 228,863.00	\$ 335,000.00	\$ 126,034.00	\$ 175,000.00	\$ 6,000.00
EPIC ENGINEERING	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00
GENERAL ENGINEERING SERVICES	\$ 228,863.00	\$ 335,000.00	\$ 126,034.00	\$ 175,000.00	\$ -
ENGINEERING EXP - SUBDIVISIONS	\$ 23,575.00	\$ 15,000.00	\$ 1,913.00	\$ 15,000.00	\$ 15,000.00
DATA PROCESSING	\$ 10,890.00	\$ 22,000.00	\$ 9,493.00	\$ 20,000.00	\$ 15,000.00
DATA PROC.MAINT. SERVICE	\$ 30,035.00	\$ 30,000.00	\$ 30,471.00	\$ 35,000.00	\$ 31,000.00
JANITORIAL GENERAL OFFICE	\$ 6,202.00	\$ 6,500.00	\$ 7,294.00	\$ 8,000.00	\$ 8,000.00
FIRST AID & SAFETY	\$ 410.00	\$ -	\$ 451.00	\$ 4,800.00	\$ 2,000.00
OTHER CONTRACTUAL SERVICE (bond issue costs)	\$ 2,000.00	\$ -	\$ 2,560.00	\$ -	\$ -
WEB DEVELOPMENT	\$ 798.00	\$ 10,000.00	\$ 666.00	\$ 1,500.00	\$ 1,000.00
REPAIR AND MAINT - OFFICE	\$ 43,522.00	\$ 40,000.00	\$ 51,248.00	\$ 80,000.00	\$ 150,000.00
OFFICE RUGS & UNIFORMS	\$ 673.00	\$ 2,300.00	\$ 810.00	\$ 1,200.00	\$ 1,200.00
OFFICE SUPPLIES	\$ 21,382.00	\$ 25,000.00	\$ 16,542.00	\$ 25,000.00	\$ 11,000.00
OFFICE EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ 9,000.00
POSTAGE/3RD PARTY BILLING PROCESS	\$ 48,739.00	\$ 50,000.00	\$ 64,925.00	\$ 50,000.00	\$ 68,000.00
ROCKY MTN POWER	\$ 2,828.00	\$ 2,000.00	\$ 4,187.00	\$ 3,000.00	\$ 5,000.00
QUESTAR	\$ 2,402.00	\$ 3,200.00	\$ 2,745.00	\$ 4,000.00	\$ 3,200.00
TELEPHONE/DATA SERVICES	\$ 27,790.00	\$ 32,000.00	\$ 23,856.00	\$ 35,000.00	\$ 28,000.00
PERFORMANCE & EVALUATION	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -
CELLULAR - PHONES SERVICE	\$ 3,810.00	\$ 6,000.00	\$ 4,012.00	\$ 6,000.00	\$ 9,000.00
SAFETY TRAINING PROGRAM	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
DEPRECIATION - GEN. PLANT	\$ 358,925.00	\$ 400,000.00	\$ 420,000.00	\$ 400,000.00	\$ 300,000.00
VEHICLE GAS & REPAIRS	\$ 1,274.00	\$ 2,000.00	\$ 4,253.00	\$ 2,000.00	\$ 5,200.00
TRAINING	\$ 2,894.00	\$ 5,000.00	\$ 7,419.00	\$ 5,000.00	\$ 15,000.00
DUES, MEMBERSHIPS	\$ 9,955.00	\$ 15,000.00	\$ 15,698.00	\$ 15,000.00	\$ 17,000.00
INSURANCE	\$ 4,834.00	\$ 10,000.00	\$ 6,881.00	\$ 10,000.00	\$ 8,000.00
ELECTRONIC ARCHIVING	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
ADVERTISING & PUBLIC RELA	\$ 1,525.00	\$ 3,000.00	\$ 2,956.00	\$ 10,000.00	\$ 4,000.00
MISC. OPERATING EXPENSE	\$ 5,968.00	\$ 5,200.00	\$ 5,799.00	\$ 5,200.00	\$ 7,000.00
CASH SHORTAGE/OVERAGE	\$ 54.00	\$ 50.00	\$ (74.00)	\$ 50.00	\$ 50.00
TOTAL OPERATING EXP & SALARIES	\$ 2,518,351.00	\$ 2,770,250.00	\$ 2,556,001.00	\$ 2,598,750.00	\$ 2,485,450.00
<u>NON OPERATING & BONDING EXPENSES:</u>					
LEASE INTEREST EXPENSE	\$ 1,593.00	\$ 2,500.00	\$ 1,021.00	\$ 2,500.00	\$ 1,100.00
BANK SERVICE FEES	\$ 109,608.00	\$ 100,000.00	\$ 100,512.00	\$ 100,000.00	\$ 105,000.00
OTHER NON-OPERATING EXPNS	\$ 11,287.00	\$ 7,000.00	\$ 5,026.00	\$ 15,000.00	\$ 12,000.00
TOTAL NON OPERATING (REV) & EXP	\$ 122,488.00	\$ 109,500.00	\$ 106,559.00	\$ 117,500.00	\$ 118,100.00
NET REVENUE OVER EXPENDITURES	\$ 2,070,076.00	\$ 2,317,750.00	\$ 2,369,301.00	\$ 2,237,750.00	\$ 2,344,550.00

**District Administrative Capital Facility Improvements
for the Year Ending December 31, 2022**

ADMINISTRATION DIVISION

	Existing	Future	Reserves	Bond Funds	Total
Upgrade Fire Walls & One Server Cyber Security Recommendations	\$ 31,000.00			\$	31,000.00
Ballistic Glass for Drive Up Window	\$ 15,000.00			\$	15,000.00
Replacement of Office & Board Room Chairs	\$ 15,600.00			\$	15,600.00
Concrete Repairs at Main Office Parking Areas	\$ 10,000.00			\$	10,000.00
Totals	\$ 71,600.00	\$ -	\$ -	\$ -	\$ 71,600.00

**MAGNA WATER DISTRICT
2022 AMENDED BUDGET 06.16.2022**

SECONDARY WATER DIVISION

	2020 ACTUAL	2020 BUDGET	2021 ESTIMATED YEAR END	2021 BUDGET	2022 AMENDED 06.16.2022
<u>SECONDARY WATER REVENUE</u>					
SECONDARY WATER SERVICE CHARGE	\$ (250,727.00)	\$ (260,000.00)	\$ (237,139.00)	\$ (280,000.00)	\$ (300,000.00)
SECONDARY SYS MONITARY VA	\$ -	\$ -	\$ -	\$ -	\$ -
SUBSIDY FROM CUL FOR SECO	\$ (10.00)	\$ -	\$ -	\$ -	\$ -
SECONDARY WATER METER SET FEES	\$ 6,101.00	\$ (7,000.00)	\$ (207,638.00)	\$ (10,000.00)	\$ (200,000.00)
SECONDARY WATER INSPECTION FEES	\$ (42,139.00)	\$ (7,000.00)	\$ (50,957.00)	\$ (25,000.00)	\$ (50,000.00)
SECONDARY IMPACT FEES	\$ (488,342.00)	\$ (250,000.00)	\$ (153,424.00)	\$ (250,000.00)	\$ -
SECONDARY WATER AVAILABILITY LETTER	\$ (2,291.00)	\$ -	\$ -	\$ (600.00)	\$ -
INCOME CONTRIBUTED CAPITAL	\$ (921,763.00)	\$ (120,000.00)	\$ (120,000.00)	\$ (120,000.00)	\$ (46,696.00)
PROPERTY TAX REVENUE 12.72% (CERTIFIED RATE)	\$ (396,415.00)	\$ (484,517.00)	\$ (97,328.00)	\$ (461,862.00)	\$ (544,866.00)
PROPERTY TAX REVENUE (CDRA INCREMENT)	\$ -	\$ -	\$ -	\$ -	\$ (65,000.00)
PROPERTY TAX REVENUE (MV REVENUE)	\$ -	\$ -	\$ -	\$ -	\$ (19,000.00)
PROPERTY TAX REVENUE (MISC REDEMPTIONS, ETC)	\$ -	\$ -	\$ -	\$ -	\$ (11,000.00)
GAIN ON SALE OF ASSETS	\$ (18,929.00)	\$ (1,000.00)	\$ (12,183.00)	\$ (1,000.00)	\$ (1,000.00)
GRANT MONIES - JVWCD	\$ -	\$ (35,000.00)	\$ -	\$ (35,000.00)	\$ (35,000.00)
TOTAL SECONDARY WATER REVENUE	\$ (2,114,515.00)	\$ (1,164,517.00)	\$ (878,669.00)	\$ (1,183,462.00)	\$ (1,272,562.00)
<u>SECONDARY OPERATING EXPENSES</u>					
ENGINEERING:	\$ (296.00)	\$ 105,000.00	\$ 1,127.00	\$ 30,000.00	\$ 40,000.00
EXPANSION OF SHALLOW WELLS STUDY	\$ -	\$ 75,000.00	\$ -	\$ -	\$ -
ZONE 3 SECONDARY WATER RESERVOIR STUDY	\$ -	\$ 30,000.00	\$ 1,127.00	\$ 30,000.00	\$ -
SECONDARY WATER LINE EXTENSION STUDY	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00
2018 MAGNA REGIONAL PARK SECON	\$ (296.00)	\$ -	\$ -	\$ -	\$ -
INSPECTION EXPENSE	\$ 35,129.00	\$ 8,000.00	\$ 8,026.00	\$ 20,000.00	\$ 10,000.00
GIS MAPPING	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -
REPAIRS MAINTENANCE-SECONDARY	\$ 30,898.00	\$ 100,000.00	\$ 15,419.00	\$ 100,000.00	\$ 25,000.00
FUEL & POWER	\$ 23,092.00	\$ 25,000.00	\$ 22,717.00	\$ 28,000.00	\$ 25,000.00
DEPRECIATION	\$ 281,549.00	\$ 350,000.00	\$ 360,000.00	\$ 350,000.00	\$ 330,000.00
DUES & MEMBERSHIP	\$ 154.00	\$ -	\$ -	\$ -	\$ -
BAD DEBTS	\$ 47.00	\$ 1,000.00	\$ 12.00	\$ 1,000.00	\$ 500.00
INSURANCE	\$ 2,057.00	\$ 3,000.00	\$ 2,929.00	\$ 3,000.00	\$ 4,000.00
TOTAL OTHER OPERATING EXP	\$ 372,630.00	\$ 602,000.00	\$ 410,230.00	\$ 532,000.00	\$ 434,500.00
<u>NON OPERATING & BONDING EXPENSES:</u>					
CDRA PROPERTY TAX EXPENSE	\$ 64,537.00	\$ 25,000.00	\$ 65,000.00	\$ 45,000.00	\$ 65,000.00
AMORT ON 2017 BOND PREMIUM	\$ (10,885.00)	\$ (11,000.00)	\$ (10,885.00)	\$ (10,885.00)	\$ (10,885.00)
AMORT ON 2019 BOND PREMIUM	\$ (8,798.00)	\$ (8,800.00)	\$ (8,798.00)	\$ (8,800.00)	\$ (8,800.00)
INTEREST EXP ON 2017 GO BOND	\$ 106,357.00	\$ 107,000.00	\$ 102,000.00	\$ 102,000.00	\$ 96,000.00
INTEREST EXPENSE 2019 BOND	\$ 69,191.00	\$ 66,000.00	\$ 63,000.00	\$ 63,000.00	\$ 60,000.00
INTEREST EXPENSE WATER RESOURCE LOAN	\$ 4,320.00	\$ 4,500.00	\$ 4,320.00	\$ 3,800.00	\$ 3,400.00
	\$ 224,722.00	\$ 182,700.00	\$ 214,637.00	\$ 194,115.00	\$ 204,715.00
NET REVENUE OVER EXPENDITURES	\$ (1,517,163.00)	\$ (379,817.00)	\$ (253,802.00)	\$ (457,347.00)	\$ (633,347.00)

Cash Flow Projection
Secondary Amended 2022 Budget 06.16.2022

SECONDARY WATER DIVISION

Projected 2022 Ending Net Income	\$	633,347.00
Less Administrative Portion	\$	(202,803.58)
Subtotal	\$	430,543.43
Non-cash premium on 2017 Bond	\$	(10,885.00)
Non-cash premium on 2019 Bond	\$	(8,800.00)
Back Out budgeted taxes in 2021	\$	(544,866.00)
Add Back O & M amount of 2022 taxes	\$	53,870.00
Add back 2021 coll prin Bond pmts 2022	\$	248,931.00
Add back 2022 coll prin Bond pmts for 2022 (2019 Bond)	\$	140,014.00
Add Back Funded Depreciation	\$	330,000.00
Administration Portion Depr	\$	25,950.00
Back Out Impact Fees	\$	-
Back Out contributed Capital	\$	(46,696.00)
Bond Principal Payments		
2017 GO Bond	\$	(141,476.00)
2019 GO Bond	\$	(71,364.00)
WATER RESOURCE LOAN	\$	(49,901.00)
Portion of Administrative Capital Lease Pmts (\$15,933 X .0865)	\$	(1,378.00)
Estimated Cash Available for Capital Acquisitions	\$	353,942.43

**District Secondary Water Capital Facility
Improvements for the Year Ending December 31, 2022**

SECONDARY WATER DIVISION

	Existing	Future	Reserves	Bond Fund	Total
Zone 3 Reservoir Property	\$ 133,283.00		\$ 866,717.00		\$ 1,000,000.00
Zone 3 Reservoir (design)		\$ 280,000.00			\$ 280,000.00
Material Haul	\$ 200,000.00				\$ 200,000.00
Zone 3 Booster Pump Station (CM & Construction)	\$ 478,500.00	\$ 971,500.00			\$ 1,450,000.00
Portion of Administrative Upgrades (\$71,600 * .0865)	\$ 6,193.00				\$ 6,193.00
Totals	\$ 817,976.00	\$ 1,251,500.00	\$ 866,717.00	\$ -	\$ 2,936,193.00

RESOLUTION
2022-03 CERTIFIED
TAX RATE

RESOLUTION NO. 2022-03

A Resolution Adopting Final 2022 Tax Rates

WHEREAS, Magna Water District adopted its 2022 calendar year Budget on December 9, 2021, and amended it on June 16, 2022: and

WHEREAS, the projected maintenance and operation property tax revenue in the District's 2022 budget for water purification and sewer disposal is \$1,235,374 and the projected debt service property tax revenue in the District's 2022 budget for interest and sinking funds is \$2,261,508, resulting in tax rates of 0.000579 and 0.001060 respectively, based on the certified tax rate valuation of \$2,133,634,510 as provided by the Salt Lake County Auditor's Office via the online tax rate database as of June 16, 2022; and

WHEREAS the debt service tax rate of 0.001060 is less than or equal to the maximum rate allowed by law; and

WHEREAS the water purification and sewer disposal tax rate of 0.000579 is less than or equal to the maximum rate allowed by law; and

WHEREAS the District's Board of Trustees desires to adopt these tax rates as the District's final 2022 tax rates, subject to any future changes to the tax rate data by State or County officials.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Magna Water District: that the District's final 2022 tax rate for water purification and sewer disposal shall be, and hereby is, 0.000579; that the District's final 2022 tax rate for debt service of interest and sinking funds shall be, and hereby is, 0.001060.

BE IT FURTHER RESOLVED by the District's Board of Trustees that the District's total final 2022 tax rate be, and hereby is, 0.001639.

ADOPTED AND APPROVED on this 16th day of June 2022.

MAGNA WATER DISTRICT

By:

Mick Sudbury, Chairman
Board of Trustees

ATTEST:

LeIsle Fitzgerald
Board Clerk

HUMAN RESOURCES MANAGER

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JOB DESCRIPTION

Title: Human Resources Manager

Reports to: General Manager

Group/Department: Executive Team

Updated: June 2022

Starting Wage: (To be determined – still researching)

Job Summary:

We are looking for an experienced HR Manager to establish our HR department from the ground up and to undertake a variety of traditional HR Manager duties along with other support activities for our employees, management team, and Board of Trustees including safety training, emergency response, QA/QC, public relations, and customer engagement programs. From coordinating meetings to maintaining our employee database to posting job ads. An important part of your role will be to act as the liaison between the Board of Trustees, management, and employees, ensuring smooth communication and prompt resolution of requests and questions. You'll be involved in human resources strategic planning, creating policies, processes, documents, and responsible for the creation and implementation of critical District training and employee development.

Essential Duties and Responsibilities:

- Work with management to establish people policies, strategies, and processes designed to optimize organizational efficiency, effectiveness, and employee engagement
- Administer and coordinate employee benefits programs including health insurance, retirement plans, life insurance, long-term care, and disability insurance. Investigate and evaluate benefits programs and costs and make recommendations for changes. Work with various benefit plan representatives. Assist employees and spouses with benefit-related problems. Keep employees educated and informed on benefits plans.
- Work with management to assess and identify current and future staffing needs and succession planning.
- Initiate the appropriate postings of open positions. Coordinate screening and interviewing of job applicants.
- Conduct new hire orientation, onboarding and exit interviews.
- Work with management on compensation programs. Oversee compensation plan development and review. Conduct wage, salary, and benefits survey as needed. Work with consultants on compensation issues as directed by management.
- Conduct any employee and customer surveys as needed and directed by management.
- Advise management regarding human resource matters. Provide guidance and direction with human resource issues and in administering disciplinary actions, grievances and appeals in accordance with policies and procedures.
- Work with management to conduct and facilitate training for employees and supervisors on matters pertaining to personnel policy, procedures, rules, and programs. Assist management to administer employee performance goals and development programs.
- Report to Worker's Compensation when needed.
- Serve as the District's EEO Manager, manage responses to grievances and appeals.
- Compile, update and maintain employee records/files (hard and soft copies)

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- Work with management to keep the District in compliance with all laws, statutes and regulations related to human resource
- Create and update job descriptions for each classification of the District's union classifications.
- Process documentation and prepare reports relating to personnel activities (staffing, recruitment, training, grievances, performance evaluations etc)
- Oversee and direct various employee rewards programs such as service awards, employee socials, and activities.
- Assist District Controller in developing and updating the annual personnel budget.
- Address and resolve employee requests regarding human resources issues, rules, and regulations
- Assist District Controller/Accountant in payroll preparation by providing relevant data (absences, bonus, leaves, etc)
- Facilitate employee safety programs and training, emergency response program training.
- Serve as the District's public relations representative, create and facilitate customer engagement and education programs.
- Assist with management on QA and QC programs.
- Provide clerical and administrative support to executives
- Perform other duties as assigned

District's Vision, Mission & Guiding Principles

Vision – The continuous delivery of safe, excellent, cost-effective water supply and wastewater services in compliance with all State and Federal regulatory requirements to every home and business within Magna Water District boundaries.

Mission – The Magna Water District is committed to serving the needs of the Township of Magna residents, businesses, and visitors by providing high-quality drinking water and wastewater disposal services while planning for future economic growth. This will be accomplished through progressive planning, implementing water conservations measures, safe-guarding public health and the environment, and providing for continuous process improvements, advanced technologies, and cost efficiencies. This requires that we establish, maintain, update, and protect our water system from contaminants, either natural or as the result of industry; maintain and enhance long-term water resources through water conservation programs using advanced technology available to the District for pristine water quality and wastewater disposal services. It also requires that we accomplish this 24 hours a day, 365 days a year. We are honored to serve our community and pursue this mission.

Our Guiding Principles:

- Value our customers, employees, vendors, engineering firms, and contractors. Solicit and be open to their opinions, their concerns and their suggestions.
- Serve the Magna community efficiently and effectively in a manner which exceeds their expectations of hard work, empathy, and thoughtful consideration.
- Create and foster a positive work environment where new ideas from employees are encouraged, listened to and acknowledged.
- Foster open, clear and timely communication amongst our workforce, stakeholders and customers by listening attentively, asking questions and interacting appropriately.
- Protect the public interest, and through our actions, integrity and accountability maintain a strong foundation of trust with our community.
- Conduct ourselves in a safe and professional manner and take an active interest in the wellbeing of our community.
- Treat everyone with dignity and respect.
- Anticipate and be ready to adapt to future trends and needs.
- Maximize environmental, social and economic benefits, considering the short and long-term benefits and impacts of our decisions.

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- Be accountable for our actions and results, successes, and failures.
- Align our service and performance with the goals identified by the trustees, and management.

Job Requirements:

- Proven experience in relevant human resources/administrative position for at least four years on the job.
- Degree in Human Resources or related field
- Basic knowledge of labor laws
- Excellent organizational skills
- Strong communications skills

Background Knowledge:

- Requires knowledge of principles and procedures for personnel recruitment, selection, training, compensation, and benefits
- Requires knowledge of business and management principles involved in strategic planning, resource allocation, HR modeling, leadership technique and coordination of people and resources
- Requires mathematical skills and basic computer systems such as word processing, managing files and records, designing forms and other office procedures and terminology
- Requires knowledge of Microsoft Office
- Requires skills in technical communication and analysis of technical data
- Requires knowledge of facilitating safety programs, training skills, emergency response training, QA/QC implementation abilities and public relations programs

Required Skills and Abilities:

- Problem Solving: Ability to apply common sense, analyze data, interpret results, and prepare written reports. Such work might include making decisions based on information and data gathered inside and outside the District, determining which options best meet District objectives with respect to long term and short-term goals
- Must be able to rely on policy, written guidance, or internal discussions to resolve problems
- Communications: Expected to comprehend and construct detailed memos, letters, and other correspondence, actively participate in group meetings, make presentations, and present information internally and at times externally.

2023 BUDGET HEARING

May 25, 2022

Magna Water Company
Lelsle Fitzgerald/ District Clerk
PO Box 303
Magna UT 84044-0303

Re: 2023 Budget Hearing Dates

Dear Taxing Entity:

Utah Code 59-2-918 requires the following information regarding your 2023 budget hearing to be included on the 2022 Property Tax Notice:

1. Location
2. Date*
3. Time
4. Telephone Number

*This is the date that will be used for any proposed tax increase.

Please respond in writing by June 30, 2022 with the above information. Information may be sent to the attention of Angie Vise by fax at 385-468-8301 or by email to slcotreasurer@slco.org.

Thank you for your prompt attention to this request.

Sincerely,

K. Wayne Cushing
Salt Lake County Treasurer

KWC/ld
budhear



K. Wayne Cushing
Salt Lake County Treasurer

Jim Sakellariou
Chief Deputy Treasurer

Carrie Brown
Accounting Director

Anna F. Gallagher
Collections Director